



SELECTBOARD AGENDA & MEETING NOTICE

Tues., January 16, 2024

***Indicates item added after the 48 hour posting

bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Town Hall, 2nd floor meeting room, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

5:30 PM FY24 Tax Rate Classification Hearing with Board of Assessors

- Discussion and votes include residential factor (single vs split tax rate), open space discount, residential exemption, small commercial exemption, and excess levy capacity. Anticipated tax rate is \$15.48/thousand, and excess levy capacity is \$207,768.02

Old Business

- Sewer Rate Increase for Riverside Sewer System – Followup Discussion & Vote on new rate
- Discussion of whether to repurpose \$25,000 of ARPA funds allocated to Riverside Sewer Pump Station Meter Replacement to another project related to the Sewer Pump Station
- Review of Minutes: 8/29/22, 9/12/22, 10/11/22, 11/21/22, 12/5/22, 12/19/22, 1/30/23, 2/13, 2/27, 3/13, 3/28, 3/30, 4/10, 4/24, 5/8, 5/22, 6/5, 6/20, 7/3, 9/11, 9/25, 11/06, 11/27, 12/4, 1/2
- Review draft of Efficiency and Regionalization Grant application for assistance for Gill to explore alternative models for police services

New Business

- Fire Dep't. purchase orders
 - \$1,824 to Firematic Supply for 3 sections of 6" dia drafting hose
 - \$1,470 to 413 Upfitting for (6) Whelen 600EZ scene lights
- FY23 Outstanding Sewer Accounts to be Liened on FY24 Real Estate Bills - \$13,932.26 of sewer charges plus accumulated interest and fees
- Bequest from the Estate of Renee A. Jenkins
- FRCOG 2024 District Local Technical Assistance (DLTA) Project Request – first look (will finalize request at 1/29 meeting)
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
- Warrants
 - FY24 #14 Vendors (\$41,541.62) & Payroll (\$28,969.37) – reviewed & signed on 01/02/24
 - FY24 #15 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 1/29	5:30 PM	Selectboard Meeting	Town Hall
Mon 2/12	5:30 PM	Selectboard Meeting	Town Hall

Mon 2/19		Presidents Day holiday	
Mon 2/26	5:30 PM	Selectboard Meeting	Town Hall

LA13 Tax Base Levy Growth

Retain documentation for 5 years in case of DOR audit - Fiscal Year 2024

Property Class	(A) All Prior Year Abatement No.	(B) All Prior Year Abatement Values	(C) New Growth Valuation	(D) PY Tax Rate	(E) Tax Levy Growth
RESIDENTIAL					
SINGLE FAMILY (101)	0	0	1,324,400		
CONDOMINIUM (102)	0	0	0		
TWO & THREE FAMILY (104 & 105)	0	0	5,900		
MULTI - FAMILY (111-125)	0	0	0		
VACANT LAND (130-132 & 106)	0	0	5,100		
ALL OTHERS (103, 109, 012-018)	0	0	25,600		
TOTAL RESIDENTIAL	0	0	1,361,000	16.91	23,015
OPEN SPACE	0	0	0		
OPEN SPACE - CHAPTER 61, 61A, 61B	0	0	0		
TOTAL OPEN SPACE	0	0	0	0.00	0
COMMERCIAL	0	0	63,528		
COMMERCIAL - CHAPTER 61, 61A, 61B	0	0	0		
TOTAL COMMERCIAL	0	0	63,528	16.91	1,074
INDUSTRIAL	0	0	0	16.91	0
PERSONAL PROPERTY	0	0	697,330	16.91	11,792
TOTAL REAL & PERSONAL	0	0	2,121,858		35,881

Community Comments:

Signatures
Board of Assessors
Diane Sumrall, Assistant to the Assessors , Gill , assessors@gillmass.org 413-863-0138 11/15/2023 8:52 AM

LA13 Tax Base Levy Growth

Retain documentation for 5 years in case of DOR audit - Fiscal Year 2024

Documents
No documents have been uploaded.

LA4 Comparison Report - Fiscal Year 2024

Small PP Exemption:	0	Certification Year:	2022
Billing Cycle:	Permanent-SemiAnnually	BLA Advisor:	Paula King
Chapter 653:	No		

Property Type	Description	FY 2023 Parcel Count		FY 2023 Assessed Value	FY 2024 Parcel Count		FY 2024 Assessed Value	Parcel Difference	Parcel % Difference	Assessed Value Difference	Assessed Value % Difference
101	Single Family	449		112,689,530	452		128,857,800	3	0.7%	16,168,270	14.3%
102	Condominiums	16		3,211,200	16		4,495,400	0		1,284,200	40.0%
MISC 103,109	Miscellaneous Residential	23		3,586,400	22		3,814,400	-1	-4.3%	228,000	6.4%
104	Two - Family	17		4,109,700	17		4,558,100	0		448,400	10.9%
105	Three - Family	9		2,434,700	9		2,725,700	0		291,000	12.0%
111-125	Apartment	2		647,400	2		660,100	0		12,700	2.0%
130-32,106	Vacant / Accessory Land	117		4,671,200	108		4,566,700	-9	-7.7%	-104,500	-2.2%
200-231	Open Space	0		0	0		0	0		0	
300-393	Commercial	38		8,957,400	37		9,374,200	-1	-2.6%	416,800	4.7%
400-442	Industrial	34		1,438,400	34		1,448,850	0		10,450	0.7%
450-452	Industrial Power Plant	2		15,993,287	2		16,581,487	0		588,200	3.7%
CH 61 LAND	Forest	21	26	273,874	19	26	259,566	-2	-4.3%	-14,308	-5.2%
CH 61A LAND	Agriculture	23	23	802,054	20	24	995,984	-2	-4.3%	193,930	24.2%
CH 61B LAND	Recreational	6	6	220,765	3	7	258,148	-2	-16.7%	37,383	16.9%
012-043	Multi-use - Residential	17		14,799,624	19		17,198,787	2	11.8%	2,399,163	16.2%
012-043	Multi-use - Open Space	0		0	0		0	0		0	
012-043	Multi-use - Commercial	0		2,221,776	0		2,245,013	0		23,237	1.0%
012-043	Multi-use - Industrial	0		56,900	0		61,600	0		4,700	8.3%
501	Individuals / Partnerships / Associations / Trusts / LLC	54		402,660	69		776,130	15	27.8%	373,470	92.8%
502	Corporations	15		1,374,720	18		1,500,920	3	20.0%	126,200	9.2%
503	Manufacturing	0		0	0		0	0		0	
504	Public Utilities	2		6,745,150	2		7,351,600	0		606,450	9.0%
505	Centrally Valued Telephone	1		379,900	1		443,300	0		63,400	16.7%

LA4 Comparison Report - Fiscal Year 2024

Property Type	Description	FY 2023 Parcel Count	FY 2023 Assessed Value	FY 2024 Parcel Count	FY 2024 Assessed Value	Parcel Difference	Parcel % Difference	Assessed Value Difference	Assessed Value % Difference
506	Centrally Valued Pipelines	0	0	0	0	0		0	
508	Wireless Telephone	2	129,270	2	68,740	0		-60,530	-46.8%
550-552	Electric Generating Plant	3	1,097,610	3	1,115,420	0		17,810	1.6%
EXEMPT VALUE	Exempt Property	56	94,266,900	57	96,494,100	1	1.8%	2,227,200	2.4%

LA4 Comparison Report - Fiscal Year 2024

Small PP Exemption:	0	Certification Year:	2022
Billing Cycle:	Permanent-SemiAnnually	BLA Advisor:	Paula King
Chapter 653:	No		

Property Type	Description	FY 2023 Parcel Count	FY 2023 Assessed Value	FY 2024 Final Parcel Count	FY 2024 Assessed Value	Parcel Difference	Parcel % Difference	Assessed Value Difference	Assessed Value % Difference
Total Class 1	TOTAL RESIDENTIAL	650	146,149,754	645	166,876,987	-5	-0.8%	20,727,233	14.2%
Total Class 2	TOTAL OPEN SPACE	0	0	0	0	0		0	
Total Class 3	TOTAL COMMERCIAL	143	12,475,869	136	13,132,911	-7	-4.9%	657,042	5.3%
Total Class 4	TOTAL INDUSTRIAL	36	17,488,587	36	18,091,937	0		603,350	3.4%
Total Class 5	TOTAL PERSONAL PROPERTY	77	10,129,310	95	11,256,110	18	23.4%	1,126,800	11.1%
Total Taxable	TOTAL REAL & PERSONAL	906	186,243,520	912	209,357,945	6	0.7%	23,114,425	12.4%

LA4 Reviewer:	Paula King	Approval Date:	12/06/2023
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Edits :
LA4002 Residential Class values changed more than 10% from previous year
LA4004 Total values changed more than 10% from previous year

Comments
The LA-3, LA-4 and LA-13 were reviewed in conjunction with one another. Patriot Properties was used for the valuation of real and personal property excluding the 504. utilities, which were valued by Muddy River Advisors using the blended 50/50 method. Building cost and depreciation tables were market adjusted. Land tables were not adjusted. The FY 24 FVAC tables were installed. The total value of real & personal property increased by \$23.1 million representing an increase of 12.4%. Residential increased \$20.7 million the 101 class contributes \$16.1 million. The 450-452 category increased \$588,200 due to a value change to the land under the Kearsarge Solar project. Personal property was up \$1.1 million representing a 11.1% increase.

Documents
No documents have been uploaded.

CLASSIFICATION TAX ALLOCATION

Fiscal Year 2024

	LA4 VALUES		FFCV PERCENTS		SHIFT OPTIONS
Residential	166,876,987	Residential	79.7089	Min Res Factor at 150%	87.2717
Open Space	0	Open Space	0.0000	Min Res Factor at 175%	0.0000
Commercial	13,132,911	Commercial	6.2730	Chapter 3	0.0000
Industrial	18,091,937	Industrial	8.6416	Lowest Historical Res%	58.2560
Pers Prop	11,256,110	Pers Prop	5.3765	Prior FY LA5 Res Shift%	78.4724
Total	209,357,945	Total %	100.0000	Lowest Res Factor	87.2717
			INPUT OPTIONS		OPEN SPACE DISCOUNT
Levy (Recap Page1 Ic)	3,240,860	Resid Factor Selected	1.000000	Open Space Discount %	0.0000
		Com/Ind/PP Shift	1.00000	Open Space Factor	1.00000
		Single Tax Rate	15.48		
	SHIFT PERCENTS		TAX RATES		
Residential %	79.7089	Residential	15.48		
Open Space %	0.0000	Open Space	0.00		
Commercial %	6.2730	Commercial	15.48		
Industrial %	8.6416	Industrial	15.48		
Pers Prop %	5.3765	Pers Prop	15.48		
Total %	100.0000				

RESIDENTIAL EXEMPTION OPTIONS & CALCULATIONS (Upload Exemption Calculation Worksheet)

Total Residential Value	166,876,987	/ Total Res Parcel Count	0	= Average Residential Value	0
Avg Residential Value	0	X Res Exemption%(max35)	0.0000	= Residential Exemption	0
No. Eligible Res Parcels	0.000000	Total Res Value Exempted	0		
Total Residential Value	166,876,987	- Total Res Value Exempted	0	= Tot Res Value After Exemption	0
Total Residential Value	166,876,987	/ # Eligible Res Parcels	0.000000	= Approx. Break-Even Value	0

SENIOR MEANS TESTED EXEMPTION OPTIONS & CALCULATION (Upload Exemption Calculation Worksheet)

No. Eligible Res Parcels	0	Total Res Value Exempted	0		
Total Residential Value	166,876,987	- Total Res Value Exempted	0	= Total Res Val After Exemption	166,876,987

COMBINED IMPACT OF SENIOR MEANS TESTED AND RESIDENTIAL EXEMPTIONS

Residential Exemption	0	+ Senior Means Tested Exemption	0	= Combined Res Value Exempted	0
Total Residential Value	166,876,987	- Combined Res Value Exempted	0	= Total Res Val After Exemptions	166,876,987
Net Value of 101 Parcels After Combined Exemptions			0		

SMALL COMMERCIAL EXEMPTION OPTIONS & CALCULATION

CLASSIFICATION TAX ALLOCATION
Fiscal Year 2024

No. Eligible Com Parcels	0				
Com Exemp % (max 10%)	0.0000	X Total Value of Eligible Parcel	0	= Total Com Value Exempted	0
Tot Com & Indus Value	31,224,848	- Total Com Value Exempted	0	= Com & Ind Val after Exemption	31,224,848

LA5 Certification

Public Hearing Held on: Date 01/16/2024 Time 5:30 PM at Gill Town Hall, 2nd floor meeting room Adopted on Date

The LA-5 excess capacity for the current fiscal year is calculated as 207,768.02

The LA-5 excess capacity for the prior fiscal year is calculated as 122,075.08

If adopting a residential or senior means tested exemption, the Exemption Calculation Worksheet must be uploaded to submit the LA - 5.

Signatures

No signatures to display.

Documents

No documents have been uploaded.

TAX RATE RECAPITULATION
Fiscal Year 2024

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 4,242,833.45
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	1,001,972.47
Ic. Tax Levy (Ia minus Ib)	\$ 3,240,860.98
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	79.7089	2,583,254.64	166,876,987.00	15.48	2,583,255.76
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	6.2730	203,299.21	13,132,911.00	15.48	203,297.46
Net of Exempt					
Industrial	8.6416	280,062.24	18,091,937.00	15.48	280,063.18
SUBTOTAL	94.6235		198,101,835.00		3,066,616.40
Personal	5.3765	174,244.89	11,256,110.00	15.48	174,244.58
TOTAL	100.0000		209,357,945.00		3,240,860.98

MUST EQUAL 1C

Signatures
No signatures to display.

Documents
No documents have been uploaded.

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: David Guzman
Date:
Approved:
Director of Accounts:

TAX RATE RECAPITULATION**Fiscal Year 2024****II. Amounts to be raised**

Ila. Appropriations (col.(b) through col.(g) from page 4)		4,210,005.47
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	5,438.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		5,438.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		2,742.00
Ild. Allowance for abatements and exemptions (overlay)		24,647.98
Ile. Total amount to be raised (Total Ila through Ild)		4,242,833.45

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	336,411.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		336,411.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	308,200.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	0.00	
4. Community Preservation Funds (See Schedule A-4)	0.00	
TOTAL IIIb		308,200.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	157,148.00	
2. Other available funds (page 4, col (d))	160,213.47	
TOTAL IIIc		317,361.47
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2023	40,000.00	
1b. Free cash..appropriated on or after July 1, 2023	0.00	

TAX RATE RECAPITULATION
Fiscal Year 2024

2.	Municipal light surplus	0.00	
3.	Other source :	0.00	
	TOTAL III d		40,000.00
III e.	Total estimated receipts and other revenue sources		1,001,972.47
	(Total III a through III d)		
IV.	Summary of total amount to be raised and total receipts from all sources		
a.	Total amount to be raised (from II e)		4,242,833.45
b.	Total estimated receipts and other revenue sources (from III e)	1,001,972.47	
c.	Total real and personal property tax levy (from I c)	3,240,860.98	
d.	Total receipts from all sources (total IV b plus IV c)		4,242,833.45

TAX RATE RECAPITULATION

Fiscal Year 2024

LOCAL RECEIPTS NOT ALLOCATED *

		Receipt Type Description	(a) Actual Receipts Fiscal 2023	(b) Estimated Receipts Fiscal 2024	Percentage Change
==>	1.	MOTOR VEHICLE EXCISE	0.00	170,000.00	100.00
	2.	OTHER EXCISE			
==>		a.Meals	0.00	8,000.00	100.00
==>		b.Room	0.00	500.00	100.00
==>		c.Other	0.00	0.00	0.00
==>		d.Cannabis	0.00	0.00	0.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	0.00	9,500.00	100.00
==>	4.	PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	60,000.00	100.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	40,000.00	100.00
	9.	OTHER CHARGES FOR SERVICES	0.00	0.00	0.00
	10.	FEES	0.00	7,000.00	100.00
		a.Cannabis Impact Fee	0.00	0.00	0.00
		b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11.	RENTALS	0.00	7,000.00	100.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00	0.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00	0.00
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	0.00	0.00	0.00
	17.	LICENSES AND PERMITS			
		a.Building Permits	0.00	0.00	0.00
		b.Other licenses and permits	0.00	3,500.00	100.00
	18.	SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19.	FINES AND FORFEITS	0.00	1,200.00	100.00
==>	20.	INVESTMENT INCOME	0.00	1,500.00	100.00
==>	21.	MEDICAID REIMBURSEMENT	0.00	0.00	0.00
==>	22.	MISCELLANEOUS RECURRING	0.00	0.00	0.00
	23.	MISCELLANEOUS NON-RECURRING	0.00	0.00	0.00
	24.	Totals	0.00	308,200.00	100.00

TAX RATE RECAPITULATION
Fiscal Year 2024

Signatures
No signatures to display.

Documents
No documents have been uploaded.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2.The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.
==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2024 estimated receipts to FY 2023 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

TAX RATE RECAPITULATION

Fiscal Year 2024

APPROPRIATIONS										AUTHORIZATIONS	
										MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)	
06/12/2023	2024	4,210,005.47	3,892,644.00	157,148.00	160,213.47	0.00	0.00	0.00	0.00	0.00	
	Total	4,210,005.47	3,892,644.00	157,148.00	160,213.47	0.00	0.00	0.00			

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Signatures

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Doreen Stevens, Town Clerk , Gill , townclerk@gillmass.org 413-863-8103 | 1/8/2024 3:06 PM

Comment:

Documents

Documents have been uploaded.

TOWN OF GILL

FY2024 Classification Hearing

	<u>2024</u>	<u>2023</u>
Total Taxable Valuation...Real Estate	198,101,835	176,114,210
Personal Property	11,256,110	10,129,310
Total of Personal Property and Real Estate	<u>209,357,945</u>	<u>186,243,520</u>

The Assessors attest that on Thursday, January 11, 2024 notice was printed on the Town's web page at gillmass.org that this Classification Hearing would be held at the Gill Select Board Meeting at 5:30 p.m. on January 16, 2024.

$$\text{Tax Rate} = \frac{\text{Actual Levy} \times 1000}{\text{Total of PP and RE Valuation}^*}$$

* PP - Personal Property
RE - Real Estate

Previous Levy Limit	=	\$3,261,781
Amended 2023 Growth	=	\$0
Proposition 2 1/2 Increase Limit	=	\$81,545
Override	=	\$0
New Growth	=	\$35,881
New Levy Limit	=	<u>\$3,379,207</u>
Debt Exclusions	+	<u>\$69,422</u>
Maximum Allowable Levy	=	\$3,448,629
(LA-5) Excess Levy	-	<u>\$207,768</u>
A = Actual Levy	=	<u>\$3,240,861</u>

Actual Levy = \$3,240,861

$$\frac{\$3,240,861}{\$209,357,945} \times \frac{\$1,000}{1} = \$15.48 \quad \text{Estimated Tax Rate using Actual Levy}$$

Board of Assessors recommends voting residential factor of 1 which results in a single tax rate.
Motion for vote:

Adopt residential factor of 1, which results in a single tax rate.

- Motion for a Negative vote on adoption of
- Open Space Discount
Explanation - - - - No tax class of "Open Space"
 - Residential Exemption
Explanation - - - - Used in resort communities with large Second Home Population
 - Small Commercial Exemption
Explanation - - - - Shifts some commercial tax burden from smaller businesses to larger businesses (10 or fewer)

Total New Growth Valuation =

\$2,121,881

Tax Levy Growth =

\$35,881 /

\$16.91

(FY2023 Tax Rate)

Class 101 Total Value

\$128,857,800

=

\$285,084

FY2024 Average 101 Value

Total Number of 101's (Single Family Homes)

\$452

Up 11.96% from Last Year

\$285,084 -

\$250,979 =

\$34,105

(FY2023 Avg. 101 Value)

34,105 /

285,084 =

11.96%

Estimated Average 101 Actual Tax

\$285,084 X

\$1,000

\$15.48 =

\$4,413

4,413 -

4,244 =

169

(FY2023 Avg. Actual Tax)

Increase of \$169 over FY2023 (Estimated Average Actual Tax)

*Attached LA-4, LA-4 Comparison and New Growth Summary

01/16/24 Sewer Rates - for discussion & vote

Expense Summary

	FY24	FY23	FY22	FY21	FY20	FY19	FY18	FY17	FY16
Category	Budgeted	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Alarm Services	320	300	291	288	351	276	276	270	264
Bill Printing	500	492	432	320	416	554	554	417	556
Dues	150	150	150	150	175	112	112	112	112
Electric	2,000	1,426	1,742	1,319	1,441	1,511	1,429	1,184	1,314
Inspections/Calibrations	1,100	1,126	100	856	100	-	100	50	-
I&I Work & Smoke Test	2,500	-	-	-	-	-	-	-	-
Maintenance	13,000	5,560	12,034	1,222	11,303	592	-	371	4,231
Mileage	1,800	1,668	1,675	1,745	2,016	1,566	1,037	969	1,027
Mowing	385	380	205	275	275	300	325	275	330
Other/Supplies	1,900	1,864	299	1,536	-	922	110	155	923
Payroll	14,765	15,722	14,022	10,802	11,651	11,460	9,907	10,547	10,688
Postage	400	388	-	-	-	-	-	-	59
Sewage Disposal	146,000	109,768	138,076	114,530	137,771	134,656	78,857	71,257	59,422
Telephone	180	146	179	185	225	212	228	227	227
Expenses grand total	185,000	138,988	169,206	133,229	165,725	152,160	92,934	85,834	79,152

Omnibus Budget Voted	185,000	185,000	173,500	173,500	163,100	99,065	96,065	92,585	87,865
Extra Voted to Budget	-	-	-	-	-	60,000	-	-	-
Budget minus Expenses	-	46,011.69	4,294.34	40,271.14	(2,624.95)	6,905	3,131	6,751	8,713

	5-yr Average								
% expenses - Sewage Disposal	84%	79%	82%	86%	83%	88%	85%	83%	75%
% all other expenses	16%	21%	18%	14%	17%	12%	15%	17%	25%
total all other expenses		29,220	31,129	18,699	27,954	17,504	14,078	14,578	19,730
incr all other expenses/prior yr		-6.1%	66.5%	-33.1%	59.7%	24.3%	-3.4%	-26.1%	-11.2%

24-month total gallons sent to Montague	16,170,818	(Dec 2021 - Nov 2023)		
average gallons for 12 months	8,085,409		FY24 budget for non-disposal costs	39,000
estimated disposal cost - old rate \$15.68/1000	\$ 126,779		estimated disposal costs (new rate) (A)	137,695
(A) estimated disposal cost - NEW rate \$17.03	\$ 137,695		contingency for nonpayments (4.5%)	\$ 8,000
budgeted for disposal	\$ 146,000		build reserves	\$ 15,000
expected shortfall	\$ (8,305)		total to bill	\$ 199,695

Montague rate increase	8.6%	Montague rate increase since last Gill rate increase (Dec 2021)	21.1%
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01/16/24 Sewer Rates - for discussion & vote

Revenue Summary

There are currently 113 sewer accounts (as of 10/03/2023).

Current Rate	0.3278	\$/cubic foot (adopted for bills in Dec 2021)
less 10% discount		Discount eliminated by Selectboard vote 12/20/21
Effective Rate	0.3278	

Period	Sewer Commitments - aka Invoices to Users					*(only 10 months of billing fell in FY17 due to shift in quarterly cycle)				
	FY24	FY23	FY22	FY21	FY20	FY19	FY18	FY17*	FY16	
Invoiced amount		195,600.29	194,699.03	189,968.48	178,974.50	141,814.67	102,219.08	86,976.16	93,303.22	
Unpaid & placed onto real estate		13,932.26	10,722.07	10,121.41	9,683.85	11,670.33	13,651.61	15,547.57	8,011.57	
Unpaid percentage		7.1%	5.5%	5.3%	5.4%	8.2%	13.4%	17.9%	8.6%	
6.3% average of 5 years										

Current Projected Revenue			
RWD Water Use (current average)	12,287	gal/day	(average of last 8 quarters: 10/1/21 - 9/30/23)
equals	4,497,042	gal/year	
equals	601,210	cu ft/year	
times current Effective Rate	0.3278	\$/cu ft	
= Total Invoiced to Sewer Users	\$ 197,076		

01/16/24 Sewer Rates - for discussion & vote

Proposed Projected Revenue - FULL YEAR

Scenario E		
Possible New Rate (+ 4.5 %)	0.3426	\$/cu ft
Estim. Total Full Year	\$	205,974

Scenario F		
Possible New Rate (+ 6.5 %)	0.3491	\$/cu ft
Estim. Total Full Year	\$	209,882

Scenario G		
Possible New Rate (+ 8.5 %)	0.3557	\$/cu ft
Estim. Total Full Year	\$	213,850

Scenario H		
Possible New Rate (+ 10 %)	0.3606	\$/cu ft
Estim. Total Full Year	\$	216,796

FY24 Proposed Projected Revenue - July/Oct bills @ Old Rate, Jan/Apr bills @ New Rate

	<u>Scenario E</u>				<u>Scenario F</u>		
Bill Date	Avg Cu. Ft	Rate	Bill Total \$	Avg Cu. Ft	Rate	Bill Total \$	
July '23 - Actual			\$ 51,917			\$ 51,917	
October '23 - Actual			\$ 51,391			\$ 51,391	
January '24 (avg last 2 seasonal bills)	138,710	0.3426	\$ 47,522	138,710	0.3491	\$ 48,424	
April '24 (avg last 2 seasonal bills)	143,172	0.3426	\$ 49,051	143,172	0.3491	\$ 49,981	
			\$ 199,880			\$ 201,712	
	<u>Scenario G</u>				<u>Scenario H</u>		
Bill Date	Avg Cu. Ft	Rate	Bill Total \$	Avg Cu. Ft	Rate	Bill Total \$	
July '23 - Actual			\$ 51,917			\$ 51,917	
October '23 - Actual			\$ 51,391			\$ 51,391	
January '24 (avg last 2 seasonal bills)	138,710	0.3557	\$ 49,339	138,710	0.3606	\$ 50,019	
April '24 (avg last 2 seasonal bills)	143,172	0.3557	\$ 50,926	143,172	0.3606	\$ 51,628	
			\$ 203,573			\$ 204,954	

01/16/24 Sewer Rates - for discussion & vote

Impact on Average Sewer User

	Cubic Feet	Rate	Billed Amount	Amount Over Current	% Over Current	Scenario
Current Avg. Quarterly Amount (last 8 quarters)	1326	0.3278	\$ 435			
Current Avg. Annual Amount (last 8 quarters)	5304	0.3278	\$ 1,739			
Possible Avg. Quarterly Amount	1326	0.3426	\$ 454	\$ 19.62	4.5%	E
Possible Avg. Annual Amount	5304	0.3426	\$ 1,817	\$ 78.50		
Possible Avg. Quarterly Amount	1326	0.3491	\$ 463	\$ 28.24	6.5%	F
Possible Avg. Annual Amount	5304	0.3491	\$ 1,852	\$ 112.98		
Possible Avg. Quarterly Amount	1326	0.3557	\$ 472	\$ 37.00	8.5%	G
Possible Avg. Annual Amount	5304	0.3557	\$ 1,887	\$ 147.98		
Possible Avg. Quarterly Amount	1326	0.3606	\$ 478	\$ 43.49	10.0%	H
Possible Avg. Annual Amount	5304	0.3606	\$ 1,913	\$ 173.97		

Sewer Fund Balances

	FY24	FY23	FY22	FY21	FY20	FY19	FY18	FY17	FY16
Starting Balance		151,222.86	133,178.78	91,500.94	81,291.28	105,102.99	92,203.31	78,330.04	51,007.40
minus Transfer to Omnibus	125,000.00	115,000.00	100,000.00	74,700.00	64,300.00	60,200.00	57,200.00	53,720.00	49,000.00
minus Extra to Omnibus					-	-	-	-	-
plus Actual/Estimated Receipts		168,381.68	187,249.74	174,906.70	175,934.61	128,348.03	105,832.84	99,707.72	91,457.41
plus Transfer from Free Cash									15,017.20
plus Unspent from Omnibus		46,011.69	4,294.34	40,271.14	(2,624.95)	6,905.26	3,131.84	6,750.55	8,713.03
minus Reserved from Receipts	60,000.00	70,000.00	73,500.00	98,800.00	98,800.00	98,865.00	38,865.00	38,865.00	38,865.00
Ending Balance		180,616.23	151,222.86	133,178.78	91,500.94	81,291.28	105,102.99	92,203.31	78,330.04

FIREMATIC SUPPLY CO., INC.

23 Birch Street, Milford, Mass. 01757

978-490-9902

SGarland@firematic.com

WebSite: www.firematic.com

Quote



DATE	PAGE
11/20/2023	1

QUOTE NUMBER QT112790

EXPIRE DATE 12/29/2023

Quoted To	DEPUTY CHIEF WILLIAM KIMBALL GILL FIRE DEPT 196 MAIN ROAD GILL, MA 01354
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Ship To	GILL FIRE DEPT 196 MAIN ROAD GILL, MA 01354
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CUSTOMER NO.	CONTRACT NO.	PHONE NO.	SALESPERSON	CUSTOMER PO. NO.
3049		(413)863-8955	SCOTT GARLAND	

LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	FGGFCP5000L	P5000 PHOENIX STRUCTURAL GLOVE, LARGE	20	98.00	1,960.00
2	CSSHGV25	2 1/2" HYDRANT GATE VALVE	2	295.00	590.00
3	HARHHGV25NHM 25NH	2 1/2" HYDRANT GATE M X F	2	295.00	590.00
4	SMI190654	SMOKE CHASER PRO +2 BEST DUAL BAG, 5 GAL	6	260.00	1,560.00
5	CSSGENFO45	BACK PACK PUMP	5	185.00	925.00
6	FHKBRH04D	4' BOSTON RAKE HOOK W/D HANDLE	1	113.75	113.75
7	FHKNYF04D	4' PIKE POLE W/D HANDLE	1	101.25	101.25
8	KOC2P601	10' 6" PVC SUCTION HOSE, CPLD LH X RL	3	608.00	1,824.00
		SHIP TO LOCATION 3			
8	FREIGHT IN	FREIGHT FROM MANUFACTURER TO BE DETERMINED	1	0.00	0.00

Comments

Amount
By:

7,664.00
SCOTT GARLAND

413 Upfitting LLC
162A BALD MOUNTAIN ROAD
BERNARDSTON, MA 01337 US
AARON@413UPFITTING.COM
413upfitting.com



Estimate

ADDRESS
Gill Fire Dept.
Gill Fire Dept.

ESTIMATE
DATE
EXPIRATION DATE

1100
01/11/2024
02/11/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	600EZ Scene light	Whelen 600ez scene light	6	245.00	1,470.00
SUBTOTAL					1,470.00
TAX					0.00
TOTAL					\$1,470.00

Accepted By

Accepted Date



McWALTER |
BOISVERT LAW, LLP

Laurence S. Boisvert, Esq.
Erin R. Boisvert, Esq.
Of Counsel:
Mary E. Bassett, Esq.

January 8, 2024

Town of Gill
Town Clerk
325 Main Road.
Gill, MA 01354

Re: **Estate of Renee A. Jenkins**

Dear Sir or Madam:

Please be advised that the undersigned represents the above-referenced estate. In her Last Will, Renee nominated her daughter, Ellen Bean, to serve as the Personal Representative of her estate. Accordingly, I intend to file a Petition on behalf of Ellen with the Middlesex County Probate Court for the allowance of the Will and for her appointment as Personal Representative for the Estate. Pursuant to Massachusetts Probate Law, as the Town of Gill is named as a beneficiary in the Will (please see Article III of the enclosed copy of Renee's Will), I am required by the Court to forward to you the enclosed "Notice of Informal Probate". You need not take any action regarding this notice unless you wish to object the Will and/or the appointment of Ellen as Personal Representative. In addition to the Will, I have also enclosed a copy of the Probate Petition for your reference.

Naturally, should you have any questions or concerns relative to this matter, please do not hesitate to contact the undersigned. In the meantime, I will be in touch as the probate administration progresses. Finally, I am also enclosing a letter signed by the decedent explaining the background behind her devise to of 19 Boyle Road to the Town.

Sincerely,

Laurence S. Boisvert

LSB:sb
Enc.

537 Massachusetts Avenue, Suite 301 • Acton, MA 01720

Tel 978-263-8400 • Fax 978-429-8693

eboisvert@mcwalterlaw.com • lboisvert@mcwalterlaw.com • mary@marybassettlaw.com • MBLawActon.com

ARTICLE III

I give to the Town of Gill any and all interest that I hold at the time of my death in the property located at 19 Boyle Road, Gill, Franklin County, Massachusetts.

ARTICLE IV

I give all my remaining estate, of whatever kind and wherever situated, and including any property over which I may have a power of appointment, equally to my children, Greg V. Parody and Ellen R. Bean, if living, and if not their share shall pass to their issue. If Greg V. Parody is not survived by issue, then his share shall pass to Ellen R. Bean. If Ellen R. Bean is not survived by issue, then her share shall pass to Greg V. Parody.

ARTICLE V

My Personal Representative shall have, in addition to and not in limitation of all common law and statutory powers of the Commonwealth of Massachusetts including, but not limited to G.L. c. 190B, Section 3-715(a), or of any other jurisdiction whose laws apply to this Will, the following powers, without order or license of any court;

A. to sell, lease, or give options to purchase any property of my estate, real or personal, at public or private sale, for such consideration and upon such terms (including credit) as my Personal Representative shall determine;

B. to pay over any money or property distributable to a minor or a person under legal disability in any one or more of the following ways:

- a. directly to the person;
- b. to the person's legally appointed conservator;
- c. to a parent of the person;
- d. to a custodian of the person under the Massachusetts Uniform Transfers to Minors Act or a similar act of another jurisdiction;
- e. to any other person selected by the Personal Representative to receive property for a minor or a person under legal disability.

REL J

February 29, 2020

To the Town of Gill, MA Board of Selectmen:

Having already donated the land in the center that my grandfather, Herbert B. Hastings, used for his blacksmith shop, I also wanted to donate his former residence, the old Gill Center schoolhouse, recently added to the National Register.

I thought you would be interested in the following information about the property.

My husband, George Parody Jr., and I purchased the old schoolhouse property in 1946 from my grandfather, Herbert B. Hastings, the former village blacksmith. Other than his putting up a few walls, the property remained pretty much as it was when it was a schoolhouse. In fact, the blackboard was still there in the kitchen. If I recall correctly, it consisted of 2 wooden boards painted black.

We removed everything in the house down to the four outside walls. That's when we found old school papers stuffed between the interior and exterior walls. We removed the ceiling boards, sanded them down, varnished them and used them for our floor, which we later replaced. Five of the original schoolhouse windows are still in place: the upstairs and downstairs windows in the front of the house, two windows facing Cross Road and an upstairs window directly across from the front upstairs window. The original foundation holds up the current home. A three-hole outhouse, which we replaced with inside plumbing, was attached to the back of the building. The three holes were of various sizes to accommodate children and adults.

The renovations were completed in 1947 and we moved into the house in June of that year. In 1950, the addition was built.

Rennie A. Jenkins



Franklin Regional Council of Governments

TO: Franklin County Town Officials
FROM: Linda Dunlavy, FRCOG Executive Director
DATE: January 4, 2024
RE: **District Local Technical Assistance Project Requests**

The FRCOG has again received District Local Technical Assistance (DLTA) funding from the MA Executive Office of Housing and Livable Communities (EOHLC) to help municipalities.

What are the funds used for?

Since 2006, DLTA funding has allowed the FRCOG to assist our member municipalities on projects that promote regionalization of services and local and regional planning. The funding also supports the Community Compact Best Practices program. The expanded list of Community Compact Best Practices is available at <https://www.mass.gov/info-details/community-compact-best-practice-areas>.

Three NEW things in FY24!!

1. We are changing how we select projects and create budgets starting in FY24, especially with Planning projects. Historically, we tried to ensure that all or most of our member municipalities were part of a project every year. Often, this meant it took multiple years to complete a project like an Open Space and Recreation Plan. Starting with this round of funding, we will do fewer Planning projects, but with more robust budgets, so projects will be done more quickly. However, this means not every town will get or be part of a DLTA project each year. We will track projects to ensure that every town receives a project every three years or so. (We encourage all towns to utilize the Community Compact Program to pursue projects not selected for DLTA funding.)
2. This year's funding will again include additional funds that allow the FRCOG to help our member municipalities seek federal funding for priority projects. New to our project solicitation form is a question about your municipal project priorities. Please list your priorities and we will use the lists to monitor grant programs and potential funding opportunities.
3. Some towns ask if we can provide part-time professional planner support services to municipal Planning Boards. This year's form also includes a question about your interest in sharing a Planner so we can assess whether there is a way to create a part-time or full-time position to offer these services to a select number of towns on an on-going contract basis.

What do we need from you?

We need to know what projects your Town is interested in pursuing. Attached is a form that contains a list of potential projects. **Please share this form with your town or city's boards, committees and**

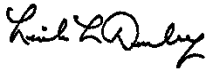
departments. We ask that the Select Board/Mayor compile one consolidated response on behalf of the municipality and email it back to us as soon as possible, but no later than January 31, 2024.

We will prioritize the projects based on the following criteria:

- Projects that meet the DLTA program's eligibility requirements.
- Projects that can be largely completed within the program's time period (by 12/31/24).
- Projects that have the demonstrated support of the municipality.
- Projects that result in implementation.
- Projects that, in total, serve as many municipalities as possible.
- Projects that meet demonstrated regional needs and priorities.

Thank you for your help and input in this process. We are looking forward to working with you. Please contact us with questions and **please submit your completed form to the FRCOG by January 31st, 2024, by emailing Clara Lopez at clopez@frcog.org**. If you need to mail or fax the form instead, or need more time to complete it, please reach out to Clara to make arrangements.

Thanks,



Linda Dunlavy
Executive Director



2024 District Local Technical Assistance (DLTA) Request Form

Municipality: _____

Date: _____

Your Name: _____

Board/Department: _____

INSTRUCTIONS:

1. Review form with Town/City committees, boards, and departments, and **compile one consolidated request form.**
2. Check the column or box for each project your Town/City is interested in. Provide a contact name and email for each project.
3. Rank your top 3 priorities at the end of the form.
4. At the end of this form, please also identify any priority municipal projects and your potential interest in sharing a municipal planner.
5. **Email completed form to Clara Lopez at clopez@frcog.org by January 31, 2024.** Contact Bob Dean with questions at bdean@frcog.org.

NOTE: If all Franklin County towns respond on or before 1/31/2024, we aim to have projects selected by early February.

✓ YES	CLIMATE CHANGE ADAPTATION AND RESILIENCE/ENERGY & ENVIRONMENT Also see MUNICIPAL AND REGIONAL CAPACITY BUILDING for resilience capacity-building projects.	Contact for Project: name & email or phone #
	Evacuation Route Assessment and Evacuation Route Map Update. This project will assess current emergency evacuation routes within the county (last updated in 2011/2012) and develop updated maps for Franklin County towns and public safety agencies. In the past decade, hazard risk profiles (the likelihood of occurrence + the severity of impact) have grown, specifically the risk posed by flooding, HAZMAT incidents and wildfires.	
	Northfield Mountain Pumped Storage Project/Turners Falls Dam FERC relicensing and MassDEP 401 Certification of Water Quality process. Provide technical assistance, advocacy, testimony, and analysis, and participate as a convener and stakeholder on behalf of impacted towns.	
	Pollinator Habitat Plan. Create a town pollinator plan that expands the regional Franklin County pollinator habitat plan. The town plan includes identification and mapping of existing and potential pollinator habitat, review of land use regulations, landscape management recommendations, and planting plans for a variety of landscapes and built environments to support pollinator life cycle needs. <i>Note: Work in the following towns is completed or underway: Ashfield, Bernardston, Buckland, Colrain, Conway, Deerfield, Greenfield, Heath, Montague, Orange, Shelburne, Shutesbury, Wendell.</i>	

	<p>Regional Coordination to Manage Flood Risks on the Deerfield River. Convene a Resilient Deerfield River Watershed steering committee to cooperatively implement the recommendations in the Framework for Resilience. Work with neighboring watershed towns to prioritize and implement appropriate river corridor management strategies, flood resiliency, and infrastructure improvements.</p> <p>Towns in the Deerfield River Watershed include: <i>Ashfield, Bernardston, Buckland, Charlemont, Colrain, Conway, Deerfield, Greenfield, Hawley, Heath, Leyden, Monroe, Rowe, Shelburne</i></p>	
	<p>River Corridor Management Zoning. Amend zoning bylaw to align with mapped River Corridor (only: Ashfield, Bernardston Conway, Colrain, Heath, Greenfield, Leyden)</p>	

✓ YES	ECONOMIC DEVELOPMENT AND HOUSING	Contact for Project: name & email or phone #
	<p>Brownfields Redevelopment Support. Provide site-specific technical assistance to support the assessment, clean-up, and/or redevelopment of a brownfield site, with property owner support.</p>	
	<p>Business and Industry/Sector Assistance.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide and support access to small business assistance resources. <input type="checkbox"/> Provide industry specific support to expand, promote and/or preserve important economic sectors: <ul style="list-style-type: none"> ○ Manufacturing ○ Outdoor Recreation ○ Tourism ○ Agriculture <input type="checkbox"/> Other: _____ 	
	<p>Community Economic Development (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conduct survey to understand what residents, businesses, and visitors want for economic activity in their downtown/village center or community. <input type="checkbox"/> Conduct a parcel-level analysis of downtown/village center uses and businesses, and identify properties with potential for redevelopment. <input type="checkbox"/> Develop a downtown/village center economic development action plan to identify and prioritize potential projects. <input type="checkbox"/> Provide technical assistance to create new or expand planned industrial or business park land. <input type="checkbox"/> Prepare guidance and identification of resources for site-specific property development or redevelopment for economic development uses. 	

	<input type="checkbox"/> Support to develop and implement a pop-up park or public art project, including how to create and implement a project that fosters economic and main street activity. <i>Work can include assistance in developing a funding campaign for MassDevelopment Commonwealth Places funding.</i> <input type="checkbox"/> Provide technical assistance to advance a project identified in a Local Rapid Recovery Plan. <input type="checkbox"/> Other: _____	
	Historic preservation planning. Provide technical assistance developing town historic preservations plans, identifying potential National Register nominations, and assessing and implementing other preservation related tool such as local historic district guidelines.	
	Regional Housing Plan. Complete a Regional Housing Plan for Franklin County with local, regional, and statewide recommendations to increase and diversify the region’s housing stock for all incomes.	
	<i>See Zoning section below for housing-related zoning assistance.</i>	

✓ YES	MUNICIPAL AND REGIONAL CAPACITY BUILDING	Contact for Project: name & email or phone #
	Abandoned and Distressed Property Inventory and Action. Inventory abandoned and distressed properties and work with town stakeholders to prioritize action through receivership or other methods.	
	IT Training and Policy Development. (please specify) <input type="checkbox"/> Training for local officials on using Artificial Intelligence (AI) in local governments and developing municipal policies for AI use. <input type="checkbox"/> Develop an education program around cybersecurity for municipal officials.	
	Local Official Continuing Education Workshops. Continue to offer workshops to Select Board, Planning Board, Board of Health, Finance Committee members and other public officials (diversity, equity and inclusion; fiscal planning; open meeting law; school finance; new state policies and initiatives; ADA requirements, etc.). Please share your ideas for workshop topics: _____	
	Municipal Succession Planning. Consider how towns can prepare for retirements of long-term public servants in key municipal positions (appointed, elected and volunteer) through development of a Citizen’s Academy, succession planning, participation in career fairs and expos, etc.	

	Public Information and Warning. Franklin County communities use multiple methods to provide public information and warning to their citizens (websites, social media, mass notification software, bulletin boards, etc.). This project will identify the methods and platforms currently used, which of those are the most effective, and identify the supports communities need for maintaining effective public information and warning systems for their communities, as well as what may be needed for the region as a whole.	
	Regional Municipal Wage & Classification Study. Expand sections of the Franklin County Wage and Classification Study to include data on salaries and benefits of municipalities outside of but near Franklin County to provide information on competing salaries.	
	Regional Sheltering and Heating and Cooling Centers. Assess the capacity of emergency shelters and heating/cooling centers in the region. The assessment will identify regional strengths and gaps related to sheltering and generate an availability and capacity report for emergency shelters, heating, and cooling centers in the region for local Emergency Management Directors and the Franklin County Regional Emergency Planning Committee.	
	Rural Policy Plan Implementation. Advocate for projects, programs and policies that benefit Franklin County, e.g. changes to Chapter 90 and PILOT formulas; advocate for a Municipal Building Authority.	
	Strengthen Emergency Preparedness and Response. Work with first responders and Emergency Management Directors to strengthen regional emergency response and coordination re: implementation of the recommendations of the Covid After Action reports; and explore the development of new emergency management services like all hazards preparedness, mitigation strategies, and training and exercises.	

✓ YES	SHARED SERVICES	Contact for Project: name & email or phone #
	<p>Municipal Service Sharing Feasibility, Matchmaking, or Other Technical Assistance (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Department of Public Works services: <i>Please be specific:</i> _____ <input type="checkbox"/> Facilities management of municipal buildings and grounds <input type="checkbox"/> Grant administration/management <input type="checkbox"/> Human Resource management <input type="checkbox"/> Information Technology, Digital Equity and Cybersecurity: design regional shared services to maximize technology resources across communities and make the region competitive for digital equity and cybersecurity state and federal funding. <input type="checkbox"/> Municipal Financial Services: <i>Please be specific:</i> _____ <input type="checkbox"/> Public safety <ul style="list-style-type: none"> <input type="checkbox"/> Ambulance services and EMTs <input type="checkbox"/> Fire services sharing <input type="checkbox"/> Police <input type="checkbox"/> Other: _____ 	
	<p>New Collective Purchasing ideas (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Expansion of fuel bids to include these additional fuels: _____ <input type="checkbox"/> Other: _____ 	
	<p>Older Adult Services (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Age and Dementia-friendly community planning (application to the AARP Network; development of an assessment and an action plan for the Town; assistance with implementing an existing plan) <input type="checkbox"/> Senior Center Expansion, Regional Sharing <input type="checkbox"/> Other: _____ 	
	<p>Water & Sewer Operator training opportunities. Inventory, assess, recruit and market water and sewer operator training.</p>	

✓ YES	TRANSPORTATION	Contact for Project: name & email or phone #
	Roadway Speed Study. Assess roadway speeds and prepare speed zoning study to provide guidance for new or revised regulatory speed limits on local roadways.	
	Signs and Lines Assessment. Assess signs and pavement markings for clarity, visibility and reflectivity. Assess for obstructions to visibility like overgrown vegetation at intersections and near roads.	

✓ YES	ZONING, POLICIES, AND PLANS*	Contact for Project: name & email or phone #
	Comprehensive Plans <ul style="list-style-type: none"> <input type="checkbox"/> Provide technical assistance and guidance in advance of a Comprehensive Plan, such as draft scope of work, grant research and application, form Committee, etc. <input type="checkbox"/> Conduct a community wide survey and/or other forms of public outreach to inform a new or updated Comprehensive Plan vision and goals. <input type="checkbox"/> Update an existing Comprehensive Plan chapter to reflect changes in the community and new data (e.g. Climate Resiliency, Housing, Economic Development, etc.) 	
	Wellhead Protection Plans to Protect Public Drinking Water Supplies. Develop a Wellhead Protection Plan, which can help towns manage and protect their water supply sources.	
	Zoning Bylaws and/or City Ordinance Development (<i>please specify</i>): <ul style="list-style-type: none"> <input type="checkbox"/> Clean energy (e.g. large scale solar facility, battery storage, bylaws and/or updates to solar bylaws to protect pollinator habitat) <input type="checkbox"/> Floodplain Bylaw/Ordinance updates with the new state model Floodplain Bylaw for the FEMA regulated 100-year floodplain <input type="checkbox"/> Housing/Mixed Use: Diversifying housing options / Accessory Dwelling Units / Short-Term Rental <input type="checkbox"/> Stormwater management-related/flood resilience zoning <input type="checkbox"/> Other: _____ 	

RANK	Of all of the projects you selected, what are your municipality's <u>top three</u> DLTA project priorities?
<p>Your Municipality's Top 3 Choices:</p> <p>1.</p> <p>2.</p> <p>3.</p>	

	CULVERT ASSESSMENTS: WAITING LIST <u>IS CLOSED FOR 2024</u>	
	<p>Culvert Assessments. Assess roadway culverts to identify the crossings that are at risk due to more frequent and intense storm events caused by climate change. Information will help towns prioritize infrastructure upgrades in addition to providing an inventory of physical infrastructure.</p> <p>Due to high demand, the following towns are in queue for culvert assessments in 2024. FRCOG will reopen the waiting list in 2025. Shutesbury (Spring 2024) Orange (Spring/Summer 2024) Buckland (Fall 2024)</p>	

	MUNICIPAL PROJECT PRIORITIES With additional DLTA funding, the FRCOG is available to assist with grant research, preparation, writing and fiduciary services. Please identify your top municipal GRANT WRITING project priorities.	Contact for Project: name & email or phone #
	1. 2. 3.	

	MUNICIPAL PLANNER SERVICES Is your town interested in potentially sharing professional planning services with other communities to support the Planning Board and/or ZBA on a contract basis? These services could include professional technical assistance on procedural processes, site plan review, peer review consultant support, and related matters.	Contact for Project: name & email or phone #
	<input type="checkbox"/> Yes <input type="checkbox"/> No	