



SELECTBOARD AGENDA & MEETING NOTICE

Tues., January 17, 2023

***Indicates item added after the 48 hour posting

bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: 2nd floor of Town Hall, 325 Main Road, Gill

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes: 8/29/22 & 9/12/22 & 10/11/22 & 11/21/22 & 12/5/22 & 12/19/22 & 1/3/23
- Update – Green Community Grant Application for Insulation/Weatherization at Safety Complex
 - Awarded \$40,480 for weatherization project & \$2,000 for admin costs (full amounts requested)
 - Confirming with contractor (Energy Source) that pricing and utility incentive (\$8,805) have not changed
 - Vote required to accept the grant & authorize Ray to sign grant documents as required

New Business

- Fire Department – Ideas for FFY 2022 Application for Assistance to Firefighters Grant (AFG)
- FRCOG's FY24 Highway Bids
 - Designate Ray as Authorized Contract Signatory for Construction Services bids
 - Authorize FRCOG to contract on the Town's behalf for Highway Materials bids
- FRCOG 2023 District Local Technical Assistance (DLTA) Project Request – first look (will finalize request at 1/30 meeting)
- Sewer Commitment - #2023-002 - \$46,260.73 for the bill date of 01/18/23
- Sewer Abatement – Linda Welcome, 2 Grove St. \$155.38 for metered water used to fill swimming pool. (Application was received on time but paperwork was misfiled.)
- FY22 Outstanding Sewer Accounts to be Liened on FY23 Real Estate Bills
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any
 - Fred W. Wells Fund Scholarship Applications now available at Town Hall
 - COVID test kits & variety of face masks – available for free at Town Hall
- Warrants
FY23 # 14 Vendors (\$27,859.71) & Payroll (\$34,973.65) – reviewed & signed on 1/3/23
FY23 # 15 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 1/30	5:30 PM	Selectboard Meeting	Gill Town Hall, 2 nd floor
Mon 2/13	5:30 PM	Selectboard Meeting	Gill Town Hall, 2 nd floor
Mon 2/20		President's Day Holiday	
Mon 2/27	5:30 PM	Selectboard Meeting	Gill Town Hall, 2 nd floor

TOWN OF GILL

MASSACHUSETTS



SELECTBOARD MEETING MINUTES

January 3, 2023

Called to Order: The meeting was called to order at 5:31 PM in the 2nd floor meeting room at Gill Town Hall.

Members Present: Randy Crochier and Greg Snedeker Members Absent: Charles Garbiel

Others Present: Janet Masucci, Kate Savage, and Doreen Stevens

Review of Minutes: Randy made a motion, seconded by Greg, to approve the minutes of September 26, 2022. The motion was approved by a unanimous vote.

Special Municipal Employee Designation: The Selectboard reviewed a request from Jan Ameen, Executive Director of the Franklin County Solid Waste Management District, seeking the Board's vote to designate town representatives and alternate representatives to the District as Special Municipal Employees. This designation will resolve potential conflict of interest situations that could be experienced by representatives who hold other appointed or elected positions for their towns. Because the District is considered to be a County public body, Selectboards of all the member towns will need to take this vote. Gill's representative to the District is Vicky Jenkins, who is also an appointed member of Gill's Energy Commission.

Randy made a motion, seconded by Greg, to designate the representative and alternate representative to the Franklin County Solid Waste Management District as Special Municipal Employees. The motion was approved by a unanimous vote.

Kate Savage left the meeting at 5:34 PM.

Warrant: The Selectboard reviewed and signed the FY 2023 warrant # 14 with totals of \$27,859.71 for vendors and \$34,793.65 for payroll.

The meeting adjourned at 5:50 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 01/17/2023

Randy Crochier, Selectboard Clerk



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
100 CAMBRIDGE ST., SUITE 1020
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Charles D. Baker
Governor

Karyn E. Polito
Lt. Governor

Bethany A. Card
Secretary

Patrick C. Woodcock
Commissioner

January 3, 2023

Ray Purington, Town Administrator
Town of Gill
325 Main Road
Gill, MA 01354

Dear Administrator Purington:

I am pleased to inform you that the Department of Energy Resources (DOER) Green Communities Division has approved an award of **\$42,480** for the following projects proposed in the Town of Gill's Green Communities Competitive Grant application.

List of projects funded:

- \$40,480, Public Safety Complex— Weatherization
- \$2,000, Town—Administrative assistance

The Division reviewed Gill's grant application and has determined these are viable projects that meet the eligibility requirements of our Competitive Grant program. **Please note that, due to the competitive nature of this grant program, the use of these funds is restricted to the specifically-approved projects listed above.**

Jane Pfister, Green Communities Grant Coordinator, will follow up with the contact listed in your competitive grant application to discuss next steps, including coordination of the grant contract process. The Green Communities Division looks forward to working with the Town of Gill on your grant projects. We congratulate you on your grant award and applaud your efforts to create a cleaner energy future for your community and the Commonwealth as a whole.

Please do not hesitate to contact me at 617-823-4029 or by email at Joanne.Bissetta@mass.gov with any questions you may have regarding your grant award.

Sincerely,

A handwritten signature in black ink, appearing to read "Joanne Bissetta". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

Joanne Bissetta, Director
Green Communities Division

Cc: Charles J. Garbiel II, Chair Selectboard
Chris Mason, Western Green Communities Regional Coordinator

Town of Gill
Public Safety Complex
Weatherization and ASHP Narrative

The Town of Gill's total energy consumption for FY 2022 = 3,977 MMBtu. Buildings accounted for 71% (2,812 MMBtu) of total municipal energy use in FY 2022 (source: Mass Energy Insight)



Scope of proposed project:

In this project the Town of Gill proposes to improve the insulation and install air source heat pumps (ASHPs) to its Public Safety Complex (PSC) which houses its police, fire and highway departments. We plan first to address the weatherization by improving the insulation and then to install ASHPs.

The Public Safety Complex is located at 196 Main Road in Gill. The building consists of the original structure built in 1953 and an addition built in 1987. It has a footprint of 140' X 105' and is constructed of concrete masonry unit walls on slab foundation. Energy consumption for PSC for FY2022 was 37,687 kWh of electricity and 2,984 gallons of heating oil. (source: MEI)

We are proposing to partially air seal and insulate the building ceiling/wall transition and the office walls. This will reduce energy demands as well as increase comfort. A more complete project of exterior foam insulation with new cladding was proposed but determined to be too costly.

Project particulars: Energy Source proposes to install air sealing measures in the building to mitigate excess heating and cooling of outside air. Below is a detailed scope of work:

Police Department:

insulation:

- front wall attic storage area
- 25' linear feet, at 5' height = 125 sq ft
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating

ASHP - Daikin Ductless Heat Pump Mini-Splits:

- 4MXL36TVJU (outdoor condenser); AHRI #202521824
- 1-FTXS12LVJU (indoor wall unit)
- 3-FTXS09LVJU (indoor wall unit)
- 1-RXL24UMVJU (outdoor condenser); AHRI #205663344
- 1-FTX24UVJU (indoor wall unit)

Highway Department:

insulation:

- rear garage side and one gable side wall (does not include front wall or common wall)
- 110 linear feet, at 3' height = 330 sq ft
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating

ASHP - Daikin Ductless Heat Pump Mini-Splits:

- 1-2MXL18QMVJU (outdoor condenser); AHRI #205663354
- 1-FTXS12LVJU (indoor wall unit)
- 1-FTXS09LVJU (indoor wall unit)

Fire Department:

insulation:

- rear garage side and one gable side wall (does not include front wall or common wall)
- 125 linear feet, at 3' height = 375 sq ft
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating

ASHP - Daikin Ductless Heat Pump Mini-Splits

- 1- 4MXL36TVJU (outdoor condenser); AHRI #202521824
- 2- FTXS18LVJU (indoor wall unit)

- 1- 2MXL18QMVJU (outdoor condenser); AHRI #205663354
- 2- FTXS09LVJU (indoor wall unit)

In the department offices and meeting rooms, over a range of 700 sq ft (62' x 12'), Energy Source has proposed to drill 3/4" into the exterior block wall at 3-4' intervals and fill the open block with an R10 injection foam, then plug holes with hydraulic cement patches. Improving the insulation will provide a 6% reduction in heat loss.

In 2015 the membrane roof of the PSC was replaced, and at that time 2 inches of poly iso foam insulation was installed and the vertical wall between the membrane and metal roof was insulated with spray foam. The UMass study (attached) determined that the existing fiberglass insulation in the 1987 section of roof is mostly intact and functional so there is no need to replace it except where it is torn. Above the south wall of the bay in the Highway Department there is a section of insulation that is degraded and in need of replacement, but overall the ceiling insulation is sufficient and the concrete block walls are the main source of heat loss. The addition of insulation for the walls would be through injection of spray foam.

After the building has been insulated ASHPs would be installed in the three departments' offices and meeting rooms. The existing heating system will remain in place as an emergency backup or if, when based on current utility costs, it is more advantageous to use the traditional system at lower temperatures. This system includes two BUDERUS, model # G215/6, 256 MBH oil-fired boilers. The boilers distribute heat to the building through radiators & unit heaters. Thermostats are installed to control individual areas.

Purpose: The purpose of this project is to improve the energy efficiency of the PSC which will reduce the use of fossil fuels and improve the comfort of the employees. Climate change has made it imperative to act now. We have a responsibility to make Town buildings as energy efficient as possible and reduce greenhouse gas emissions. Since the Town of Gill reached our 20% energy reduction with the assistance of previous Green Communities Grants, we are now pursuing even greater greenhouse gas emission reductions. The PSC is the last of our town-owned and town-operated buildings to upgrade.

Benefits: Added insulation will reduce energy usage, improve the comfort of the building, and save money. Insulating the walls is also a necessary measure to reduce the heating needs of the building and support installation of ASHPs which will help realize even larger energy and cost savings for the Town. Replacing the oil-fired boiler with ASHPs in the office areas and meeting rooms will provide cumulative savings for the town of \$3,345 annually. (Source: Energy Source) Besides being used primarily for heating in the winter months the ASHP will also provide air conditioning in the summer months which will allow the departments to discontinue the use of AC window units and dehumidifiers. The ASHP project is expected to reduce annual oil consumption by 2,782 gallons while increasing annual electricity usage by 14,956 kWh according to cost and energy analysis prepared by Energy Source. This results in an annual estimated cost savings of \$3,345 and an overall annual energy savings of 336 MMBtu. The project will help reduce greenhouse gasses and reduce the carbon footprint.

The addition of ASHPs to heat and cool office spaces will further increase comfort and will also offset fuel oil boiler usage. This will reduce greenhouse emissions but not eliminate oil fuel as the rest of the building (engine bays and garage areas) will still be heated by fuel oil. As fuel oil prices have risen, we are anticipating at least level costs for energy at the PSC into the future with the new insulation and heat pumps.

Timeline: The Town has received a proposal from Energy Source (Smithfield, RI). If we are awarded the funds for this job we will initiate procurement and contracting immediately with project completion planned for fall 2023.

Procurement required and status: Energy Source is an approved Massachusetts Statewide Contractor: TRD01- vendor ID00027073. The Town will utilize Section 14 of G.L. Ch. 25A to contract directly with Energy Source for the project, which has a total project cost under the \$300,000 limit of this statute.

Anticipated impact, qualitatively and quantitatively: This project is expected to reduce energy costs by addressing the current concrete block walls which are large uninsulated areas. Additionally the town will decrease the amount of fossil fuels used as offices and meeting rooms would be heated and cooled by ASHPs.

How the project supports the municipality's five year Energy Reduction Plan: The Town of Gill reached our 20% energy reduction with the assistance of previous Green Communities Grants. This project supports Gill's goal of continuing to reduce dependency on fossil fuels and further improving the energy efficiency of its buildings.

Why grant funding is required to complete the process: The Town does not have a budget to complete this project and utility incentives alone are not enough to cover the total cost of the project.

Permits required and status of each: This project will require building and electrical permits. Energy Source will be responsible for applying for and obtaining the necessary permits and inspections.

Other approvals required:

State: Energy Source would submit a waiver of construction control per 780 CMR section 107.1, which allows for an exclusion from controlled construction for these types of projects.

Opportunities for education and outreach and a concrete plan to accomplish them: This is an excellent opportunity to share energy savings information and continue to educate Gill residents and businesses about air source heat pump technology for residential and commercial applications. The Energy Commission will publicize energy savings from the project in the quarterly Town newsletter and on the Town website: <https://gillmass.org/> . We will also post updates on the project in the Town of Gill Facebook page.

Accounting/Proposed Budget: Excluding utility incentives, the cost to insulate the thermal boundary of the building is \$49,285 according to the proposal from Energy Source. The installation of the ASHPs totals \$107,761. Both proposals include materials and prevailing wages for labor. Aside from incentives and Green Communities, no other sources of funding are anticipated.

We are requesting \$2,000 in administrative support. Gill has one town administrator (Ray Purington) whose workload has been stretched by our Green Communities status. We plan to use the Franklin Regional Council of Governments (FRCOG) to support the work required by this grant including general project coordination and oversight, preparing quarterly reports, final grant reporting and close-out.

Description of the applicant, the project team and its qualifications for completing the project, including all identified partners, contractors, and technical service providers:

Applicant: The Town of Gill is applying for this grant facilitated by the Gill Energy Commission: Vicky Jenkins, Chair; Claire Chang, Tupper Brown, Alden Booth, Janet Masucci, Andy Cole

Project Team: Ray Purington, Town Administrator and the staff at FRCOG will coordinate project work with [EnergySource](#) who will subcontract insulation work with [Foam USA](#) and ASHPs with [Jamrog HVAC](#). Volunteers from the Gill Energy Commission will provide additional coordination and support.

Additional Materials (attachments):

- **Municipal Energy Assessment Report prepared by the UMass Clean Energy Extension**
- **Gill Public Safety Complex study prepared by the UMass Clean Energy Corps**
- **Gill PSC proposal from Energy Source**
- **Spec sheets for proposed ASHP (2 docs)**
- **Utility incentive email (waiting on final documentation)**
- **Invoice from 4.21.16 showing previous insulation notes in narrative**



September 26, 2022

Dear Vicky Jenkins,

Energy Source is pleased to present you with this proposal. We trust you will find this a cost effective means to help electrify your facility by installing air source heat pumps and air sealing the thermal boundaries.

Energy Source has included pre-approved rebates from the utility company which reduce the net cost of this project significantly.

I hope you find this proposal informative. If you have any questions, please do not hesitate to contact me.

Sincerely,

Cheryl Ray

Energy Source

Energy Conservation Measures	Total Project Cost	Preapproved Utility Incentives	Customer Cost	Electricity Savings		#2 FO Savings		Greenhouse Gas Equivalencies	Total Cost Savings	Payback Period (years)
				kWh	Cost	Gal	Cost	Tons of CO2 Avoided		
Police Department Heat Pumps	\$43,438	\$11,500	\$31,938	-5,765	-\$1,218	1,077	\$2,518	10.3	\$1,300	24.6
Police Department Weatherization	\$6,428	\$1,834	\$4,594	6,601	\$1,394	0	\$0	5.1	\$1,394	3.3
DPW Heat Pumps	\$21,642	\$4,425	\$17,217	-2,617	-\$553	539	\$1,259	5.3	\$706	24.4
DPW Weatherization	\$22,143	\$3,302	\$18,841	11,882	\$2,510	0	\$0	9.2	\$2,510	7.5
Fire Department Heat Pumps	\$42,681	\$10,825	\$31,856	-6,574	-\$1,388	1,167	\$2,728	11.1	\$1,339	23.8
Fire Department Weatherization	\$20,714	\$3,669	\$17,045	13,202	\$2,789	0	\$0	10.3	\$2,789	6.1
Total	\$157,046	\$35,555	\$121,491	16,730	\$3,534	2,782	\$6,505		\$10,038	12.1



Disclaimer

This report is not for widespread use and is the property of Energy Source.

For any questions regarding this report, please contact Cheryl Ray, Mechanical Engineer, Energy Source Inc. at (508)331-1611. Any additional use of this report is prohibited unless permission is given in writing from Energy Source, Inc.

Police Department Installation of Air Source Heat Pumps

Energy Source proposes to install air source heat pumps, which provides a highly efficient way to heat & cool electrically. Below is a detailed scope of work:

Equipment: Daikin Ductless Heat Pump Mini-Splits

- 4MXL36TVJU (outdoor condenser); AHRI #202521824
- 1-FTXS12LVJU (indoor wall unit)
- 3-FTXS09LVJU (indoor wall unit)
- 1-RXL24UMVJU (outdoor condenser); AHRI #205663344
- 1-FTX24UVJU (indoor wall unit)

Associated Materials Scope:

- Install a 12k wall unit in the main area
- Install a 9k wall unit the following:
 1. Chief's office
 2. Sergeant's office
 3. Meeting Room
- Install a 24k wall unit in the bay area
- Install 2-condensers on along the side of the building on stands
- Start & test system operation

Electrical: Is included and will be provided by Palmeri Electric

Calibration: We will adjust the unit(s) as needed to bring to correct operating specification



Notes:

- We are an approved Massachusetts Statewide Contractor: TRD01- vendor ID 00027073
- Prevailing wage rate included
- Due to material price changes beyond our control, the price is valid for 30 (thirty) days
- Energy Source not responsible for any existing code issues
- Work to be completed during normal business hours

Installation of Air Sealing

Energy Source proposes to install air sealing measures in the building to mitigate excess heating and cooling of outside air unnecessarily. Below is a detailed scope of work:

Police Department:

- attic storage area
- 25' linear feet, at 5' height = 125 sqft
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating

Energy/Cost Savings

The proposed heat pump system is sized to manage the full heating load for the areas noted above. The existing heating system will remain in place as an emergency backup or, if based on current utility costs, it is more advantageous to use the traditional system at lower temperatures.

Energy Conservation Measures	Electricity Savings		#2 FO Savings		Greenhouse Gas Equivalencies
	kWh	Cost	Gal	Cost	Tons of CO2 Avoided
Police Department Heat Pumps	-5,765	-\$1,218	1,077	\$2,518	10.3
Police Department Weatherization	6,601	\$1,394	0	\$0	5.1



*Rates of \$0.21/kWh, \$2.34 gal of oil

Pricing

The cost to install the scope of work described above is \$49,866. Energy Source has direct access to utility rebates totaling \$13,334. Therefore, the net customer cost is **\$36,532** as shown below:

Energy Conservation Measures	Total Project Cost	Preapproved Utility Incentives	Customer Cost	Total Cost Savings	Payback Period (years)
Police Department Heat Pumps	\$43,438	\$11,500	\$31,938	\$1,300	24.6
Police Department Weatherization	\$6,428	\$1,834	\$4,594	\$1,394	3.3

DPW Department Installation of Air Source Heat Pumps

Energy Source proposes to install air source heat pumps, which provides a highly efficient way to heat & cool electrically. Below is a detailed scope of work:

Equipment: Daikin Ductless Heat Pump Mini-Splits

- 1-2MXL18QMVJU (outdoor condenser); AHRI #205663354
- 1-FTXS12LVJU (indoor wall unit)
- 1-FTXS09LVJU (indoor wall unit)

Associated Materials Scope:

- Install a 12k wall unit in the large office area
- Install a 9k wall unit the smaller office area
- Install 1-condenser on along the side of the building on stand
- Start & test system operation

Electrical: Is included and will be provided by Palmeri Electric



Calibration: We will adjust the unit(s) as needed to bring to correct operating specification

Notes:

- We are an approved Massachusetts Statewide Contractor: TRD01- vendor ID 00027073
- Prevailing wage rate included
- Due to material price changes beyond our control, the price is valid for 30 (thirty) days
- Energy Source not responsible for any existing code issues
- Work to be completed during normal business hours

Installation of Air Sealing

Energy Source proposes to install air sealing measures in the building to mitigate excess heating and cooling of outside air unnecessarily. Below is a detailed scope of work:

Highway Dept:

- rear garage side and one gable side wall (does not include front wall or common wall)
- 110 linear feet, at 3' height = 330 sqft.
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating

Energy/Cost Savings

The proposed heat pump system is sized to manage the full heating load for the areas noted above. The existing heating system will remain in place as an emergency backup or, if based on current utility costs, it is more advantageous to use the traditional system at lower temperatures.



Energy Conservation Measures	Electricity Savings		#2 FO Savings		Greenhouse Gas Equivalencies
	kWh	Cost	Gal	Cost	Tons of CO2 Avoided
DPW Heat Pumps	-2,617	-\$553	539	\$1,259	5.3
DPW Weatherization	11,882	\$2,510	0	\$0	9.2

*Rates of \$0.211kWh, \$2.34 gal of oil

Pricing

The cost to install the scope of work described above is \$43,785. Energy Source has direct access to utility rebates totaling \$7,727. Therefore, the net customer cost is **\$36,058** as shown below:

Energy Conservation Measures	Total Project Cost	Preapproved Utility Incentives	Customer Cost	Total Cost Savings	Payback Period (years)
DPW Heat Pumps	\$21,642	\$4,425	\$17,217	\$706	24.4
DPW Weatherization	\$22,143	\$3,302	\$18,841	\$2,510	7.5

Fire Department Installation of Air Source Heat Pumps

Energy Source proposes to install air source heat pumps, which provides a highly efficient way to heat & cool electrically. Below is a detailed scope of work:

Equipment: Daikin Ductless Heat Pump Mini-Splits

- 1- 4MXL36TVJU (outdoor condenser); AHRI #202521824
- 2- FTXS18LVJU (indoor wall unit)
- 1- 2MXL18QMVJU (outdoor condenser); AHRI #205663354
- 2- FTXS09LVJU (indoor wall unit)

Associated Materials Scope:

- Install 2-18k wall units in the meeting room



- Install a 9k wall unit in each of the offices (2)
- Install 2-condensers along the side of the building on stands
- Start & test system operation

Electrical: Is included and will be provided by Palmeri Electric

Calibration: We will adjust the unit(s) as needed to bring to correct operating specification

Notes:

- We are an approved Massachusetts Statewide Contractor: TRD01- vendor ID 00027073
- Prevailing wage rate included
- Due to material price changes beyond our control, the price is valid for 30 (thirty) days
- Energy Source not responsible for any existing code issues
- Work to be completed during normal business hours

Installation of Air Sealing

Energy Source proposes to install air sealing measures in the building to mitigate excess heating and cooling of outside air unnecessarily. Below is a detailed scope of work:

Fire Dept:

- rear garage side and one gable side wall (does not include front wall or common wall)
- 125 linear feet, at 3' height = 375 sqft.
- air sealing of open block and wall/roof transition
- 4" closed cell foam, R30, in stud bays, over framing and onto block wall
- exposed foamed covered with intumescent thermal barrier coating
- 1 door sweep



Energy/Cost Savings

The proposed heat pump system is sized to manage the full heating load for the areas noted above. The existing heating system will remain in place as an emergency backup or, if based on current utility costs, it is more advantageous to use the traditional system at lower temperatures.

Energy Conservation Measures	Electricity Savings		#2 FO Savings		Greenhouse Gas Equivalencies
	kWh	Cost	Gal	Cost	Tons of CO2 Avoided
Fire Department Heat Pumps	-6,574	-\$1,388	1,167	\$2,728	11.1
Fire Department Weatherization	13,202	\$2,789	0	\$0	10.3

*Rates of \$0.21/kWh, \$2.34 gal of oil

Pricing

The cost to install the scope of work described above is \$63,395. Energy Source has direct access to utility rebates totaling \$14,494. Therefore, the net customer cost is **\$48,901** as shown below:

Energy Conservation Measures	Total Project Cost	Preapproved Utility Incentives	Customer Cost	Total Cost Savings	Payback Period (years)
Fire Department Heat Pumps	\$42,681	\$10,825	\$31,856	\$1,339	23.8
Fire Department Weatherization	\$20,714	\$3,669	\$17,045	\$2,789	6.1

Installation and Warranty Information

If you decide to proceed with this proposal, Energy Source will be responsible for the following tasks:

- Develop final equipment specifications and equipment layout
- Processing and filing application for utility incentives
- Material ordering and receiving
- Installation and Startup



Installation

The removal and disposal of asbestos and toxic materials if present are the owner's responsibility and should be determined before proceeding with the project.

Installation to be performed during normal business hours Monday through Friday (~7am-4pm).

Warranty

Included with your project is a one-year warranty on all labor and materials provided by Energy Source. At the end of the first-year materials remain covered by standard warranties provided by the manufacturer. Warranty periods begin when the installation is completed. The owner has a one-month period following the completion of the installation to accept or reject work performed by Energy Source, after which time we will assume that the work has been accepted.

Due to the fluctuation in commodities this proposal is valid for a period of 30 days from the date shown at the top of this proposal, after which time we will be happy to provide an adjusted quote if necessary.



Franklin Regional Council of Governments

TO: Collective Highway Bid Participants

FROM: Andrea Woods, Chief Procurement Officer (ph 413-774-3167 x104)
Email bids@frcog.org

RE: FY24 Budget Notice and Signatory Authorization Form

DATE: January 5, 2023

In order to consolidate the collection of information requiring Select Board / Awarding Authority review and approval, we are providing the following details for the upcoming round of Collective Highway bids.

FY 2024 Fee Structure

To assist with each municipalities' budget planning, please use the following figure for the structure of fees that will apply to the Collective Highway Bid program for FY24.

<i>Town Population</i>	<i>Fee for FRCOG Member</i>	<i>Fee for Non-FRCOG Member</i>
<500	\$1,100	\$1,300
>500 but < 1,000	\$1,800	\$1,975
>1,000 but < 5,000	\$2,850	\$3,250
>5,000 but < 20,000	\$3,100	\$3,500

(FRCOG member means municipalities in Franklin County who are all members of FRCOG and already pay assessments for FRCOG's other services.)

FY 2024 Contract Signatory

As we begin the FY24 FRCOG Collective Highway Bid process, requesting approvals and identifying key signatures that will be required later this year is an important first step. As a reminder, we will again use the DocuSign process for bid execution.

To identify the Authorized Contract Signatory for FY24 Construction Services bids, and Permission to Contract on each Participant's behalf, please carefully review the information on page 2, then complete and scan pages 3 & 4 to Andrea Woods at bids@frcog.org no later than **January 20, 2023**.

RE: (1) CONSTRUCTION SERVICES BIDS - CONTRACT SIGNATORY AUTHORIZATION

(2) MATERIALS BIDS - PERMISSION TO CONTRACT ON THE PARTICIPANT'S BEHALF

We are beginning the FY24 FRCOG Collective Highway Bid process. Thank you for your past participation in this program.

As a reminder, in FY22, we made a change related to the execution of vendor contracts for Construction Services bids. Each Municipality must electronically co-sign the Highway contracts that they have chosen to participate in via Docu-Sign. Prior years' contracts and bid specifications are available to you to review before you sign on. They can be found at <https://frcog.org/bids> or by email request.

With your Permission, FRCOG will continue to execute the vendor contracts for Materials bids on your behalf.

This process requires the following two steps:

- 1) Signed approval from your Awarding Authority (the Selectboard / Mayor's office), to name the **Authorized Contract Signatory** for the Construction Services bids for which you will be participating in and,
- 2) Acknowledgement that FRCOG may **Contract on Your Behalf** for the Materials bids.

This authorization will cover other bids you may choose to participate in during the next year including Winter Sand, Salt and Liquid, Water Treatment Chemicals, and Equipment Rental bids which will be issued throughout FY24. This does not commit you to participate in those bids or award any particular bid.

Please provide the information requested on Pages 3 and 4, sign, and return it via email to Andrea Woods at bids@frcog.org by **January 20, 2023**.

PLEASE DO NOT DISREGARD THIS REQUEST.

IF WE DON'T HAVE CONTRACT SIGNATORY INFORMATION, WE WILL BE UNABLE TO INCLUDE YOU ON THE HIGHWAY CONTRACTS EVEN THOUGH YOU HAVE PROVIDED ESTIMATES AND PERMISSION TO BE INCLUDED ON THE BIDS. The signatory may be changed if someone leaves a position or is not re-elected.

**Please scan and return Pages 3 and 4 to bids@frcog.org
by January 20, 2023.**

Franklin Regional Council of Governments Collective Purchasing Program
FY24 Fee Schedule & Permission/Authorization Form

TO: Andrea Woods, Chief Procurement Officer
FRCOG, 12 Olive Street, Suite 2, Greenfield, MA 01301

We understand that our municipality is participating in the **Franklin Regional Council of Governments Collective Highway Products and Services Bids and Contracts** for FY 2024.

CONSTRUCTION SERVICES BIDS: (please print clearly)

We authorize NAME: _____ whose title is _____
_____ for the City/Town of _____
and whose direct email address* is _____ and telephone
number is _____ as the official signatory for all highway construction
services contracts in which we choose to participate. We understand that contract execution will
be managed through DOCU-SIGN and that we will be responsible for electronically signing the
contracts in a timely manner. Each participant/signatory must sign before the contract is
considered Executed and no work can begin until all Participants have signed.

We understand that we have had the opportunity to preview the Contract Templates for
Highway Construction for FY24, each Invitation for Bids with Specifications, and applicable
Prevailing Wage Schedules at the FRCOG website at <https://frcog.org/bids> and any issues or
questions about the form of contract were presented to Andrea Woods, CPO before the Bid
Opening which is currently scheduled for May 11, 2023.

***Note, Docu-Sign cannot accommodate a shared email address – it must be specific to the signatory.**

MATERIALS/GOODS BIDS:

We authorize the Franklin Regional Council of Governments (FRCOG) to contract or
renew contracts on our behalf and we have taken action to duly appoint the FRCOG as our
agent for Materials bids which include Aggregates and Loam, Cold Patch, Geotextiles, Calcium
Chloride Products, Culvert and Guardrail Products, and Hot Mix Asphalt Picked Up.

We acknowledge that FRCOG takes precautions to ensure that procured vendors or
contractors have adequate insurance coverage as required by law. Nevertheless, in the event
that any vendor or contractor is deemed to be an employee of our city/town for the purposes of
Massachusetts Workers Compensation laws, as set forth in Massachusetts General Law
(M.G.L.) c. 152, or lapses in their liability coverage, we agree to indemnify and hold harmless
FRCOG from any and all claims, liabilities, assessments, costs (inclusive of attorneys' fees and
costs of litigation), penalties, judgments, and awards which may be assessed against us.

We agree to abide by M.G.L. c. 30b and c. 30, §39M for the purposes of procuring additional highway products and services, and will not engage in any activity in violation of Massachusetts ethics laws.

Municipalities may not concurrently contract for the same service from multiple collectives (i.e. BRPC, state OSD contracts). A choice must be made before executing the contract.

All financial obligations to vendors and contractors as a result of these agreements are the full responsibility of our city/town and not the FRCOG.

SELECTBOARD / MAYOR OF THE TOWN / CITY OF: _____

Signature

Date

IF REQUIRED:

Signature

Signature

Signature

Signature

Please return pages 3 and 4 of this form by January 20, 2023

You may scan/email it to bids@frcog.org or mail to

FRCOG, 12 Olive Street, Suite 2, Greenfield, MA 01301

THANK YOU!

A list of the Collective Highway Bids by number is attached. For reference, more information can be found on our website at <https://frcog.org/bids/>

Type of Product or Service

Products

H1 Aggregates and Loam
H2 High Performance Cold Patch
H3 Geotextiles
H4 Calcium Chloride Product
H5 Culvert Products
H6 Guard Rail Products
H7 Hot Mix Asphalt (FOB) Picked Up

W-1 Winter Sand
W-2 Winter Salt and Treated Winter Salt
W-3 Winter Liquid Pretreatment

Services

H9A Highway Line Painting-Ch 90
H9B Highway Line Painting – Rubber – Not Ch 90
H10 Guard Rail Installed
H11A Crack Seal Applied
H11B Microsurface, Fog Seal & Cape Seal Applied
H12 Calcium Chloride Applied
H13 Stone Seal Applied
H14 Rubberized Chip Seal Applied
H15A Hot Mix Asphalt Applied – Roadways
H15B Hot Mix Asphalt Applied – Parking Lots, Driveways, Playgrounds
H16 Liquid Asphalt Applied
H17 Asphalt Reclamation
H18 Bonded Wearing Course Applied
H19 Hot in Place Recycling
H20 Cold Planing and Milling
H21 Cold In Place Recycling
H22 Tree Work
H23 Catch Basin Cleaning (Option to exercise 3rd and final renewal year in FY24)

Includes Highway Equipment and Operator Rental Contract
And
Water Treatment Chemicals



Franklin Regional Council of Governments

TO: Franklin County Town Officials
FROM: Linda Dunlavy, FRCOG Executive Director
DATE: January 4, 2023
RE: District Local Technical Assistance Project Requests

The FRCOG has again received District Local Technical Assistance (DLTA) funding from the Department of Housing and Community Development to help municipalities with the following priorities: regional sharing of services to achieve and/or enhance efficiency; planning for housing and growth – housing production and economic development; and implementation of Community Compact best practices

What are the funds used for? Since 2006, DLTA funding has allowed the FRCOG to assist towns on projects that promote regionalization of services and local and regional planning. The funding is also used to support the Community Compact Best Practices program (we do not know whether the Compact program will be revised or eliminated by the Healy administration but it is included in our FY23 draft contract so the work will continue for the next year as far as we know now). The expanded list of Community Compact Best Practices can be found at <https://frcog.org/program-services/municipal-resources/> under District Local Technical Assistance (DLTA).

What do we need from you? We need to know what projects your Town is interested in pursuing. Attached or enclosed is a form that contains a list of potential projects. **Please share this form with your town or city's boards, committees and departments. We ask that the Select Board compile one consolidated response on behalf of the Town and email it back to us as soon as possible, but no later than January 27, 2022.**

What projects get funded? We will prioritize the projects based on the following criteria:

- Projects that meet grant eligibility requirements.
- Projects that can be largely completed within the grant's time period (by 12/31/23).
- Projects that have the demonstrated support of the municipality.
- Projects that result in implementation.
- Projects that, in total, serve as many towns as possible.
- Projects that meet demonstrated regional needs and priorities.

NEW! NEW! NEW! This year's funding will include extra funding for the FRCOG to help municipalities seek state and federal funding for priority projects. If we have not yet met with your town to garner a list of short and long-term priorities, please be in touch.

Thank you for your help and input in this process. We are looking forward to working with you. Please contact us with questions and **please submit your completed form to the FRCOG by January 27th by emailing Amanda Doster at adoster@frcog.org.** If you need to mail or fax the form instead, or need more time to complete it, please reach out to Amanda (ext. 120, adoster@frcog.org) to make arrangements.

Thanks,

Linda Dunlavy



2023 Local Technical Assistance Request Form

Town: _____

Date: _____

Your Name: _____

Board/Department: _____

INSTRUCTIONS:

1. Review form with Town/City committees, boards, and departments, and **compile one consolidated request form.**
2. Check the column or box for each project your Town/City is interested in. List contact info for each project.
3. Rank your top 3 priorities at the end of the form.
4. **Email completed form to Amanda Doster at adoster@frcog.org by January 27, 2023.** Email/call Amanda with questions: 413-774-3167 x120

NOTE: If all Franklin County towns respond by 1/27/2023, we aim to have projects selected by early February. We will send out notification to you once that is complete. Thank you for your time – we look forward to working with you!

✓ YES	CLIMATE CHANGE ADAPTATION AND RESILIENCE / ENERGY & ENVIRONMENT	Contact for Project: name & email or phone #
	Community Food Assessments. Examine a town's food system, including analysis of food supply and demand, economic development through food processing or distribution, increased food production of farmland, increased food access for residents, and other elements.	
	Managing Flood Risks Regionally. Implement the recommendations in the Framework for Resilience: Responding to Climate Change in the Deerfield River Watershed. Work with neighboring watershed towns to prioritize and implement appropriate river corridor management strategies, flood resiliency, and infrastructure improvements.	
	Northfield Mountain Pumped Storage Project /Turners Falls Dam FERC relicensing and MassDEP 401 Certification of Water Quality process. Provide technical assistance, advocacy, testimony, and analysis, and participate as a convener and stakeholder on behalf of impacted towns.	
	Pollinator Habitat Corridor. Create a town pollinator plan that expands the regional Franklin County pollinator habitat corridor plan. The town plan includes identification and mapping of existing and potential pollinator habitat, review of land use regulations, landscape management recommendations, and planting plans for a variety of landscapes and built environments to support pollinator life cycle needs. <i>Note: Work in the following towns is completed or underway: Ashfield, Bernardston, Buckland, Colrain, Conway, Deerfield, Greenfield, Heath, Montague, Orange, Shelburne, Shutesbury, Wendell.</i>	

✓ YES	ECONOMIC DEVELOPMENT AND HOUSING	Contact for Project: name & email or phone #
	Brownfields Redevelopment Support. Provide site specific technical assistance to assess, clean-up, and/or redevelop a brownfield site, with property owner support.	
	Business and Industry/Sector Assistance. <ul style="list-style-type: none"> <input type="checkbox"/> Provide and support access to small business assistance resources. <input type="checkbox"/> Provide industry specific support to expand, promote and/or preserve important economic sectors: <ul style="list-style-type: none"> ○ Manufacturing ○ Outdoor Recreation ○ Tourism ○ Agriculture <input type="checkbox"/> Other: _____ 	
	Community Economic Development (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Conduct survey to understand what residents, businesses, and visitors want for economic activity in their downtown or community. <input type="checkbox"/> Conduct a parcel-level analysis of village center or downtown uses and businesses, and identify properties with potential for redevelopment. <input type="checkbox"/> Develop a mixed use, economic development and/or housing action plan for a village center or downtown. <input type="checkbox"/> Provide technical assistance to create new or expand planned industrial park land. <input type="checkbox"/> Update Industrial Park Master Plan, including review of current bylaws and regulations governing the park, and assessing developable land remaining. <input type="checkbox"/> Prepare guidance and identification of resources for site specific property development or redevelopment for economic development uses. <input type="checkbox"/> Develop and implement a pop-up park or public art project, including how to create and implement a project that fosters economic and main street activity. <i>For projects seeking funds from MassDevelopment Commonwealth Places, work can include assistance in developing a funding campaign.</i> <input type="checkbox"/> Provide technical assistance to advance project identified in a Rapid Recovery Plan. <input type="checkbox"/> Other: _____ 	

	Regional Housing Plan. Conduct an inventory of existing and needed housing by type and cost to determine future housing needs by subregion in Franklin County.	
	<i>See Zoning section below for housing-related zoning assistance.</i>	
✓ YES	MUNICIPAL AND REGIONAL CAPACITY BUILDING	Contact for Project: name & email or phone #
	Abandoned and Distressed Property Inventory and Action. Inventory abandoned and distressed properties in town and work with town stakeholders to prioritize them for action through receivership or other methods.	
	COVID After Action Report Implementation. Work with first responders and Emergency Management Directors to improve regional emergency response and coordination re: the recommendations of the Covid After Action reports.	
	Diversity, Equity, and Inclusion Training for Municipal Officials and Staff.	
	Foster Municipal Engagement and Involvement. Consider how towns can increase citizen engagement and prepare for retirements of long-term public servants in key municipal positions – appointed, elected and volunteer – through development of a Citizen’s Academy, succession planning, participation in career fairs and expos, etc.	
	Local Official Continuing Education Workshops. Continue to offer workshops to Select Board, Planning Board, Board of Health, Finance Committee members and other public officials (fiscal planning, open meeting law, school finance, new state policies and initiatives, etc.). <i>Please share your ideas for workshop topics: _____</i>	
	Regional Municipal Wage & Classification Study. Expand sections of the Franklin County Wage and Classification Study to include data on salaries and benefits of municipalities outside of but near Franklin County to provide information on competing salaries.	
	Rural Policy Plan Implementation. Pursue and advocate for projects, programs and policies that benefit Franklin County, such as advocating for changes to Chapter 90 and PILOT formulas; create an Office of Rural Policy; develop a Municipal Building funding source. Create an addendum to the Rural Policy Plan that addresses the implications of 2020 Census population numbers; long-term effect of COVID on rural economies; and recognizes important policy work completed.	

✓ YES	SHARED SERVICES	Contact for Project: name & email or phone #
	Municipal Service Sharing Feasibility, Matchmaking, or Other Technical Assistance (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Conservation Commission Agent <input type="checkbox"/> Department of Public Works <input type="checkbox"/> Facilities management of municipal buildings and grounds <input type="checkbox"/> Grant Management Assistance, including ARPA <input type="checkbox"/> Human Resource management <input type="checkbox"/> Information Technology, Digital Equity and Cybersecurity: design regional shared services to maximize technology resources across communities and make the region competitive for digital equity and cybersecurity state and federal funding. <input type="checkbox"/> Library Programming/Administration <input type="checkbox"/> Municipal Financial Services <input type="checkbox"/> Public safety <ul style="list-style-type: none"> <input type="checkbox"/> Ambulance services and EMTs <input type="checkbox"/> Fire services sharing <input type="checkbox"/> Police <input type="checkbox"/> Risk Manager/ OSHA Compliance & Safety Manager <input type="checkbox"/> Town Planner <input type="checkbox"/> Other: _____ 	
	New Collective Purchasing ideas (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Expansion of fuel bids to include additional fuels <input type="checkbox"/> Other: _____ 	
	Older Adult Services (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Age and Dementia-friendly community planning (application to the AARP Network; development of an assessment and an action plan for the Town; assistance with implementing an existing plan) <input type="checkbox"/> Senior Center Expansion, Regional Sharing <input type="checkbox"/> Other: _____ 	
	Water & Sewer (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Regional sludge pressing and composting opportunities <input type="checkbox"/> Regional public water supply opportunities and feasibility 	

	<input type="checkbox"/> Sewage treatment and /or water operators <input type="checkbox"/> Support, advocacy and technical assistance to move water and sewer projects forward <input type="checkbox"/> Work with DEP to support more operator training programs for western MA <input type="checkbox"/> Other: _____	
✓ YES	TRANSPORTATION	Contact for Project: name & email or phone #
	Northern Tier Rail Study expert assistance. Hire a consultant to assist region in assuring that the methodologies, analysis and assumptions used by MassDOT and its consultants conducting the Northern Tier Rail Project are reflective of the region's needs and opportunities.	
	Signs and Lines Assessment. Assess signs and pavement markings for clarity, visibility and reflectivity. Assess for obstructions to visibility like overgrown vegetation at intersections and near roads.	
	Roadway Speed Study. Assess roadway speeds and prepare speed zoning study to provide guidance for new or revised regulatory speed limits on local roadways.	
	EV Charging Station Implementation Assistance. Assist towns through the process of siting, applying for incentives, and purchasing and installing public EV charging stations.	
✓ YES	ZONING, POLICIES, AND PLANS*	Contact for Project: name & email or phone #
	Open Space and Recreation Plan (OSRP) Update. Work with the town to update their existing OSRP, a document to inventory and assess the condition of open space, natural resources, parks, and other recreation facilities. <input type="checkbox"/> New update <input type="checkbox"/> Update continued from previous year <input type="checkbox"/> OSRP Expiration Date: _____	
	Master Plans <input type="checkbox"/> Develop or update a Master Plan chapter (e.g. Housing, Economic Development, etc.)	
	Recreational Marijuana Assistance (<i>please specify</i>): <input type="checkbox"/> Development of local Board of Health regulations <input type="checkbox"/> Zoning for retail sales and/or cultivation <input type="checkbox"/> Other: _____	

	Wellhead Protection Plans to Protect Public Drinking Water Supplies. Develop a Wellhead Protection Plan, which can help towns manage and protect their water supply sources.	
	Zoning Bylaws and/or City Ordinance Development (<i>please specify</i>): <ul style="list-style-type: none"> <input type="checkbox"/> Clean energy (e.g. large scale solar facility bylaws and/or updates to solar bylaws to protect pollinator habitat) <input type="checkbox"/> Climate Resilient Stormwater Management Standards for new development and redevelopment projects. <input type="checkbox"/> Housing –related: Affordable housing / Diversifying housing options / Accessory Dwelling Units / Short-Term Rental <input type="checkbox"/> Large-scale commercial / industrial development <input type="checkbox"/> Mixed use districts / Village districts <input type="checkbox"/> New development standards for tree retention <input type="checkbox"/> Updates to Open Space Residential Development / Natural Resource Protection Zoning to align with current best practices to protect natural resources <input type="checkbox"/> Recreational marijuana (retail, cultivation, processing) <input type="checkbox"/> River Corridor Management for towns with a mapped River Corridor (Ashfield, Conway, Colrain, Heath, Greenfield, Leyden) <input type="checkbox"/> Short term residential rentals (such as VRBO and Airbnb) <input type="checkbox"/> Update Existing Floodplain Bylaws/Ordinances with the new state model Floodplain Bylaw for the FEMA regulated 100-year floodplain <input type="checkbox"/> Climate Resilient Stormwater Management updates to Subdivision Rules and Regulations to incorporate Low Impact Development (LID) and to align with current stormwater and neighborhood roadway design best practices <input type="checkbox"/> Other: _____ 	

* Note: Anticipated staffing changes at the FRCOG in the coming year will limit the zoning work the FRCOG takes on in 2023.

RANK	Of all of the projects you selected, what are your municipality's <u>top three</u> priorities? While we can't guarantee that these projects will be selected, we will make every effort.
Your Municipality's Top 3 Choices: 1. 2. 3.	

	CULVERT ASSESSMENTS: WAITING LIST <u>ONLY</u> If your town is interested in being put on a waiting list for a culvert inventory and assessment, please check the box to the left and provide your contact information.	Contact for Project: name & email or phone #
	<p>Culvert Assessments. Assess roadway culverts to identify the crossings that are at risk due to more frequent and intense storm events caused by climate change. Information will help towns prioritize infrastructure upgrades in addition to providing an inventory of physical infrastructure.</p> <p>Due to high demand, the following towns are in queue for culvert assessments. Gill (Spring 23) Wendell (Spring/Summer 2023)</p>	

TOWN OF GILL

M A S S A C H U S E T T S



OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is January 18, 2023.

This is commitment number 2023-002.

To: Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated January 5, 2023, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Forty Six Thousand Two Hundred Sixty and 73/100 Dollars (\$46,260.73).

Given under our hands the 17th day of January, 2023.

Charles J. Garbiel II

Randy P. Crochier

Gregory M. Snedeker

Board of Sewer Commissioners of the Town of Gill

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 01/02/20)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Abatement requests must be in writing to the Sewer Commissioners within 30 days of the Bill Date. (NOTE: 30 days of the Bill Date, NOT the Due Date.)

Sewer Bill Date: 10/18/22

Sewer Bill #: 7100

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)

- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: _____

Usage History:

CURRENT RATE IS 0.3278 RP

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Discounted Sewer Rate (from bill) 0.3468 - 10% = 0.3121 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.3121</i>	<i>27.46</i>
<i>July 8 - 2022</i>	<i>032466</i>	<i>032940</i>	<i>474</i>	0.3121 <i>0.3278</i>	<i>155.38</i>
				<i>0.3121</i>	
				<i>0.3121</i>	
				<i>0.3121</i>	
Total requested					<i>\$ 155.38</i>

Continued on second page

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

This institution is an equal opportunity provider and employer.

SEWER ABATEMENT REQUEST FORM, page 2

Signature Linda Welcome

Today's Date Oct. 28. 2021

Name Linda Welcome

Account # (from bill) _____

Address 2 Grove St

Gill, Ma. 01354

Tel. 413 863-9208

Meter location if different from above address _____

Submit this completed form to the Tax Collector

PO Box 784, Turners Falls, MA 01376

Please keep a copy of this form for your records.

-----Town Use Only Below This Line-----

Date received by Tax Collector 10/31/22 (Town has 90 days from receipt to process abatement.)

Sewer bill is paid & no outstanding sewer charges? ☒ YES ☐ NO

Tax Collector signature RP for T.H.

Sewer Commission response: Approved _____ Denied _____ Date _____

Sewer Commissioners _____

