



SELECTBOARD AGENDA & MEETING NOTICE

January 18, 2022

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
 (all other times are approximate)

Location: Gill Town Hall, 2nd Floor

Face coverings required per Board of Health mandate.

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

Old Business

- Review of Minutes from 1/3

New Business

- Vehicle Repairs
 - Fire Dept – Engine 2 - \$2,625.56 to replace ECU (electronic control unit)
 - Highway Dept – 2009 International - \$9K - \$12K to replace cam shaft (emergency approval given Jan. 6th)
- Appointment – Gail Cross, 63A French King Hwy, to the Council on Aging through 06/30/22
- Sewer Commitment - #2022-002 - \$44,598.15 for the bill date of 01/19/22
- FY23 Diesel Fuel buy order to lock in pricing for 5,300 gallons (same as last several years)
- FY23 Heating Oil buy order to lock in pricing for 2,500 gallons (same as this year)
- FRCOG 2022 District Local Technical Assistance (DLTA) Project Request – first look (will finalize request at 1/31 meeting)
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any

Warrants

FY22 #14 Vendors (\$23,923.39) & Payroll (\$25,306.25) – reviewed & signed on 1/3/22

FY22 #15 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
Mon 1/31	5:30 PM	Selectboard meeting	Gill Town Hall, 2 nd floor
Tues 1/18	5:30 PM	Selectboard meeting	Gill Town Hall, 2 nd floor
Mon 1/31	5:30 PM	Selectboard meeting	Gill Town Hall, 2 nd floor

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

January 3, 2022

Called to Order: The meeting was called to order at 5:30 PM in the 2nd floor meeting room at the Gill Town Hall.

Members Present: Randy Crochier, Charles Garbiel, and Greg Snedeker (remote) Members Absent: None
Others Present: Ray Purington, Town Administrator; Jerri Higgins, Kat Holden, Gene Beaubien, and Bill Kimball

Grant for AED Equipment: The Selectboard, in conjunction with Fire Chief Gene Beaubien and Deputy Fire Chief Bill Kimball, discussed a grant opportunity through the Massachusetts Executive Office of Public Safety and Security's Office of Grants and Research. The one-time grant provides up to \$2,500 per municipality to purchase an automated external defibrillator (AED) for public safety and first responder vehicles. The grant deadline is January 14, 2022. The quoted price for a LifePak 1000 model from Stryker Medical is \$2,500 and includes electrodes for use on adults and children.

Gill's Police and Fire Departments would both like a new AED to replace devices that are roughly 15 years old. The departments have decided if only one device can be purchased with the grant, it will be for the Police Department and would most likely be carried in the Police Chief's cruiser. If additional funds are available, an AED for the Fire Department would be carried in the Rescue truck. The grant does allow towns to apply for a second unit in the event not all towns apply and funds are still available.

It was suggested Gill could apply for two AEDs, and use the NMH donation account for any costs not covered by the grant. Greg made a motion, seconded by Charles, to approve the grant application for two AEDs and authorize the use of up to \$2,500 from the NMH donation account for costs not covered by the grant. The motion was approved by a unanimous roll call vote. Randy suggested one of the older AEDs could be repurposed to the Town Hall.

Clarification on Safety of Engine 1: Beaubien and Kimball provided clarification of a statement Beaubien made during the discussion of the FEMA Assistance to Firefighters Grant at the Selectboard's December 6, 2021 meeting. Beaubien had stated Engine 1, which has an open cab design that no longer meets NFPA standards, was "unsafe." It was clarified that Engine 1 is safe to operate, meets the safety standards in effect from when it was built (1987), and passes the Massachusetts state inspection annually. While the vehicle has fewer safety features than an apparatus built today, Engine 1 is the Fire Department's primary vehicle for supplying water at a fire scene.

Beaubien noted they have been having intermittent problems with the check engine light on Engine 2. Kimball reported the AFG grant application will request \$700,000 - \$750,000 for a full engine rescue pumper. If awarded the grant, the Town's 5% share of the cost will be approximately \$33,000. Beaubien and Kimball left the meeting at 5:55 PM.

Review of Minutes: Greg made a motion, seconded by Charles, to approve the minutes of December 20, 2021 and December 21, 2021. The motion was approved by a unanimous roll call vote.

Quintus Allen Fund Distribution: Ray reported the Town received \$2,487 on December 16th as the 2021 distribution from the Quintus Allen Trust Fund. With this distribution, the balance in the Town's account is \$12,321.

Abutters Notice of Zoning Board of Appeals Hearing: The Town, as an abutter to the property at 48 French King Highway, received notice of a public hearing being conducted by Gill's Zoning Board of Appeals. Lucas Aldrich, President of Swampbass, Inc, is the new owner of the property, and has applied for a Special Permit to be allowed to operate a propane filling station, conduct used auto sales, conduct automotive repair and detailing, and use the space as the office and base of operations for his mother's company, C.A.B. Transportation. (Her initials are C.A.B.)

The Selectboard voiced concern about the auto detailing, and if there is a floor drain for chemicals and runoff, and whether the floor drain is connected to the sewer system. (At the hearing it was learned there is a floor drain with an oil/water separator connected between the drain and the sewer.) The Selectboard decided by consensus to ask the Zoning Board of Appeals to include a condition in any granted permit which requires all uses to follow Gill's Sewer Use Regulations.

Window Retrofits at Gill Elementary: In the spring of 2021 the Gill-Montague Regional School District requested the Town use CARES Act funds to retrofit 36 windows at Gill Elementary at a cost of \$200 per window. The retrofit was needed in order to make the windows easier to operate (open and close). The District has subsequently identified 14 additional windows that also need to be retrofitted, now at a cost of \$219 per unit. Ray suggested the possible sources to fund the work are the FY22 building maintenance budget, the Town's ARPA funds, and a \$75,000 allocation for Gill Elementary in the State's ARPA bill. Greg made a motion, seconded by Charles, to approve the work and authorize Ray to determine the source of funds. The motion was approved by a 2-1 roll call vote (Charles, Greg yes; Randy no).

FY21 Outstanding Sewer Accounts to be Liened on FY2 Real Estate Bills: The Selectboard reviewed a list of 12 sewer accounts with outstanding amounts from FY21 to be placed a liens on the FY22 real estate bills. The list total is \$10,121.41 in sewer charges and \$715.73 in interest. Ray explained if payments are received prior to the real estate bills being generated, the payments will be applied and those liens will not be placed. Greg made a motion, seconded by Charles, to place the sewer liens per the supplied list. The motion was approved by a unanimous roll call vote.

It was announced that after reviewing the vendor and payroll warrants, the Selectboard would enter an executive session to discuss strategy with respect to litigation, i.e. receive an update on and discuss the FirstLight relicensing settlement talks with recreation stakeholders. The Selectboard will not reconvene in open session after the executive session.

Jerri Higgins and Kat Hoyden left the meeting at 6:15 PM.

Warrant: The Selectboard reviewed and signed the FY 2022 warrant # 14 with totals of \$23,923.89 for vendors and \$23,306.25 for payroll.

Greg made a motion, seconded by Charles, to enter an executive session to discuss strategy with respect to litigation, i.e. receive an update on and discuss the FirstLight relicensing settlement talks with recreation stakeholders. A roll call vote was taken to enter the executive session: Greg – AYE, Charles – AYE, Randy – AYE. It was announced the Selectboard will not reconvene in open session after the executive session.

The Selectboard entered the executive session at 6:35 PM and returned from the executive session at 7:05 PM.

The meeting adjourned at 7:05 PM.

Minutes respectfully submitted by Ray Purington, Town Administrator

Signed copy on file. Approved on 01/18/2022

Charles Garbiel, Selectboard Clerk

Ray Purington/Gill Selectboard

From: Gill Fire Dept <firedept@gillmass.org>
Sent: Friday, January 14, 2022 10:48 AM
To: Mass(Ray) Town of Gill; Kimball William
Subject: Re: Estimate to replace the ECU in engine # 2
Attachments: Xerox Scan_01142022092812.pdf; Untitled attachment 00340.htm

I just clarified with them the core would be deducted after the job. Total would be \$2625.56

Gene Beaubien
Gill Fire Chief/ EMD
Sent from my iPhone

On Jan 14, 2022, at 10:15 AM, Gill Fire Dept <firedept@gillmass.org> wrote:

Gene Beaubien
Gill Fire Chief/ EMD
Sent from my iPhone

Begin forwarded message:

From: Sandra Coutu <scoutu@advantagetruckne.com>
Date: January 14, 2022 at 9:36:22 AM EST
To: firedept@gillmass.org
Cc: Nathan Leslie <nleslie@advantagetruckne.com>, Eric Chapin <echapin@advantagetruckne.com>, Doreen Kelton <dkelton@advantagetruckne.com>, Racheal Perron <rperron@advantagetruckne.com>
Subject: Estimate to replace the ECU in engine # 2

Good morning Gene,

Please see attached estimate to replace the ECU, the part is 1 day away and we could get it back into our shop on Thursday January 20th if that would work for you guys. Let me know if you would like us to proceed with repairs and get the part headed this way. Repair would take almost ½ a day so you might want to drop it if we indeed proceed.

Thanks,
Sandy



Virus-free. www.avg.com



ATG Westminster, LLC

6243 US Route 5

Westminster, VT 05158

Phone: (802) 722-4703: Parts - 1; Service - 2; Sales - 3; Leasing - 4

Fax: (802) 722-9277

WestminsterService@AdvantageTruckNE.com



Seven Convenient Locations or Online at AdvantageTruckNE.com

MA: Raynham, Shrewsbury & Westfield NH: Lebanon, Manchester & Seabrook VT: Westminster

BILL TO
TOWN OF GILL - 30421
ATTN HWY DEPT
196C MAIN ROAD
NORTHFIELD MA 01354
P: (413) 863-9347

DELIVER TO
TOWN OF GILL - 30421
ATTN HWY DEPT
196C MAIN ROAD
NORTHFIELD MA 01354
P: (413) 863-9347

1.14.22

SERVICE ESTIMATE: E301006000

Engine 2

DATE ARRIVED	DATE INVOICE	SALES TYPE	ADVISOR	TERMS	CUSTOMER REFERENCE
1/4/2022	8:19:06AM	SRET	DKELTON	NET 30	

YEAR	MAKE	MODEL	VIN	CUSTOMER UNIT #	ENGINE HOURS	IN SERVICE	Component Serial #	ODOMETER
1996	KOVATCH	FIRETRUCK	1K9AF4280TN058315	ENGINE2	0	1/15/1996	06VF211316	0

Estimate Operations

JOB #1 01

ENGINE

R&R ECU

COMPLAINT

CHECK ENGINE LIGHT

CAUSE

CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	LABOR 01	ENGINE		471.63
1	301D/DDE R23518743	ECU DDEC 3 S60/50 PRE98 8CYL 1	2,116.20	2,116.20
1	301D/DDE R23518743-CORE	ECU DDEC 3 S60/50 PRE98 8CYL 1	746.20	746.20

Subtotals: Prepay: 0.00 Parts: \$2,862.40 Labor: \$471.63 Misc: \$0.00 Sublet: \$0.00 **\$3,334.03**

DISCLAIMER OF WARRANTIES: ATG WESTMINSTER MAKES NO ASSUMPTION OF WARRANTY FOR ANY PARTS, LABOR OR PREVIOUS REPAIRS PERFORMED AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON OR PERSONS TO ASSUME IT FOR ANY LIABILITY IN CONNECTION WITH THIS SALE. ANY WARRANTIES ON THE PRODUCTS SOLD HEREBY ARE MADE SOLELY BY THE MANUFACTURER. THE CUSTOMER AND/OR AGENT FOR THE CUSTOMER ACKNOWLEDGES RECEIPT OF ITEMS AND/OR SERVICES AND AGREES TO FINANCIAL RESPONSIBILITY FOR PAYMENT OF THIS INVOICE.

	ESTIMATED	BILLED
LABOR	\$471.63	
PARTS	\$2,862.40	
MISC	\$0.00	
SUBLET	\$0.00	
PREPAY	0.00	
SUBTOTAL	\$3,334.03	

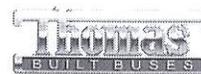
ESTIMATE

SHOP SUPPLIES	\$37.73
MISC SUPPLIES	\$0.00
TAX	\$0.00
FINAL TOTAL	\$3,371.76

AUTHORIZED BY _____ DATE _____

PRINTED NAME _____

Please Remit Payment to:
ATG Westminster, LLC
Attn: Kimberly Borowski,
802-518-3004
6243 US Route 5
Westminster, VT 05158



Ray Purington/Gill Selectboard

From: John Miner / Gill Highway Superintendent <highway@gillmass.org>
Sent: Wednesday, January 05, 2022 2:03 PM
To: administrator@gillmass.org
Subject: Issues with Truck
Attachments: Cam Shaft Replacement Prices_000058.pdf

Good Afternoon Ray,

I thought I should let you know about an issue we are having with our 2009 International Dump Truck.

Just when we thought we had everything covered for this winter and would be able to get by we are challenged with yet another issue.

Our truck was brought over to Raymond's Repair last week for a couple of issues. One of which they repaired was a few issues with the fuel pump. Then they found another issue with the truck. A part that they call a dog, which is a piece of metal that holds the lifters in the head from spinning broke, when the lifter spun it damaged the crank shaft in the engine. Chris is estimating that this repair will run us between 9 and 12 thousand dollars. I have attached a couple of invoices for the same project that he has recently done, one for the Town of Orange and the other was for the Town of Bernardston. The problem is he is in the middle of a motor project so it will be a week or so before he can get to our repair. In speaking with Chris, I asked if there is anything we can do to help to speed up the process and also to try and save a little money on the labor part of the bill, he said that if we didn't mind he could use the help of Brandon and Chris when he does the project. I told him we will do whatever is necessary to get our truck back up and running sooner than later.

He is also thinking that the truck will need new injectors and this should be done while the motor is apart. There are 6 injectors and the price per injector is between 3 and 4 hundred dollars each.

This truck is our main line of defense for this winter. It is needed back asap so we can keep the roads safe. With this truck down we have been forced to use the yellow truck to sand. We do not dare try plowing with the yellow truck because of the issues with it. We have both plows off of the yellow truck so that we can keep the weight down and try and limp the motor threw all of this. This will mean that when we need to plow we will only have our Sterling Ten Wheeler, Ford F550 and Komatsu Loader. Let's hope for no big snow events until we get our truck back.

What I am looking for because I feel this in an emergency repair for such a large amount of money is the "OK" to tell Chris to repair the truck.

John



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Raymond's Repair

167 Northfield Rd.
Bernardston, MA 01337

Phone #
413-648-9680

Fax #
413-648-0165

Raymond's Repair
raymond@raymondrepair@yahoo.com

Date	Invoice #
1/2/2020	15078

PAID
02/24/2020

Town of Orange
Highway Dept
526 E River St.
Orange, MA 01364

Truck #	Mileage	P.O. #	Terms
6	42926		Please pay from this invoice

Item	Quantity	Description	Rate	Amount
57744XD	1	Oil Filter	59.84	59.84
15/40 W Oil	9	Gal. 15/40 W Oil	13.79	124.11
1813892C1	12	Tie Bar Guide	69.07	828.84
1841331C95	1	Camshaft	1,334.00	1,334.00
1850160C93	12	Lifter	83.21	998.52
1854756C1	2	Push Rod	35.92	71.84
1889245C95	1	Upper Gasket Kit*	556.27	556.27
1842663C93	1	Timing Cover Gasket Set Front Half*	235.21	235.21
1842662C91	1	Timing Cover Gasket Set Rear Half	71.42	71.42
1833095C93	1	Front Crankshaft Seal*	17.25	17.25
3/4"	1.25	Ft. Silicone Hose	12.00	15.00
#8	7	#8 Hose Clamp	1.00	7.00
#16	5	#16 Hose Clamp	1.50	7.50
CT450	1	Constant Torque Clamp	14.00	14.00
CT300	4	Constant Torque Clamp	11.50	46.00
3/8"	1.5	3/8" Push Lock Hose	2.64	3.96
ELC Antifreeze	3	Gal. ELC Antifreeze	15.00	45.00
Freight		*Shipping	15.50	15.50
Labor	57.5	Hook up scanner to check for codes, perform running injector test and injector solenoid test. Remove valve cover, found lifter guide bar failure. Used scope to find camshaft damage. Drained fluids, removed hood and radiator. Remove oil pan. Removed cylinder head and front timing covers. Removed camshaft and replaced. Disassembled cylinder head to check for bent valves. Reinstalled valves. Reseal front structure and install cylinder head and valve train parts. Hook up radiator and install oil pan and hood. Get truck running and road test.	85.00	4,887.50
		Payments/Credits		-\$9,338.76
		Sales Tax (0.0%)		\$0.00
Thank you for your business!		All accounts must be paid within 30 days.	Balance Due	\$0.00

Raymond's Repair

167 Northfield Rd.
Bernardston, MA 01337

Phone #
413-648-9680

Fax #
413-648-0165

Raymond's Repair
raymondsrepair@yahoo.com

Date	Invoice #
9/7/2021	16591

PAID
10/25/2021

**Town of Bernardston
Highway Dept.
PO Box 504
Bernardston, MA 01337**

Truck #	Mileage	P.O. #	Terms
5	106250		Please pay from this invoice

Item	Quantity	Description	Rate	Amount
43325HD	1	Water Pump	226.65	226.65
5/8" X 2 1/2"	6	5/8" X 2 1/2" Bolt	2.35	14.10
5/8" USS	6	5/8" Lock Nut	1.95	11.70
5/8"	12	5/8" Flat Washer	0.80	9.60
1812348C1	4	Fuel Sleeve Quad O-ring	6.46	25.84
38620	1	Tensioner	102.18	102.18
K080926	1	Fan Belt	103.58	103.58
7905	2	Hose	29.95	59.90
CT350	12	Constant Torque Clamp	12.50	150.00
3/4"	4	Ft. Silicone Hose	12.00	48.00
Inch 2 1/2"	9	Inch 2 1/2" Silicone Hose	1.95	17.55
33719	1	Fuel Filter	26.50	26.50
1" Silicone Hose	2.5	Ft. 1" Silicone Hose	8.65	21.63
3610829C2	1	Water Hose	71.57	71.57
7804	2	Hose	44.63	89.26
57744XD	1	Oil Filter	59.84	59.84
15/40 W Oil	9.5	Gal. 15/40 W Oil	16.75	159.13
1813892C1	12	Tie Bar Guide	22.50	270.00
1841331C95	1	Camshaft	739.82	739.82
1850160C93	12	Lifter	61.50	738.00
1889245C95	1	Upper Gasket Kit	575.65	575.65
1842663C93	1	Timing Cover Gasket Set Front Half	243.94	243.94
1842662C91	1	Gasket Kit	83.25	83.25
1833095C93	1	Seal Kit	24.10	24.10
1875053C1	1	Turbo Line	176.49	176.49
1873161C2	5	M12 X 1.75 X 7 Bolt	15.98	79.90
1891394C1	3	M12 X 70 Stud	20.54	61.62
7094780C1	3	Stud	32.03	96.09
7094783C1	1	Bolt	12.57	12.57
1818230C1	2	Bolt Connecting Rod Cap	20.59	41.18
1817958C1	4	Bolt Crankcase M8 X 3	6.44	25.76
1817957C1	6	Bolt M8 X 25 Hex Flange	6.86	41.16
1842351C1	2	Gasket to EGR Tube	27.27	54.54
1842382C2	1	Gasket EGR Hot Side	19.17	19.17
		Payments/Credits		
		Sales Tax (0.0%)		

Thank you for your business!

Balance Due

Raymond's Repair

167 Northfield Rd.
Bernardston, MA 01337

Phone #
413-648-9680

Fax #
413-648-0165

Email
raymond@raymondrepair@yahoo.com

Date	Invoice #
9/7/2021	16591

PAID
10/25/2021

**Town of Bernardston
Highway Dept.
PO Box 504
Bernardston, MA 01337**

Truck #	Mileage	P.O. #	Terms
5	106250		Please pay from this invoice

Item	Quantity	Description	Rate	Amount
1822135C1	1	O-ring Seal	1.77	1.77
B99027	6	Grade. 8 Hex HD Cap Screw	0.30	1.80
B99721	6	Grade 8 Lock Washer	0.10	0.60
5/16" X 1 1/4"	4	5/16" X 1 1/4" Bolt	0.55	2.20
5/16" USS	4	5/16" Lock Nut	0.42	1.68
5/16"	8	5/16" USS Flat	0.24	1.92
Misc.		Cleaning and shop supplies	20.00	20.00
Blue STB	2	Blue Shrink Tube Butt Connectors	1.30	2.60
ELC Antifreeze	1	Gal. ELC Antifreeze	15.00	15.00
Freight		Freight	20.00	20.00
Labor	77.9	Strip engine and front of motor. Replaced cam shafts. Resurfaced head. Repaired hoses. Assembled engine.	89.00	6,933.10
			Payments/Credits	-\$11,480.94
			Sales Tax (0.0%)	\$0.00
Thank you for your business!	All accounts must be paid within 30 days.		Balance Due	\$0.00

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is January 19, 2022.

This is commitment number 2022-002.

To: Thomas Hodak, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated January 5, 2022, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Forty Four Thousand Five Hundred Ninety Eight and 15/100 Dollars (\$44,598.15).

Given under our hands the 18th day of January, 2022.

Gregory M. Snedeker

Charles J. Garbiel II

Randy P. Crochier

Board of Sewer Commissioners of the Town of Gill



January 3, 2022

Dear LPVEC Diesel Co-op Participant:

Attached is the Buy Order document you need to lock in a price for next fiscal year (FY 23).

Also note that you have the option to buy on the spot market only and not lock a fixed price. It's your choice. Any fuel you need after you have used all your fixed price fuel is bought off the spot market margin. Any fixed price fuel you don't use within the FY you need to account for per section 10 of your contract.

As usual the oil market has been Highly Volatile Only more so. As with everything right now, prices are still being driven by COVID-19. Only this time by the competing downward pressure of Omicron and the upward pressure of a recovering world economy.

January 2023 NYMEX settled at \$2.2876 Thursday. This is way more than this time last year, \$1.5314. For some perspective it was \$1.9795 on Jan 6, 2020, \$1.7619 in Jan. 2019, \$2.01 in Jan. 2018 and \$1.97 in Jan 2017. So it's been a while since prices were this high. But in January of 2014 they were \$3+. So we've been here before, it's just been a while.

My recommendation at this time is to figure out what you can swing in your budgets and lock when the market matches or is lower than your budget estimate. I think that a target of under \$2.30 for the Jan. 2023 NYMEX is possible.

I post prices every day on our web site: http://www.lpvec.org/?page_id=1764
Click on the "current-petroleum-prices-page" link mid page (first link).

Instructions for executing a buy order are on the next page.

Also in this document is the Authorization as Agent form for those of you who want me to execute your Buy Orders for you. Fill out the Authorization along with your Buy Order and email them both to me.

Please call (413-237-4089) or e-mail (pschroeder@lpvec.org) me with any questions.

Thanks for your participation.

Paul W. Schroeder
Manager, Energy Services

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE

174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

SERVING AGAWAM•EAST LONGMEADOW•HAMPDEN•WILBRAHAM•LONGMEADOW•LUDLOW•SOUTHWICK•TOLLAND•GRANVILLE•WEST SPRINGFIELD



INSTRUCTIONS FOR FIXED PRICE FUTURES PROGRAM
ULS Diesel BID

NOTE you have between now and October to lock in a price if you want one.

1. Decide how much fuel you will probably use next fiscal year. Then decide how much of your estimated use you are willing to buy at a fixed price and therefore "own". Then subtract any unused fixed price gallons you have for the current year. [You are responsible for all the gallons you commit to the fixed price so usually people fix about 80% of a normal year's use. See Section 10 of your contract.]
2. Also decide what month you will start taking delivery of the fixed price oil (usually July).
3. Fill in the "Notice of Buy Order" for your Trailer and/or your Metered Pump Wagon loads with the above information along with your name and address, etc.
4. Watch the futures market and decide which day to lock on the futures price. [NOTE: You can lock a fixed price at any time between Now and October for next FY delivery.] OR execute the enclosed Authorization for Designation as Agent and send me both your filled out "Notice of Buy Order" and "Authorization for Designation as Agent". **NOTE: do not send the buy order to the vendor if you want me to do this.**
5. Fax the "Notice of Buy Order" to your vendor by noon of the day you wish to lock. Follow up with a phone call to make sure they got it. Your final price will be the close of market settlement for that day plus the vendor's margin plus applicable taxes and fees.
6. OR, Fill it out and email it to me with an Authorization form and I'll do it for you. BUT don't send it to the Vendor or they will lock immediately.

Questions or suggestions? Paul W. Schroeder 413-237-4089,
e-mail: pschroeder@lpvec.org

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

SERVING AGAWAM•EAST LONGMEADOW•HAMPDEN•WILBRAHAM•LONGMEADOW•LUDLOW•SOUTHWICK•TOLLAND•GRANVILLE•WEST SPRINGFIELD

AUTHORIZATION OF
DESIGNATION AS AGENT
FOR FIXED PRICE FUTURES PROGRAM
ULS Diesel Fuel

The _____ (Awarding Authority) hereby appoints and designates Paul W. Schroeder, Manager of Energy Services for the Lower Pioneer Valley Educational Collaborative, as its Agent for fixing the price on the purchase of _____ gallons of Diesel fuel under the Fixed price Futures Program of the Western Mass. Fuel Cooperative Bid.

The Awarding Authority agrees to take delivery of the above specified gallons of fuel, at the fixed price locked by its Agent, in Fiscal Year 2023.

The Lower Pioneer Valley Educational Collaborative offers this service for the benefit of the Western Massachusetts Fuel Cooperative members and in no way will it or its Employees, acting as an Agent, be liable for any losses to the Awarding Authority, including a drop in prices in the fuel markets, that may result from this service.

(signature)
_____(print name)
_____(title)
_____(awarding authority)
_____(address)

Phone: _____

Fax: _____

Please send me this form with your filled out "Notice to Buy Order" so I know what to fix for you.

Do Not send this or the Buy Order to the Vendor

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

SERVING AGAWAM•EAST LONGMEADOW•HAMPDEN•WILBRAHAM•LONGMEADOW•LUDLOW•SOUTHWICK•TOLLAND•GRANVILLE•WEST SPRINGFIELD

NOTICE OF BUY ORDER

Diesel Fuel

METERED PUMP TRUCK DELIVERIES Section 2

_____ (date)

This Notice of Buy Order is for the Fixed Price Future Program as defined by the Diesel Fuel Bid of the Lower Pioneer Valley Educational Collaborative and Participants in the Western Massachusetts Fuel Co-operative. By executing this Buy Order, the signator agrees to the terms and conditions listed in the Diesel Fuel Bid. This order is also considered as a contract renewal in the case of successive years as defined in the bid.

This buy order is for _____ gallons of Additive Premium Diesel Fuel at the fixed price based on the New York Mercantile Exchange, Heating Oil No. 2, futures settle price for January 2023 as published in the Wall Street Journal for Today PLUS the contract Margin and Overhead price of \$ 0.4100 as awarded from the Diesel Fuel Bid for Metered Pump Truck deliveries, Section 2.

The receipt of the Fixed Future Priced Fuel will commence on _____, 2022 and continue until the above specified amount of fuel is delivered.

Any additional gallons purchased before the fixed price begins or after the number of gallons listed above is used, will be purchased based on the New Haven Low Spot Market Price plus the contract Margin and Overhead price of \$ 0.2600 as awarded from the Diesel Fuel Bid for Section 2, Metered Pump Truck.

THIS BUY ORDER IS MADE TO: Frank Roberts
Roberts Energy, LLC
237 Albany St.
Springfield, MA 01105
Phone: 413-736-9611
Fax: 413-781-8185
E-mail: froberts@robertsnrg.com

By: _____

(signature of authorized buyer)

_____ (print name)

_____ (title)

_____ (awarding authority)

_____ (address)

Phone: _____ Fax: _____

Notice: This buy order must be received by your supplier by 12 noon of the day you wish to fix the futures price. Follow up with a phone call to make sure they got it.



January 3, 2022

Dear LPVEC Fuel Oil Co-op Participant:

Attached are the Buy Order documents you need to lock in a price for next fiscal year (FY 23). We are able to lock in next year's oil price any time between now and October 30.

Also note that you have the option to buy on the spot market only and not lock a fixed price. It's your choice. Any fuel you need after you have used all your fixed price fuel is bought off the spot market margin. Any fixed price fuel you don't use within the FY you need to account for per section 10 of your contract.

As usual the oil market has been Highly Volatile Only more so. As with everything right now, prices are still being driven by COVID-19, only this time by the competing downward pressure of Omicron and the upward pressure of a recovering world economy.

January 2023 NYMEX settled at \$2.2876 Thursday. This is way more than this time last year, \$1.5314. For some perspective it was \$1.9795 on Jan 6, 2020, \$1.7619 in Jan. 2019, \$2.01 in Jan. 2018 and \$1.97 in Jan 2017. So it's been a while since prices were this high. But in January of 2014 they were \$3+. So we've been here before, it's just been a while.

My recommendation at this time is to figure out what you can swing in your budgets and lock when the market matches or is lower than your budget estimate. I think that a target of under \$2.30 for the Jan. 2023 NYMEX is possible.

I post prices every day on our web site: http://www.lpvec.org/?page_id=1764
Click on the "current-petroleum-prices-page" link mid page (first link).

Instructions for executing a buy order are on the next page.

Also in this document is the Authorization as Agent form for those of you who want me to execute your Buy Orders for you. Fill out the Authorization along with your Buy Order and email them both to me.

Please call (413-237-4089) or e-mail (pschroeder@lpvec.org) me with any questions.

Thanks for your participation.

Paul W. Schroeder
Manager, Energy Services

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

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INSTRUCTIONS FOR FIXED PRICE FUTURES PROGRAM
#2 FUEL OIL BID

1. Decide how much fuel you will probably use next fiscal year. Then decide how much of your estimated use you are willing to buy at a fixed price and therefore "own". [You are responsible for all the gallons you commit to the fixed price so usually people fix 80% of a normal year's use.]
2. Also decide what month you will start taking delivery of the fixed price oil (usually October).
3. Fill in the "Notice of Buy Order" for your Trailer and/or your Metered Pump Wagon loads with the above information along with your name and address, etc.
4. Watch the futures market and decide which day to lock on the futures price. [NOTE: You can lock a fixed price at any time between now and October 30 for next FY delivery.] OR execute the enclosed Authorization for Designation as Agent and send me both your filled out "Notice of Buy Order" and "Authorization for Designation as Agent". Send them to me (not the vendor).
5. Fax the "Notice of Buy Order" to your vendor by noon of the day you wish to lock. Follow up with a phone call to make sure they got it.
6. OR, Fill out the buy order and email it to me with an Authorization form and I'll do it for you. If I am your agent, DO NOT send your buy order to the vendor. Send it to me only with the Authorization form.

Questions or suggestions? Paul W. Schroeder 413-237-4089,
e-mail: pschroeder@lpvec.org

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

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AUTHORIZATION OF
DESIGNATION AS AGENT
FOR FIXED PRICE FUTURES PROGRAM
#2 HEATING FUEL OIL

The _____ (Awarding Authority) hereby appoints and designates Paul W. Schroeder, Manager of Energy Services for the Lower Pioneer Valley Educational Collaborative, as its Agent for fixing the price on the purchase of _____ gallons of #2 heating fuel oil under the Fixed price Futures Program of the Western Mass. Fuel Cooperative Bid.

The Awarding Authority agrees to take delivery of the above specified gallons of oil, at the fixed price locked by its Agent, in Fiscal Year 2023.

The Lower Pioneer Valley Educational Collaborative offers this service for the benefit of the Western Massachusetts Fuel Cooperative members and in no way will it or its Employees, acting as an Agent, be liable for any losses to the Awarding Authority, including a drop in prices in the fuel oil markets, that may result from this service.

(signature)

(print name)

(title)

(awarding authority)

(address)

Phone: _____

Fax: _____

Please send me this form with your filled out "Notice to Buy Order" so I know what to fix for you.

NB. DO NOT FAX THE BUY ORDER TO YOUR VENDOR IF YOU WANT ME TO DO IT.

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

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NOTICE OF BUY ORDER

Number 2 Heating Fuel Oil

METERED PUMP TRUCK DELIVERIES Section 6

_____ (date)

This Notice of Buy Order is for the Fixed Price Future Program as defined by the #2 Heating Fuel Oil Bid of the Lower Pioneer Valley Educational Collaborative and Participants in the Western Massachusetts Fuel Cooperative. By executing this Buy Order, the signatory agrees to the terms and conditions listed in the #2 Heating Fuel Oil Bid. This order is also considered as a contract renewal in the case of successive years as defined in the bid.

This buy order is for _____ gallons #2 Heating Fuel Oil at the fixed price based on the New York Mercantile Exchange, Heating Oil No. 2, futures settle price for January 2023 as published in the Wall Street Journal for Today PLUS the contract Margin and Overhead price of \$ 0.3210 as awarded from the #2 Heating Fuel Oil Bid for Metered Pump Truck deliveries, Section 6.

The receipt of the Fixed Future Priced Fuel will commence on _____, 2022 and continue until the above specified amount of fuel is delivered.

Any additional gallons purchased before the fixed price begins or after the number of gallons listed above is used, will be purchased based on the New Haven Low Spot Market Price plus the contract Margin and Overhead price of \$ 0.2906 as awarded from the #2 Heating Fuel Oil Bid for Metered Pump Truck deliveries, Section 6, Franklin County Metered Pump Truck Deliveries.

THIS BUY ORDER IS MADE TO: Michael Porzio
Sprague Operating Resources, LLC
185 International Dr.
Portsmouth, NH 03801
Phone: 914-381-6597
Fax: 914-328-6711
E-mail: contractmgmt@spragueenergy.com

By: _____

(signature of authorized buyer)

_____ (print name)

_____ (title)

_____ (awarding authority)

_____ (address)

Phone: _____ Fax: _____

Notice: This buy order must be received by your supplier by 12 noon of the day you wish to fix the futures price. Follow up with a phone call to make sure they got it.



TO: Franklin County Town Officials
FROM: Linda Dunlavy, FRCOG Executive Director
DATE: January 4, 2022

RE: District Local Technical Assistance Project Requests

The FRCOG has again received District Local Technical Assistance (DLTA) funding from the Department of Housing and Community Development to help municipalities with the following priorities:

- (1) Regional sharing of services to achieve and/or enhance efficiency
- (2) Planning for housing and growth – housing production and economic development
- (3) Implementation of Community Compact best practices

What are the funds used for? Since 2006, DLTA funding has allowed the FRCOG to assist towns on numerous projects that promote regionalization of services and local and regional planning projects. The funding is also used to support the Baker Administration's Community Compact Best Practices program. The expanded list of Community Compact Best Practices can be found on the FRCOG website at <https://frcog.org/program-services/municipal-resources/> under District Local Technical Assistance (DLTA).

What do we need from you? We need to know what projects your Town is interested in pursuing. Attached or enclosed is a form that contains a list of potential projects. This list is updated each year based on regional discussions and on the work completed with past funding. **Please share this form with your town or city's boards, committees and departments. We ask that the Select Board compile one consolidated response on behalf of the Town and email it back to us as soon as possible, but no later than January 28, 2022.**

What projects get funded? We will prioritize the projects based on the following criteria:

- Projects that meet grant eligibility requirements.
- Projects that can be completed within the grant's time period (by 12/31/22).
- Projects that have the demonstrated support of the municipality.
- Projects that result in implementation.
- Projects that, in total, serve as many towns as possible.
- Projects that meet demonstrated regional needs and priorities, including COVID response and recovery activities.

Thank you for your help and input in this process. We are looking forward to working with you. Please contact any of us with questions at 413-774-3167: Linda Dunlavy (ext. 103), Peggy Sloan (ext. 133), Bob Dean (ext. 108) or Phoebe Walker (ext. 102). **Please submit your completed form to the FRCOG by January 28th by emailing Amanda Doster at adoster@frcog.org.** If you need to mail or fax the form instead, or need more time to complete it, please reach out to Amanda (ext. 120, adoster@frcog.org) to make arrangements.

Thanks,

Linda Dunlavy



2022 Local Technical Assistance Request Form

Town: _____

Date: _____

Your Name: _____

Board/Department: _____

INSTRUCTIONS:

1. Review form with Town/City committees, boards, and departments, and **compile one consolidated request form.**
2. Check the column or box for each project your Town/City is interested in. List contact info for each project.
3. Rank your top 3 priorities at the end of the form.
4. **Email completed form to Amanda Doster at adoster@frcog.org by January 28, 2022.** Email/call Amanda with questions: 413-774-3167 x120

✓ YES	CLIMATE CHANGE ADAPTATION AND RESILIENCE / ENERGY & ENVIRONMENT	Contact for Project: name & email or phone #
	Community Food Assessments. Examine a town’s food system, including analysis of food supply and demand, economic development through food processing or distribution, increased food production of farmland, increased food access for residents, and other elements.	
	Managing Flood Risks Regionally. Implement the recommendations in the Framework for Resilience: Responding to Climate Change in the Deerfield River Watershed. Work with neighboring watershed towns to prioritize and implement appropriate river corridor management strategies, flood resiliency, and infrastructure improvements.	
	Northfield Mountain Pumped Storage Project /Turners Falls Dam FERC relicensing and MassDEP 401 Certification of Water Quality process. Provide technical assistance, advocacy, testimony, and analysis, and participate as a convener and stakeholder on behalf of impacted towns.	
	Pollinator Habitat Corridor. Create a town pollinator plan that expands the regional Franklin County pollinator habitat corridor plan developed in 2021. The town plan includes identification and mapping of existing and potential pollinator habitat, review of land use regulations, landscape management recommendations, and planting plans for a variety of landscapes and built environments to support pollinator life cycle needs.	

✓ YES	ECONOMIC DEVELOPMENT AND HOUSING	Contact for Project: name & email or phone #
	<p>Brownfields Redevelopment Support. Provide site specific technical assistance to assess, clean-up, and/or redevelop a brownfield site, with property owner support.</p>	
	<p>Business and Industry/Sector Assistance.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide and support access to small business assistance resources. <input type="checkbox"/> Provide industry specific support to expand, promote and/or preserve important economic sectors: <ul style="list-style-type: none"> ○ Manufacturing ○ Outdoor Recreation ○ Tourism ○ Agriculture <input type="checkbox"/> Other: _____ 	
	<p>Community Economic Development (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conduct survey to understand what residents, businesses, and visitors want for economic activity in their downtown or community. <input type="checkbox"/> Conduct a parcel-level analysis of village center or downtown uses and businesses, and identify properties with potential for redevelopment. <input type="checkbox"/> Develop a mixed use, economic development and/or housing action plan for a village center or downtown. <input type="checkbox"/> Provide technical assistance to create new or expand planned industrial park land. <input type="checkbox"/> Update Industrial Park Master Plan, including review of current bylaws and regulations governing the park, and assessing developable land remaining. <input type="checkbox"/> Prepare guidance and identification of resources for site specific property development or redevelopment for economic development uses. <input type="checkbox"/> Develop and implement a pop-up park or public art project, including how to create and implement a project that fosters economic and main street activity. <i>For projects seeking funds from MassDevelopment Commonwealth Places, work can include assistance in developing a funding campaign.</i> <input type="checkbox"/> Provide technical assistance to advance Rapid Recovery Plan project. <input type="checkbox"/> Other: _____ 	

	<p>Housing Planning and Implementation Technical Assistance (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Create a Housing Production Plan (5-year plan that identifies the housing needs of a community and outlines the strategies a town can take toward meeting those needs). <input type="checkbox"/> Conduct a housing needs assessment and/or housing needs survey. <input type="checkbox"/> Implement local housing initiatives such as drafting zoning changes, setting up Community Preservation Act (CPA)-funded housing programs, establishing a municipal affordable housing trust, or identifying potential sites for affordable housing development. Please specify: _____ <input type="checkbox"/> Implement one or more MA Housing Choice Initiative best practices and/or apply for Housing Choice designation. <input type="checkbox"/> Small Town Housing Working Group convening to work on housing issues and challenges in smaller towns, and develop shared solutions to address housing needs and barriers. 	
✓ YES	MUNICIPAL CAPACITY BUILDING	Contact for Project: name & email or phone #
	<p>Abandoned and Distressed Property Inventory and Action. Inventory abandoned and distressed properties in town and work with town stakeholders to prioritize them for action through receivership or other methods.</p>	
	<p>Diversity, Equity, and Inclusion Training for Municipal Officials and Staff.</p>	
	<p>Foster Municipal Engagement and Involvement. Consider how towns can increase citizen engagement and prepare for retirements of long-term public servants in key municipal positions – appointed, elected and volunteer – through development of a Citizen’s Academy, succession planning, participation in career fairs and expos, etc.</p>	
	<p>Local Official Continuing Education Workshops. Continue to offer workshops to Select Board, Planning Board, Board of Health, Finance Committee members and other public officials (fiscal planning, open meeting law, school finance, new state policies and initiatives, etc.). <i>Please share your ideas for workshop topics:</i> _____</p>	
	<p>Regional Municipal Wage & Classification Study. Expand sections of the Franklin County Wage and Classification Study to include data on salaries and benefits of municipalities outside of but near Franklin County to provide information on competing salaries.</p>	

	Rural Policy Plan Implementation. Pursue and advocate for projects, programs and policies that benefit Franklin County, such as advocating for changes to Chapter 90 formula to better acknowledge rural infrastructure challenges and ensuring state ARPA dollars are equitably distributed to rural municipalities.	
✓ YES	SHARED SERVICES	Contact for Project: name & email or phone #
	<p>Municipal Service Sharing Feasibility, Matchmaking, or Other Technical Assistance (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conservation Commission Agent <input type="checkbox"/> Department of Public Works <input type="checkbox"/> Facilities management of municipal buildings and grounds <input type="checkbox"/> Grant Management Assistance, including ARPA <input type="checkbox"/> Human Resource management <input type="checkbox"/> Information Technology: Design a regional shared IT services program to maximize technology resources across communities <input type="checkbox"/> Library Programming/Administration <input type="checkbox"/> Municipal Financial Services <input type="checkbox"/> Public health and/or nursing arrangements between non-CPHS towns or to join CPHS <input type="checkbox"/> Public safety <ul style="list-style-type: none"> <input type="checkbox"/> Ambulance services and EMTs <input type="checkbox"/> Fire services sharing <input type="checkbox"/> Police <input type="checkbox"/> Risk Manager/ OSHA Compliance & Safety Manager <input type="checkbox"/> Town Planner <input type="checkbox"/> Other: _____ 	
	<p>New Collective Purchasing ideas (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Expansion of fuel bids to include additional fuels <input type="checkbox"/> Other: _____ 	
	<p>Senior Services (please specify):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Age and Dementia-friendly community planning (application to the AARP Network; development of an assessment and an action plan for the Town; assistance with implementing an existing plan) <input type="checkbox"/> Senior Centers (including expansion of current senior centers) <input type="checkbox"/> Senior Housing <input type="checkbox"/> Regional Elder Services Outreach Role <input type="checkbox"/> Other: _____ 	

	Water & Sewer (please specify): <ul style="list-style-type: none"> <input type="checkbox"/> Regional sludge pressing and composting opportunities <input type="checkbox"/> Regional public water supply opportunities and feasibility <input type="checkbox"/> Sewage treatment and /or water operators <input type="checkbox"/> Support, advocacy and technical assistance to move water and sewer projects forward <input type="checkbox"/> Work with DEP to support more operator training programs for western MA <input type="checkbox"/> Other: _____ 	
✓ YES	TRANSPORTATION	Contact for Project: name & email or phone #
	Northern Tier Rail Study expert assistance. Hire a consultant to assist region in assuring that the methodologies, analysis and assumptions used by MassDOT and its consultants conducting the Northern Tier Rail Project are reflective of the region’s needs and opportunities.	
	Ensure a Safe Infrastructure Through Improved Visibility. Assess intersections for visibility obstructions like overgrown vegetation, assess sign reflectivity and pavement markings throughout the town, and provide bylaw templates for abutter maintenance such as tree and bush trimming.	
	Roadway Condition Study, including private roads. Assess roadway conditions, update GIS maps and build off the culvert mapping projects.	
	EV Charging Station Implementation Assistance. Assist towns through the process of siting, applying for incentives, and purchasing and installing public EV charging stations.	
✓ YES	ZONING, POLICIES, AND PLANS	Contact for Project: name & email or phone #
	Open Space and Recreation Plan (OSRP) Update. Work with the town to update their existing OSRP, a document to inventory and assess the condition of open space, natural resources, parks, and other recreation facilities. <ul style="list-style-type: none"> <input type="checkbox"/> New update <input type="checkbox"/> Update continued from previous year <input type="checkbox"/> OSRP Expiration Date: _____ 	
	Master Plans <ul style="list-style-type: none"> <input type="checkbox"/> Develop or update a Master Plan chapter (e.g. Housing, Economic Development, etc.) 	

	<p>Recreational Marijuana Assistance (<i>please specify</i>):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assistance in creating Host Community Agreements that invest in youth marijuana use prevention <input type="checkbox"/> Development of local Board of Health regulations <input type="checkbox"/> Research and compile information about impacts and costs towns are experiencing related to marijuana retail or cultivation and how towns are documenting reasonable costs associated with mitigation-related Community Impact Fees. <input type="checkbox"/> Zoning for retail sales and/or cultivation <input type="checkbox"/> Other: _____ 	
	<p>Wellhead Protection Plans to Protect Public Drinking Water Supplies. Develop a Wellhead Protection Plan, which can help towns manage and protect their water supply sources.</p>	
	<p>Zoning Bylaws and/or City Ordinance Development (<i>please specify</i>):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Affordable housing / Diversifying housing options / Accessory Dwelling Units <input type="checkbox"/> Clean energy (e.g. large scale solar facility bylaws and/or updates to solar bylaws to protect pollinator habitat) <input type="checkbox"/> Climate Resilient Stormwater Management Standards for new development and redevelopment projects using Low Impact Development (LID) techniques. <input type="checkbox"/> Land conservation that protects natural resources and promotes smart growth <input type="checkbox"/> Large-scale commercial / industrial development <input type="checkbox"/> Mixed use districts / Village districts <input type="checkbox"/> New development standards for tree retention <input type="checkbox"/> Updates to Open Space Residential Development / Natural Resource Protection Zoning to align with current best practices to protect natural resources <input type="checkbox"/> Recreational marijuana (retail, cultivation, processing) <input type="checkbox"/> River Corridor Management for towns with a mapped River Corridor (Ashfield, Conway, Colrain, Heath, Greenfield, Leyden) <input type="checkbox"/> Short term residential rentals (such as VRBO and Airbnb) <input type="checkbox"/> Update Existing Floodplain Bylaws/Ordinances with the new state model Floodplain Bylaw for the FEMA regulated 100-year floodplain <input type="checkbox"/> Update Subdivision Rules and Regulations to incorporate Low Impact Development (LID) and to align with current stormwater and neighborhood roadway design best practices <input type="checkbox"/> Other: _____ 	

RANK	Of all of the projects you selected, what are your municipality's <u>top three</u> priorities? While we can't guarantee that these projects will be selected, we will make every effort.
-------------	--

Your Municipality's Top 3 Choices:

- 1.
- 2.
- 3.

If all Franklin County towns respond by 1/28/2022, we aim to have projects selected by early February. We will send out notification to you once that is complete. Thank you for your time – we look forward to working with you.

	CULVERT ASSESSMENTS: WAITING LIST <u>ONLY</u>	Contact for Project: name & email or phone #
	If your town is interested in being put on a waiting list for a culvert assessment, please check the box to the left and provide your contact information.	
	<p>Culvert Assessments. Assess roadway culverts to identify the crossings that are at risk due to more frequent and intense storm events caused by climate change. Information will help towns prioritize infrastructure upgrades in addition to providing an inventory of physical infrastructure.</p> <p>Due to high demand, the following towns are in queue for culvert assessments. Colrain (Spring/Summer 2022) Sunderland (Summer 2022) Gill (Fall 22) Wendell (Spring/Summer 2023)</p>	