



SELECTBOARD AGENDA & MEETING NOTICE

June 7, 2021

***Indicates item added after the 48 hour posting
bold underlined time = invited guest or advertised hearing
(all other times are approximate)

Location: Gill Town Hall, 2nd Floor

Face coverings required if not fully vaccinated for COVID-19

5:30 PM Call to Order (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

COVID-19 Topics

- Updates from Gill's Emergency Management Team
- Recommendation to end Gill's State of Emergency effective June 15th 12:01 AM (concurrent with lifting of the State's emergency declaration)

Old Business

- Review of Minutes
- Gill Elementary School Floor Replacement Project – report on any new information or updates

New Business

- Highway Department topics
 - Purchase order for \$2,585.02 to CN Wood to replace rear fenders on 2010 Komatsu loader
 - Declaration of surplus equipment: two (2) plows from the 70s, 2005 Tenco sander, three (3) oil-and-stone boxes
 - Town Meeting article to repurpose \$10,000 for repair of a snow plow to also include purchase of a new snow plow (originally voted 6/19/2018 town meeting)
- 2021 COPS Hiring Program (CHP) competitive grant application (deadline is June 22, 2021)
- Town Meeting article to accept Massachusetts General Law c. 64N, § 3 to impose an excise (a.k.a. local option sales tax) on the retail sales of marijuana for adult use at the rate of 3 percent (maximum allowed)
- Debt exclusion questions for July 12th ballot election
- Juneteenth holiday – new Massachusetts legal holiday June 19th – municipal offices must be closed that day (or Monday when 6/19 is a Sunday); paid/unpaid is not addressed by state law that created the holiday
- Request from Agricultural Commission to use Town Common & Town Hall for Autumn Festival, hopefully Saturday, September 25, 2021
- Correspondence – David McGrath, possibility of sidewalk from Stoughton Place to Route 2
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any

Warrants

FY21 #24 Vendors (\$49,041.14) & Payroll (\$30,314.83) – reviewed & signed by Chair on 5/26/21
FY21 #25 – review & sign

Adjournment

Other Invitations/Meetings:

Date	Time	Event	Location
6/21	5:30 PM	Selectboard meeting	Gill Town Hall, 2 nd floor
6/26	10 AM	Annual Town Meeting	Gill Elem School
Sun 7/4		Fourth of July	
Mon 7/5		Fourth of July Holiday	
Tues 7/6	5:30 PM	Selectboard meeting	Gill Town Hall, 2 nd floor

TOWN OF GILL
M A S S A C H U S E T T S



www.gillmass.org

EMERGENCY DECLARATION

WHEREAS, on January 30, 2020, the World Health Organization designated the 2019 novel Coronavirus outbreak as a Public Health Emergency of International Concern;

WHEREAS, on January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to the 2019 novel Coronavirus ("COVID-19");

WHEREAS, on March 10, 2020, Governor Charles Baker declared a state of emergency for the Commonwealth of Massachusetts;

WHEREAS, the disease caused by the 2019 novel Coronavirus is a contagious, and at times fatal, respiratory disease;

WHEREAS, symptoms of COVID-19 include fever, cough, and shortness of breath, and the disease can spread from person to person via respiratory droplets produced when an infected person coughs or sneezes;

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been detected in the Commonwealth and such transmission is expected to continue;

WHEREAS, the Massachusetts Department of Public Health has instituted a Public Health Incident Management Team to manage the public health aspects of the incident;

WHEREAS, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and the Commonwealth significantly affect the life and health of our people, as well as the economy, and is a disaster that impacts the health, security, and safety of the public;

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of the people of the Town of Gill;

WHEREAS, declaring a state of emergency will facilitate and expedite the use of Town of Gill resources and deployment of state and federal resources to protect persons from the impacts of the spread of COVID-19;

WHEREAS, the Head of State upon advice of the Town's Emergency Management Director has determined that the aforesaid incident poses a present and reasonable imminent danger to public health, safety or general welfare of the people or their property so that it has become necessary for the Director to utilize and coordinate the services, equipment, supplies and facilities of existing departments, offices and agencies of the Town for the purposes of civil defense/emergency management and emergency functions;

WHEREAS, the Head of State has determined immediate public action is needed to prevent, minimize, or mitigate damage to the public health, safety or general welfare of the people of Gill or their property which may otherwise result from the above described incident and that taking the time required to comply with the various state and local procurement laws would endanger the health or safety of the people or their property;

WHEREAS, the Head of State has recommended that state of emergency be declared in the Town of Gill;

WHEREAS, the people of the Town of Gill should be able to depend upon guidance from their chief executive officer, John R. Ward, Selectboard Chair,

NOW THEREFORE, I, John R. Ward, Selectboard Chair of the Town of Gill, Massachusetts, hereby declare that as of 5:35 PM on March 16, 2020 a state of emergency exists in the Town of Gill. This declaration of emergency shall remain in effect until further notice is given, pursuant to my judgment that the state of emergency no longer exists.

Date: 3/16/2020



Selectboard Chair of Gill

MEMORANDUM

TO: Municipal and County Chief Executives
FR: Executive Office for Administration & Finance Federal Funds Office (FFO)
DT: June 3, 2021
RE: Coronavirus Local Fiscal Recovery Fund (CLFRF) Eligible Uses

On March 11, 2021, the President of the United States signed into law the American Rescue Plan Act of 2021 (ARPA), Pub. L. No. 117-2. This law provides resources through the new Coronavirus Local Fiscal Recovery Fund (CLFRF) to local governments to respond to the public health emergency caused by the Coronavirus Disease (COVID-19). This fund is administered by the US Department of the Treasury (hereafter, “US Treasury” or “Treasury”).

On May 10, 2021, the US Treasury issued the [Interim Final Rule](#) (IFR) (i.e., eligibility guidelines) document for CLFRF. The “key takeaways” regarding eligibility uses of CLFRF are outlined in this memo. This memo should be used as a brief outline of the relevant Treasury guidance. For specific eligibility questions, municipalities should refer to Treasury’s published materials.

Of note, **unlike with the CARES Act Coronavirus Relief Fund – Municipal Program (CvRF-MP), A&F’s Federal Funds Office (FFO) and the Division of Local Services (DLS) will not make individual eligibility determinations regarding the use of CLFRF for specific expenses.** The responsibility for such determinations falls on the municipality or county, as they are the “prime recipient” of the funding. Municipalities and counties should refer to the IFR when making such determinations. This varies from CvRF-MP, as the Commonwealth was the prime recipient of the relevant CvRF-MP funding, which was then “sub-granted” to eligible municipalities (the “subrecipients”).

Eligible Uses

Treasury has identified five core areas for deploying funds:

1. **Public health spending.** This includes COVID-19 mitigation efforts, medical expenses, behavioral health, and certain public health and safety staff.
2. **Economic impacts of the public health emergency.** These include efforts to mitigate economic harm to workers, households, small businesses, affected industries, and the public sector.
3. **Lost public sector revenue.** Payments may be used to fund government services to the extent of revenue reductions from the pandemic (further information on this eligible use can be found [here](#)).
4. **Premium pay for essential workers.** Funds may be used for additional support for those who have faced the greatest health risks because of their service in critical infrastructure sectors (further information on this eligible use can be found in [the IFR](#), pages 40-46).

5. **Water, sewer, and broadband infrastructure.** Recipients may invest to improve access to clean drinking water, support wastewater and stormwater infrastructure, and expand access to broadband internet.
 - a. Wide range of eligible water and sewer infrastructure projects – specifically, all that would otherwise be eligible to receive financial assistance through the Environmental Protection Agency’s (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).
 - b. Broadband projects must provide service to unserved and underserved households and businesses. Eligible projects are expected to be designed to deliver, upon project completion, service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps

Potential eligible uses within these five core areas include the following expenses:

- Direct COVID-related costs (testing, contact tracing, etc.)
- Public health and safety staff
- Hiring state and local government staff up to the number of employees to pre-pandemic levels
- Assistance to unemployed workers, including job training
- Contributions to UI systems
- Small business assistance
- Nonprofit assistance
- Assistance to households
- Aid to impacted industries
- Expenses to improve efficacy of public health or economic relief programs
- Survivor’s benefits

CLFRF funding *cannot* be used to:

- Replenish a “rainy day” fund or other reserve fund
- Make a deposit to a pension fund

Addressing Disparities in Public Health Outcomes

Additional uses are eligible for populations within a “[Qualified Census Tract](#)” (QCT) - a low-income area [as designated by the Department of Housing and Urban Development](#). **The recipients of such services are presumed eligible without an individual determination of COVID-19 impact** due to Treasury’s presumption of adverse impacts from COVID-19 to all populations located within a QCT. Services targeted towards these populations and funded through CLFRF can include all eligible uses listed above, as well as those that:

- Address health disparities and the social determinants of health
- Invest in housing and neighborhoods
- Address educational disparities
- Promote healthy childhood environments

Recipients (municipalities and counties) have the ability to generate their own definition of “disproportionately impacted populations or communities”, so long as the recipient can “support their determination that the pandemic resulted in disproportionate public health or economic outcomes to the specific populations, households, or geographic areas to be served.”

Transfers

Counties and municipalities are able to transfer CLFRF funding other governmental, private, and non-profit organizations. The IFR stipulates that the transferee becomes the subrecipient and the transferor (in this scenario, the county or municipality), as the prime recipient, is responsible for ensuring that transferred funds used in compliance with guidelines laid out in the IFR and maintains responsibility for all relevant [spending reporting requirements](#).

Counties and municipalities are able to transfer their award to the Commonwealth without such subrecipient restrictions applying, however. In this scenario, the Commonwealth becomes the prime recipient of the funding and Treasury adjusts award amounts for the “original” recipient accordingly. For such a transfer to be initiated, the county or municipality must submit a formal request to Treasury.

Ray Purington/Gill Selectboard

From: John Miner / Gill Highway Superintendent <highway@gillmass.org>
Sent: Thursday, June 03, 2021 6:11 AM
To: administrator@gillmass.org
Subject: Monday selectboard request
Attachments: C.N. Wood Quote_0.pdf

Good Morning Ray,

I was wondering if I can be put on the agenda for the Monday Selectboard meeting. I am looking for authorization to purchase new rear fenders for our 2010 Komatsu Bucket Loader. The current fenders are all rotted and need to be replaced. The purpose of the fenders is to keep the sand and salt off of the machine. The fenders have lasted for 11 years and have saved the rest of the machine from rusting.

I have attached the Quote from C.N. Wood. I realized the quote says it is only good until 5/26/2021 but I emailed the salesman and he replied that he will still honor the price. The total price is \$2585.02.

Thanks,
John



This email has been checked for viruses by AVG antivirus software.
www.avg.com

102 State Rd Whately, MA 01903
www.cn-wood.comJohnston, RI (401) 942-9191
North Haven, CT (203) 848-6735
Westbrook, ME (207) 854-0615Ship To: TOWN OF GILL HWY DEPT
196C MAIN ROAD
GILL
MA 01354Invoice To: TOWN OF GILL HWY DEPT
196 C MAIN RD
GILL MA 01354

Branch 03 - WHATELY 0101		
Date 04/26/2021	Time 14:57:16 (O)	Page 1
Account No GILL0001	Phone No 4138632105	Est No 01 000059
Ship Via LEE PSSR	Purchase Order	
Tax ID No		
		Salesperson 135 / 135

QUOTE EXPIRY DATE: 05/26/2021

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
418-54-31319	FENDER		1	968.34	968.34
418-54-31328	FENDER		1	968.10	968.10
01010-81025	BOLT P60		8	2.05	16.40
01643-31032	WASHER P60		8	.69	5.52
09805-03000	PLATE		2	41.01	82.02
416-54-34230	PLUG		12	4.91	58.92
418-54-34650	SHEET		2	102.85	205.70
418-54-34641	PLATE		2	79.23	158.46
418-54-24570	PLATE		2	31.51	63.02
01010-81230	BOLT		6	2.74	16.44
01643-31232	WASHER P60		6	.79	4.74
416-03-11210	WASHER		2	13.93	27.86
01580-11210	NUT P60		2	1.22	2.44
01643-31232	WASHER P60		2	.79	1.58
01010-81225	BOLT P60		2	2.74	5.48
Subtotal:					2585.02
Tax:					.00
TOTAL:					2585.02

Authorization: _____

PARTS RETURN POLICY: ALL PARTS RETURNS MUST BE MADE WITHIN 1 YEAR OF PURCHASE, ACCOMPANIED BY PAPERWORK, AND IN IT'S ORIGINAL PACKAGING, IN NEW & RESALEABLE CONDITION. PARTS EXEMPT FROM RETURN ARE: SPECIAL ORDER PARTS, ELECTRICAL, LITERATURE, SOFTWARE AND NON-STOCK PARTS UNDER \$20.00. ALL RETURNS ARE SUBJECT TO A 15% RESTOCKING FEE UNLESS RETURNED WITHIN 15 DAYS OF PURCHASE. **CORE RETURN POLICY:** ALL USED & REMANUFACTURED CORES MUST BE RETURNED WITHIN 30 DAYS OF PURCHASE ACCOMPANIED WITH PAPERWORK AND ARE SUBJECT TO MFR. INSPECTION PRIOR TO CREDIT BEING ISSUED.

Thank You For Your Business!

To: Selectboard

From: John Miner, Highway Superintendent

Date: June 3, 2021

Re: Request to declare equipment as surplus

I would like to have these two plows declared as surplus equipment. They are estimated to be from the 70's and would cost too much money to repair. The only value of them is as scrap as they are broken and rotted.



I would like to have this Tenco sander declared as surplus equipment. It was purchased new by the town in 2005 when the town purchased the new Ford F550. It was taken out of service in 2020 when we replaced it with a Stainless Steel sander that we purchased used from the Town of Sunderland. The sander is rotted beyond repair and the only value would be for scrap. We have taken any usable parts off of the piece of equipment that could be used on any of our equipment.



I would like to have the 3 Oil and Stone Boxes declared as Surplus Equipment. They have not been used in years by the town and we have no intension of ever using them again. They do have value and should be sold. My suggestion is put them on Craigslist or something like what was done with the old fire truck. As far as how much value I do not know. Maybe just best offer.





Bulletin

BUL-2018-3

LOCAL OPTION EXCISE ON RETAIL MARIJUANA SALES

TO: Assessors, Accountants, Auditors, Treasurers, Clerks, Mayors, Selectboards, City/Town Managers, Finance Directors, City/Town Councils, City Solicitors and Town Counsels

FROM: Sean R. Cronin, Senior Deputy Commissioner, Division of Local Services

DATE: April 2018

SUBJECT: New Local Excise on Retail Sales of Marijuana for Adult Use

This *Bulletin* provides information about the procedures for implementing the local option excise on retail sales of marijuana for adult use. The Department of Revenue (DOR) collects the local excises in addition to the state taxes on these sales and distributes the collections on a quarterly schedule.

The local excises become operative only if accepted by a city or town. Acceptance is by majority vote of the municipal legislative body, subject to local charter. G.L. c. 4, § 4. Questions about the charter requirements in your community should be referred to municipal counsel. As further explained in this *Bulletin*, acceptance of the local excise, or amendment of the excise rate, must occur at least 30 days in advance of the first day of a calendar quarter in order to become operative for that quarter.

Communities must report their acceptance or amendment of these local excises to the Division of Local Services (DLS) in the manner prescribed by this *Bulletin*.

If you have questions about these notification requirements, please contact the Municipal Databank at databank@dor.state.ma.us.

LOCAL OPTION EXCISE ON RETAIL MARIJUANA SALES
General Laws Chapter 64N, § 3
Applicable to Retail Sales of Marijuana for Adult Use on or after July 1, 2018

A city or town may impose a local excise on the retail sale of marijuana for adult use by accepting G.L. c. 64N, § 3. The maximum excise rate communities may impose is 3%. A community may adopt any rate up to that maximum. A city or town that accepts the excise may also amend its excise rate at a later date. If a city or town in which a marijuana retailer is located accepts G.L. c. 64N, § 3, all sales by the marijuana retailer that are subject to the state excise on marijuana retail sales will also be subject to the host community's local excise.

Acceptance or Amendment Procedure

Acceptance of the local excise on retail marijuana sales, or amendment of the local excise rate, is by majority vote of the municipal legislative body, subject to local charter. To accept, the city or town must vote to accept G.L. c. 64N, § 3 and specify the local excise rate. The following or similar language may be used:

VOTED: That the city/town of _____ accept G.L. c. 64N, § 3 to impose an excise on the retail sales of marijuana for adult use at the rate of _____ percent.

The following or similar language may be used to amend the local rate:

VOTED: That the city/town of _____ impose the local excise on the retail sales of marijuana under G.L. c. 64N, § 3 at the rate of _____ percent.

or

VOTED: That the city/town of _____ amend its local retail marijuana sales excise rate under G.L. c. 64N, § 3 to the rate of _____ percent.

Acceptance or Amendment Effective Date

A community's acceptance of the local excise on retail sales of marijuana, or amendment of its excise rate, becomes operative on the first day of the next calendar quarter after the vote, provided that date is **at least 30 days** after the vote to accept or amend. If not, the acceptance or amendment becomes operative on the first day of the second quarter after the vote. A community must accept the statute on or before May 31, 2018 in order for the DOR to begin collecting the excise on any marijuana retailer that begins operating on July 1, 2018, which is the earliest retail sales may begin in the state.

For the start dates of each quarter and last date an acceptance vote will take effect for that quarter, please see the attached schedule for local option excises collected by the DOR.

A city or town may make the acceptance or amendment operative at the start of a later quarter by including the later start date in the vote ("to take effect on January/April /July/October 1, 2____.")

Notification Requirements

The city or town clerk must notify the Municipal Databank within the DLS whenever the statute is accepted or revoked, or the excise rate is amended. (“[Notification of Acceptance/Revocation/Amendment of Excise Rate-Marijuana Retail Sales](#)”). The notice is to be submitted **within 48 hours** of the vote. **Without timely notice, the DOR cannot begin collecting the excise or new excise rate for the city or town.**

If you have questions about these notification requirements, please contact the Municipal Databank at databank@dor.state.ma.us or 617-626-2384.

Excise Revenue

Excise revenue belongs to the general fund of the city or town. To use estimated excise revenues in the tax rate for any fiscal year, a city or town must have accepted the **statute before that rate is set.**

Local Option Rooms, Meals and Marijuana Excise Tax Timetable

First Year of Adoption:

FY Quarter	Quarter Start Date	Local Action Deadline*	Month Tax Assessed by Establishment	Month Tax Revenue Collected by DOR	Distribution Date	Number of Months Revenue will be Collected**
Quarter 1	July 1st	May 31st	July	August	September 30th	10 Months
Quarter 2	October 1st	August 31st	October	November	December 31st	7 Months
Quarter 3	January 1st	December 1st	January	February	March 31st	4 Months
Quarter 4	April 1st	March 1st	April	May	June 30th	1 Month

Subsequent Years After Adoption:

FY Quarter	Quarter Start Date		Months Tax Assessed by Establishment	Months Tax Revenue Collected by DOR	Distribution Date	
Quarter 1	July 1st		May, June, July	June, July, August	September 30th	
Quarter 2	October 1st		August, September, October	September, October, November	December 31st	
Quarter 3	January 1st		November, December, January	December, January, February	March 31st	
Quarter 4	April 1st		February, March, April	March, April, May	June 30th	

* Once local option has been adopted, no further local action required.

** After first year of local adoption, communities will receive full year of revenue.

Ray Purington/Gill Selectboard

From: Ray Steele <redsteele@hotmail.com>
Sent: Monday, May 24, 2021 8:22 AM
To: Ray Purington/ Gill Selectboard
Subject: Use of common , and town hall bathroom, for fall festival

Mornin Ray

Requesting of the Selectboard on behalf of the Gill Ag. Comm. , permission to use the Town Common , surrounding Town property and the bathrooms of the Town Hall for the Autumn Festival , hopefully on Sept 25,2021.

This is in the planning stages and will be , of course subject to the covid protocols , required at the time, in other words , subject to change!

Please understand that this is planning, hopefully for the best, any questions or clarification needed please let me know and I ll do my best to get that info to you.

Thank you

Ray Steele



Virus-free. www.avg.com

April 28, 2021

To whom this may concern,

I live in Stoughton Place, and am not allowed to drive anymore (due to having open heart surgery twice). I have to walk from here, over to Food City to go grocery shopping, and back. I have a small CANVAS-type wagon that I pull along for the groceries.

My question to the town is this: Is there any possibility of installing a sidewalk from the entrance to Stoughton Place down to the corner of Route 2? It would only affect three yards, the two houses before the liquor store and the one house just past the liquor store going down the hill.

I realize money is tight everywhere, but if this could be done, it would be greatly appreciated by any WALKERS living here.

Thankfully Yours

David J. McGrath

David J. McGrath