



# **SELECTBOARD AGENDA & MEETING NOTICE**

**February 16, 2021**

**Location: Zoom meeting - access info in the agenda**

\*\*\*Indicates item added after the 48 hour posting

**bold underlined** time = invited guest or advertised hearing  
(all other times are approximate)

This meeting is being conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20.

Public Participation will be by:                      Join Zoom Meeting:

<https://us02web.zoom.us/j/85226447248?pwd=SGNqenRhUTRyMWJLZXFmSXFkb1NOdz09>

Meeting ID: 852 2644 7248                      Passcode: 195139

Dial into meeting: +1 312 626 6799 or +1 929 436 2866

In the event the Zoom meeting is disrupted and cannot be resumed, the meeting platform will switch to a telephone conference call (phone number is 712-775-7031 and the access code is 883-045-865).

5:30 PM Call to Order                      (If the meeting is being videotaped, announce that fact. If remote participation will occur, announce member & reason, & need for roll call voting)

### COVID-19 Topics

- Updates from Gill’s Emergency Management Team

### Old Business

- Review of Minutes from 2/1/21
- Revision to 2020 Unpaid Sewer Bills to be added as Liens on FY21 Real Estate tax bills

### New Business

- Fire Department Purchase Orders
  - Firematic Supply, \$1,050 for 6 replacement flood lights
  - Firematic Supply, \$2,836 for 1-3/4” (800 feet) and 2-1/2” (400 feet) fire hose
- Fire Department SAFE Grant - \$3,794 (informational only, no action required)
- Sewer Abatement – Lynn Welcome, metered water to fill swimming pool, \$248.12 (from October 2020 bill covering July-September usage)
- Other business as may arise after the agenda has been posted.
- Public Service Announcements, if any

### Warrants

FY21 #16 Vendors (\$126,157.92) & Payroll (\$23,709.04) – reviewed & signed by Chair on 2/1/21  
 FY21 #17 – to be reviewed & signed by the Chair and reported on at the next meeting

### Adjournment

### **Other Invitations/Meetings:**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
3/1	5:30 PM	Selectboard meeting	Zoom
3/15	5:30 PM	Selectboard meeting	Zoom
3/29	5:30 PM	Selectboard meeting	Zoom

# TOWN OF GILL

M A S S A C H U S E T T S



[www.gillmass.org](http://www.gillmass.org)

## SELECTBOARD MEETING MINUTES

*February 1, 2021*

The meeting was conducted remotely by all participants due to the State of Emergency related to COVID-19 and under the “Order Suspending Certain Provisions of the Open Meeting, G.L. c. 30A, §20” issued by Governor Baker on 3/12/20.

Called to Order: The videoconference meeting was called to order at 5:30 PM.

Members Present: John Ward, Greg Snedeker and Randy Crochier      Members Absent: None

Others Present: Ray Purington, Town Administrator; Jerri Higgins, and Gene Beaubien

COVID-19 Topics: Phase 2 of the Massachusetts COVID vaccinations started today. Phase 2 starts off with vaccines for people ages 75 and up.

Review of Minutes: No minutes were ready for review and approval.

Personnel Committee Extension: The Personnel Committee is reviewing the Board of Assessors’ request to increase the hours of their Clerk/Assistant from 20 to 30 hours per week. After the request was defeated at the November town meeting, the Personnel Committee took up the matter with an eye toward making a recommendation for the FY22 budget cycle. The Town’s Personnel Policies set a February 1<sup>st</sup> deadline for the Personnel Committee to make its recommendations to the Selectboard. At the Committee’s January 28<sup>th</sup> meeting it was decided to ask the Selectboard for an extension to March 1, 2021. John made a motion, seconded by Greg, to grant the extension. The roll call vote was unanimous in the affirmative.

FRCOG 2021 District Local Technical Assistance (DLTA): Randy recused himself from this topic as he is employed by the FRCOG in its Cooperative Public Health Service. Ray explained the FRCOG has requested input from its member towns for projects to receive technical assistance in 2021. The request form was distributed to all of Gill’s departments, boards, and committees, and the only response Ray received was from Highway Superintendent John Miner. Miner requested the FRCOG’s assistance for an assessment of the Town’s culverts in order to map their locations and to be able to prioritize repairs and upgrades.

Ray recommended the Town also request technical assistance related to FirstLight’s relicensing application with the FERC, COVID vaccination efforts, and the local officials’ continuing education workshops. John asked about requesting an assessment of the Town’s roads. Ray cautioned the DLTA funds must be used within the 2021 calendar year, and it might overload the Highway Superintendent if the culvert and road assessments both receive funding. It was decided to submit two lists of top 3 priorities, one for the Town and one for regional needs.

John made a motion, seconded by Greg, to request DLTA funding for three Town projects: 1) FirstLight relicensing, 2) culvert assessment, and 3) road conditions assessment and for three regional projects: 1) COVID vaccinations, 2) FirstLight relicensing, and 3) local officials’ workshops. The motion passed on a 2-0 roll call vote (John and Greg) with Randy abstaining from the vote.

Renewal with FRCOG Cooperative Public Health Service: Randy recused himself from this topic as he is employed by the FRCOG in its Cooperative Public Health Service. Ray reported it is time to renew the inter-municipal agreement with the FRCOG for the Town’s FY21 – FY23 participation in the Cooperative Public Health Service district. In recognition of the value and importance of the district membership, John made a motion, seconded by Greg, to renew with the district and authorize Ray to sign the inter-municipal agreement. The motion passed on a 2-0 roll call vote (John and Greg) with Randy abstaining from the vote.

Brush Burning Permits: Fire Chief Gene Beaubien noted residents should request brush burning permits using the online application form whenever possible. Shelburne Control has limited resources to process telephone requests and must prioritize 9-1-1 calls ahead of burn permits.

GMRSD State Aid: Jerri Higgins asked about a report that the GMRSD's FY22 Chapter 70 aid will be reduced because the state is using FY20 enrollment figures, rumored to be down statewide due to more parents choosing to home school their children because of the COVID pandemic. GMRSD officials are felt to be better able to answer the question. It is too soon to know the impact on Gill's budget.

6 Town Regional Planning Board: Greg reported the 6 Town Board submitted a grant application to DESE last week for one more round of funding for its exploratory work on possible impacts of merging the Gill-Montague and Pioneer regional school districts. If it is awarded, the grant will allow the Board to look at a 5-year financial plan for the combined district and take a deeper dive into what the district's program offerings could be.

Warrant: Randy reported he reviewed and signed the FY 2021 warrant # 15 on January 20<sup>th</sup>, with totals of \$27,355.55 for payroll, and \$42,471.14 for vendors. Randy reported he reviewed and signed the FY 2021 warrant # 16 on February 1<sup>st</sup>, with totals of \$23,709.04 for payroll, and \$126,157.92 for vendors.

The meeting adjourned at 5:57 PM.

*Minutes respectfully submitted by Ray Purington, Town Administrator*

*Signed copy on file. Approved on 02/16/2021*

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Greg Snedeker, Selectboard Clerk

# FIREMATIC SUPPLY CO., INC.

23 Birch Street, Milford, Mass. 01757  
 Phone: 978-490-9902 FAX: (978) 422-9621  
 SGarland@firematic.com  
 WebSite: www.firematic.com

## Quote



DATE 2/11/2021	PAGE 1
QUOTE NUMBER QT87601	
EXPIRE DATE 6/30/2021	

**Quoted To**  
 CHIEF GENE BEAUBIEN  
 Gill Fire Dept  
 196 MAIN ROAD  
 GILL, MA 01354

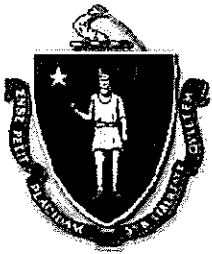
**Ship To**  
 Gill Fire Dept  
 196 MAIN ROAD  
 GILL, MA 01354

CUSTOMER NO. 3049	CONTRACT NO. FIR-04	PHONE NO. (413)863-8955	SALESPERSON SCOTT GARLAND	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	ATI42H175W50N	1 3/4" ARMTEX ATTACK 1-3/4" X 50', WHITE, CPLD 1-1/2" NH	4	98.00	392.00
2	ATI42H175R50N	ARMTEX ATTACK 1-3/4" X 50', RED, CPLD 1-1/2" NH	12	106.00	1,272.00
3	ATIAA250O050NH250	ARMTEX ATTACK 2.5" X 50' HOSE, ORANGE, CPLD 2.5" NH	4	152.00	608.00
4	ATI42H25W50N	ARMTEX ATTACK 2-1/2" X 50', WHITE, CPLD NH	4	141.00	564.00

**Comments** WILL BE PICKED UP AT FACTORY AND DELIVERED TO CUSTOMER AT NO ADDITIONAL CHARGE. PRICED AT OR BELOW MA STATE CONTRACT FIR-04.

**Amount** 2,836.00  
**By:** SCOTT GARLAND



OFFICE OF THE GOVERNOR  
**COMMONWEALTH OF MASSACHUSETTS**  
STATE HOUSE 0 BOSTON, MA 02133  
(617)725-4000

**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

February 5, 2021

Chief Gene M. Beaubien  
Gill Fire Department  
196A Main Road  
Gill, MA 01354-1805

Dear Chief Beaubien:

Congratulations! We are pleased to inform you that the Gill Fire Department has been awarded \$3,794.00 for your Student Awareness of Fire Education (S.A.F.E.) SAFE grant. We look forward to working with you and your community on this public fire and life safety initiative.

Additional correspondence, including all the necessary documents needed to execute this award will be provided by the Executive Office of Public Safety and Security, Department of Fire Services within the next two weeks.

Feel free to contact the Public Education Unit at (978) 567-3382 if you have any questions.

Sincerely,

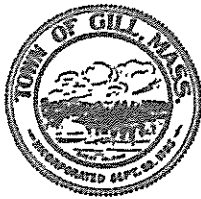
A handwritten signature in black ink that reads "Charles Baker".

Governor Charles D. Baker

A handwritten signature in black ink that reads "Karyn E. Polito".

Lt. Governor Karyn E. Polito

TOWN OF GILL  
MASSACHUSETTS



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SEWER ABATEMENT REQUEST FORM (Revised 01/02/20)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.** Sewer abatements will not be granted for the following uses: watering gardens; watering lawns; washing vehicles, buildings, driveways, etc.; no water meter reading or use.

Abatement requests must be in writing to the Sewer Commissioners within 30 days of the Bill Date. (NOTE: 30 days of the Bill Date, NOT the Due Date.)

Sewer Bill Date: 10/14/20 Sewer Bill #: 7100

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- Metered water used for filling swimming pools or spas (complete chart below)  
(Abatement shall not be granted if calculated amount is less than \$10.00)
- Inaccurate readings (must be confirmed by Water Commissioners)
- Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- Other (explain below)

Explanation: Pool Filled

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Discounted Sewer Rate (from bill) 0.3468 - 10% = 0.3121 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	<i>075074</i>	<i>075162</i>	<i>88</i>	<i>0.3121</i>	<i>27.46</i>
<i>Aug</i>	<i>026164</i>	<i>026517</i>	<i>353</i>	<i>0.3121</i>	<i>110.17</i>
<i>July</i>	<i>025560</i>	<i>026002</i>	<i>442</i>	<i>0.3121</i>	<i>137.95</i>
				<i>0.3121</i>	
				<i>0.3121</i>	
<b>Total requested</b>					<b>\$ 248.12</b>

Continued on second page

*So this is not  
the right Bill  
Please transfer  
#5.*

SEWER ABATEMENT REQUEST FORM, page 2

Signature Linda Wilcome

Today's Date Feb-1-2021

Name Linda Wilcome

Account # (from bill) \_\_\_\_\_

Address 2 Lane St Hill, Mass, 01354

\_\_\_\_\_

Tel. \_\_\_\_\_

Meter location if different from above address \_\_\_\_\_  
\_\_\_\_\_

*Submit this completed form to the Tax Collector*

*PO Box 784, Turners Falls, MA 01376*

*Please keep a copy of this form for your records.*

-----Town Use Only Below This Line-----

Date received by Tax Collector \_\_\_\_\_ (Town has 90 days from receipt to process abatement.)

Sewer bill is paid & no outstanding sewer charges? YES NO

Tax Collector signature \_\_\_\_\_

Sewer Commission response: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Sewer Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_