

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

April 17, 2018

Called to Order: The meeting was called to order at 6:30 PM.

Members Present: John Ward, Greg Snedeker, Randy Crochier

Members Absent: None

Others Present: Ray Purington, Administrative Assistant; George Brace, Janet Masucci, Christie Wisniewski, Jennifer Lively, Fred Chase II, Ray Steele, Claire Chang, Danielle West, John Ferguson

Photo Exhibit: Randy called attention to the newly-hung exhibit of historic photos of Gill, arranged and displayed by the Gill Historical Commission.

MedCare: Danielle West and John Ferguson of MedCare attended the meeting. West mentioned reports the Town of Gill is considering other ambulance services, and she asked if the Selectboard has any concerns with MedCare's services. MedCare and its predecessors have been Gill's 911 emergency medical service provider for 20+ plus and wants to remain in that role. It was explained the Gill Fire Department was approached by Northfield EMS and asked to consider a switch from MedCare to Northfield EMS. The Board of Fire Engineers has not yet met with representatives from Northfield EMS, but will, and will make a recommendation to the Selectboard after gathering more information. West and Ferguson left the meeting at 6:35 PM.

Size of Agricultural Commission: Ray Steele, Chair of the Agricultural Commission, met with the Selectboard to request an article for Town Meeting to consider changing the number of members of the AgCom. The current bylaw is set at 7 members, which means 4 members must attend a meeting for there to be a quorum. However, the AgCom has never had 7 members at any one time, and for the past 9 months has only had 4 members. All members must attend in order to achieve a quorum, and the AgCom has gone without meeting for several months due to the lack of a quorum.

Based on a phone call Ray Purington had with an attorney from the Open Meeting Division of the Attorney General's Office, if Town Meeting were to change the size of the AgCom from a fixed number of members to a range, the number of members for a quorum would be a majority of the currently appointed members. Steele said the AgCom will discuss this approach at their meeting tomorrow night. By consensus, the Selectboard supported including an article for Annual Town Meeting related to the size of the AgCom, with the exact wording to be based on a forthcoming recommendation from the AgCom. Steele left the meeting at 6:42 PM.

Review of Minutes: Greg made a motion, seconded by John, to approve the minutes of 4/2/18. The vote was unanimous in the affirmative. Minutes from 3/19/18 were not available for review.

Gill Elementary Well: The Selectboard discussed DEP's proposed Administrative Consent Order with Penalty (ACOP). Ray will request DEP to modify the ACOP to eliminate or reduce the \$500 penalty, citing the financial burden on the Town and substantial progress made on the system design since the ACOP was issued. The ACOP will be included on the Selectboard's agendas for upcoming budget meetings so that the ACOP can be signed once a final version is received from DEP. Ray noted he expects to submit the revised treatment system plans to DEP by the end of the week.

Gill 225th Anniversary: An updated calendar of events is now available, and will be included in the April issue of the Gill Newsletter.

Off Duty Police Details: The Selectboard discussed changing the policy for paying off duty police officers who work traffic details for the Town. Currently, officers are not paid until the Town has received payments from the

company that hired the detail, which can sometimes mean weeks or months pass before the officer is paid. It was felt this is not fair to the officers, and could make it more difficult to find officers willing to work details in Gill.

John made a motion, seconded by Greg, to establish a policy for the Off Duty Police Detail Agency Fund to allow payment to the officers for details worked prior to the Town's receipt of payment from the contracting company, contingent upon submission of copies of the invoice(s) to the contracting company to the Treasurer AND the Accountant. Followup on unpaid and overdue invoices shall be the responsibility of the Police Chief or his/her designee. The vote was unanimous in the affirmative.

Vicky Jenkins joined the meeting at 6:52 PM.

Green Communities 2018 Competitive Grant: Vicky Jenkins, Chair of the Energy Commission, met with the Selectboard to discuss feedback on the Town's Green Communities grant application received from the Dept. of Energy Resources (DOER). For insulation work at the Library and Town Hall, DOER appears to be offering partial funding of both projects if the Town will also kick in funds. With the combined funds of DOER and the Town, the projects would generate enough energy savings to have 30-year payback periods on the DOER's investment. For the Library, DOER would contribute \$19,500 and the Town would need to come up with \$10,000. At the Town Hall, DOER's contribution would be \$11,000, and \$2,700 would come from the Town.

Jenkins reported the original figures for the Air Source Heat Pump (ASHP) projects at the Library and Town Hall were based on incorrect assumptions, including using Portland, Maine as the comparison city for degree-day data, and overestimating the amount of heated and cooled spaces in each building. She explained DOER's reviewers primarily look at projects' figures, not the narratives, and projects need to have a return on investment in line with the lifespan of the proposed equipment. A response to DOER's questions is due April 20th.

There was discussion of possible electricity savings at Town Hall with a switch to ASHPs, including elimination of three window air conditioners and elimination of electric space heaters for offices. Ray will provide Jenkins with historical electricity consumption data for the Town Hall. There was general support from the Selectboard of the need to contribute financially toward projects with long returns on investment. Chase left the meeting at 7:10 PM.

Hybrid Police Cruisers: Randy explained this item was on the agenda to allow clarification of something said during a budget meeting discussion with the Police Chief. Hybrid models of Ford Fusions equipped for police administrative use have been available for several years. Ford has announced a hybrid "police pursuit vehicle," but it is not yet available for purchase. Claire Chang, a member of the Energy Commission and Finance Committee, cautioned the Town needs to have enough information before making any decision about a new cruiser. Chang and Jenkins left the meeting at 7:35 PM.

Sewer Commitment: John made a motion, seconded by Greg, to approve and sign the sewer commitment of \$25,890.70 with a bill date of April 17, 2018. No anomalies were noted in the usage data.

Notice of Retirement: The Selectboard received a letter from Ed Ambo, Foreman of the Highway Department, notifying them of his plan to retire effective July 30, 2018. The letter stated "After 37 years of service, I think it's time to pursue a new venture." The Selectboard expressed sadness in seeing him leave, offering their regrets, and noting great thanks for all he has done for the Town.

In lieu of the impending vacancy, John requested the Selectboard review the Highway Department's existing positions and job descriptions. Randy disclosed he has a brother-in-law who may apply if/when a position is advertised, and in order to avoid a potential conflict of interest, he will not participate in the review unless his brother-in-law decides against seeking the job.

Warrant Article for Safety Zones: The Selectboard approved placing an article on the warrant for the Annual Town Meeting asking voters to adopt a section of Mass General Laws allowing the establishment of safety zones on roads in town. This was a recommendation from last summer's discussion of ways to control and reduce vehicle speed on Mount Hermon Road near the new NMH daycare.

MVP Grant: The Selectboard declined to apply for grant funds from the Municipal Vulnerability Preparedness program, citing lack of staff time. The grant funds would support the creation of a community climate vulnerability workshop and action plan.

George Brace left the meeting at 7:55 PM. Montague resident and School Committee candidate Jennifer Lively introduced herself to the Selectboard.

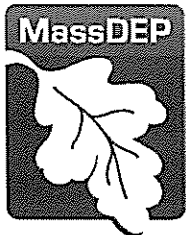
Warrant: The Selectboard reviewed and signed the FY 2018 warrant #22.

The meeting adjourned at 9:00 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved on 04/30/2018

Greg Snedeker, Selectboard Clerk



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Western Regional Office • 436 Dwight Street, Springfield MA 01103 • 413-784-1100

Charles D. Baker
Governor

Matthew A. Beaton
Secretary

Karyn E. Polito
Lieutenant Governor

Martin Suuberg
Commissioner

March 23, 2018

Mr. Ray Purington
Town Administrator
325 Main Road
Gill, MA 01247

Re: Gill
Gill Elementary School
PWS ID# 1106004
Enforcement
00000808

Dear Mr. Purington,


Enclosed for review and signature are two copies of an Administrative Consent Order with Penalty (ACOP). The reasons for the issuance of the ACOP are explained in the document.

Both copies of the enclosed document should be signed with both original copies returned to the Department by April 23, 2018. Following receipt of the signed documents, the Department will sign both copies and one original will be returned. The ACOP is a legally binding document and you may choose to have it reviewed by your legal advisor prior to signing.

MassDEP is providing the ACOP for your review. The Board may elect to sign the ACOP and return it, if it is accurate and they have no questions related to its content. Alternatively, they may call with questions or request a formal enforcement conference to review this document before it is signed.

If you have any questions regarding this issue, please contact Douglas Paine at (413) 755-2281 or me at (413) 755-2148.

Respectfully,


Deirdre Doherty
Drinking Water / Municipal Services Chief
Resource Protection

Cc: Boston-DWP
Board of Health

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**COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

In the matter of:
Town of Gill

Enforcement Document Number:
00000808
Issuing Bureau: BWR
Issuing Region/Office: WERO
Issuing Program: DWP
Primary Program Cited: DWP

PWS ID # 1106004:

**ADMINISTRATIVE CONSENT ORDER WITH PENALTY
AND
NOTICE OF NONCOMPLIANCE**

I. THE PARTIES

1. The Department of Environmental Protection ("Department" or "MassDEP") is a duly constituted agency of the Commonwealth of Massachusetts established pursuant to M.G.L. c. 21A, § 7. MassDEP maintains its principal office at One Winter Street, Boston, Massachusetts 02108, and its Western Regional Office at 436 Dwight Street, Springfield, Massachusetts 01103.
2. The Town of Gill ("Respondent") is a municipality with a place of business at 325 Main Road, Gill, Massachusetts, 01247. Respondent's mailing address for purposes of this Consent Order is 325 Main Road, Gill, Massachusetts, 01247.

II. STATEMENT OF FACTS AND LAW

3. MassDEP has primary enforcement responsibility for the requirements of the Federal Safe Drinking Water Act., 42 U.S.C. §300f *et seq.* and the regulations promulgated there under. MassDEP implements and enforces statutes and regulations of the Commonwealth of Massachusetts for the protection of the public drinking water supply, including, without limitation, M.G.L. c. 111, §5G and §160 and, the Drinking Water Regulations at 310 CMR 22.00; the Cross Connections, Distribution System Protection Regulations at 310 CMR 22.22; and the Underground Injection Control Regulations at 310 CMR 27.00. MassDEP, pursuant to M.G.L. c. 111, §160, may issue such orders as it deems necessary to ensure the delivery of fit and pure drinking water by public water systems to all consumers. MassDEP, pursuant to M.G.L. c. 111, §5G, may require by order the provision and operation of such treatment facilities as it deems necessary to ensure the delivery of a safe water supply to all consumers

MassDEP's Drinking Water Regulations at 310 CMR 22.02 define a public water system as a system for the provision to the public of water for human consumption, through pipes or other constructed conveyances, if such system has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days of the year. 310 CMR 22.02 also defines a supplier of water as "any person who owns or operates a public water system." MassDEP has authority under M.G.L. c. 21A, § 16 and the Administrative Penalty Regulations at 310 CMR 5.00 to assess civil administrative penalties to persons in noncompliance with the laws and regulations set forth above.

4. Respondent is a Supplier of Water as defined in 310 CMR 22.02. Respondent owns and operates the Gill Elementary School, a Non-Transient, Non-Community Public Water System located in Gill, Massachusetts.
5. The following facts and allegations have led MassDEP to issue this Consent Order:
 - A. The Gill Elementary School (the "School") is a member of the Gill-Montague Regional School District, but the School building is owned by Respondent.
 - B. During the months of September and November 2014, there were multiple detections of total coliform bacteria within the School's public water system. This violation was addressed by an Administrative Consent Order (ACO-WE-14-5D032) ("February 6, 2015 ACO" or "the ACO"), with an effective date of February 6, 2015. Pursuant to the ACO, if the School had another month with multiple detections of coliform bacteria during a time period extending 12 months from the effective date of the ACO, the Respondent was required to apply for a permit for, and subsequently install, a mechanical disinfection system. .
 - C. During April 2015, the School's public water system had multiple detections of coliform bacteria, invoking the disinfection requirements of the February 6, 2015 ACO.
 - D. On August 28, 2015, MassDEP issued a Notice of Noncompliance (NON), citing the April 2015 violation. Within the NON, MassDEP directed the Respondent to comply with the February 6, 2015 ACO by acquiring a permit and installing a mechanical disinfection system. .
 - E. On August 4, 2016, the February 6, 2015 ACO was amended (hereinafter referred to as the "First Amended ACO") to require the installation of a mechanical disinfection system by no later than December 31, 2016. The ACO was amended to allow Respondent time to design a treatment component that would reduce elevated levels of iron and manganese that had been determined to be present within the School's well water.

- F. By December 2016, Respondent had not made a determination on a proposed treatment system, and requested a 6-month extension to submit the permit application and install the treatment system.
- G. On January 5, 2017, the First Amended ACO was amended to require the installation of a mechanical disinfection system by no later than July 31, 2017. (The January 5, 2017 amended ACO is hereinafter referred to as the Second Amended ACO).
- H. Respondent submitted a permit application proposing the installation of a manganese removal system and UV disinfection system.
- I. On September 28, 2017, MassDEP issued a letter to the Respondent, finding the Respondent's July 2, 2017 permit application to be technically deficient. According to the manufacturer's specifications, the proposed system was not intended for applications with iron and manganese levels as high as those detected within the School's water system. A response to the deficiency letter was due by December 28, 2017.
- J. On December 28, 2017, Respondent requested a 2-week extension to the deadline for responding to the permit technical deficiency.
- K. Within a January 3, 2018 letter, MassDEP approved Respondent's request for a 2-week extension, establishing a new deadline of January 12, 2018 for responding to the permit technical deficiency.
- L. The Town has failed to respond to the permit technical deficiency.

III. DISPOSITION AND ORDER

For the reasons set forth above, MassDEP hereby issues, and Respondent hereby consents to, this Order:

- 6. The parties have agreed to enter into this Consent Order because they agree that it is in their own interests, and in the public interest, to proceed promptly with the actions called for herein rather than to expend additional time and resources litigating the matters set forth above. Respondent enters into this Consent Order without admitting or denying the facts or allegations set forth herein. However, Respondent agrees not to contest such facts and allegations for purposes of the issuance or enforcement of this Consent Order.

7. MassDEP's authority to issue this Consent Order is conferred by the Statutes and Regulations cited in Part II of this Consent Order.
8. Respondent shall perform the following actions:
 - A. Within 21 days of the effective date of this Consent Order, Respondent shall submit a substantially complete response to MassDEP's September 28, 2017 permit technical deficiency letter. The response shall be submitted in the manner detailed within MassDEP's September 28, 2017 letter.
 - B. Within 60 days of receiving MassDEP's permit approval, Respondent shall provide written confirmation that the water treatment system has been installed and is available for a final inspection.
9. Except as otherwise provided, all notices, submittals and other communications required by this Consent Order shall be directed to:

Douglas Paine, Drinking Water Program
Massachusetts Department of Environmental Protection
436 Dwight Street
Springfield, MA 01103

Such notices, submittals and other communications shall be considered delivered by Respondent upon receipt by MassDEP.

10. Actions required by this Consent Order shall be taken in accordance with all applicable federal, state, and local laws, regulations and approvals. This Consent Order shall not be construed as, nor operate as, relieving Respondent or any other person of the necessity of complying with all applicable federal, state, and local laws, regulations and approvals.
11. For purposes of M.G.L. c. 21A, § 16 and 310 CMR 5.00, this Consent Order shall also serve as a Notice of Noncompliance for Respondent's noncompliance with the requirements cited in Part II above. MassDEP hereby determines, and Respondent hereby agrees, that any deadlines set forth in this Consent Order constitute reasonable periods of time for Respondent to take the actions described.
12. The Commonwealth assesses a civil administrative penalty in the amount of one thousand, one hundred and fifty dollars (\$1,150.00) for the violations identified in Part II above, as follows:
 - A. Within thirty (30) days of the effective date of this Consent Order, Respondent shall pay to the Commonwealth five hundred dollars (\$500.00); and

B. MassDEP hereby agrees to suspend payment of the sum of six hundred and fifty dollars (\$650.00); provided, however, that if Respondent violates any provision of this Consent Order, or further violates any of the regulations cited in Part II above within two years of the effective date of this Consent Order, Respondent shall pay to the Commonwealth the remaining amount of six hundred and fifty dollars (\$650.00) within thirty (30) days of the date MassDEP issues Respondent a written demand for payment. This paragraph shall not be construed or operate to bar, diminish, adjudicate, or in any way affect, any legal or equitable right of MassDEP to assess Respondent additional civil administrative penalties, or to seek any other relief, with respect to any future violation of any provision of this Consent Order or any law or regulation.

13. Respondent understands, and hereby waives, its right to an adjudicatory hearing before MassDEP on, and judicial review of, the issuance and terms of this Consent Order and to notice of any such rights of review. This waiver does not extend to any other order issued by the MassDEP.

14. This Consent Order may be modified only by written agreement of the parties hereto.

15. The provisions of this Consent Order are severable, and if any provision of this Consent Order or the application thereof is held invalid, such invalidity shall not affect the validity of other provisions of this Consent Order, or the application of such other provisions, which can be given effect without the invalid provision or application, provided however, that MassDEP shall have the discretion to void this Consent Order in the event of any such invalidity.

16. Nothing in this Consent Order shall be construed or operate as barring, diminishing, adjudicating or in any way affecting (i) any legal or equitable right of MassDEP to issue any additional order or to seek any other relief with respect to the subject matter covered by this Consent Order, or (ii) any legal or equitable right of MassDEP to pursue any other claim, action, suit, cause of action, or demand which MassDEP may have with respect to the subject matter covered by this Consent Order, including, without limitation, any action to enforce this Consent Order in an administrative or judicial proceeding.

17. This Consent Order shall not be construed or operate as barring, diminishing, adjudicating, or in any way affecting, any legal or equitable right of MassDEP or Respondent with respect to any subject matter not covered by this Consent Order.

18. This Consent Order shall be binding upon Respondent and upon Respondent's heirs, successors and assigns. Respondent shall not violate this Consent Order and shall not allow or suffer Respondent's employees, agents, contractors or consultants to violate this Consent Order. Until Respondent has fully complied with this Consent Order, Respondent shall provide a copy of this Consent Order to each successor or assignee at such time that any succession or assignment occurs.

19. In addition to the penalty set forth in this Consent Order, if any (including any suspended penalty), if Respondent violates any provision of the Consent Order, Respondent shall pay stipulated civil administrative penalties to the Commonwealth in the amount of \$100 per day for each day, or portion thereof, each such violation continues.

Stipulated civil administrative penalties shall begin to accrue on the day a violation occurs and shall continue to accrue until the day Respondent corrects the violation or completes performance, whichever is applicable. Stipulated civil administrative penalties shall accrue regardless of whether MassDEP has notified Respondent of a violation or act of noncompliance. All stipulated civil administrative penalties accruing under this Consent Order shall be paid within thirty (30) days of the date MassDEP issues Respondent a written demand for payment. If simultaneous violations occur, separate penalties shall accrue for separate violations of this Consent Order. The payment of stipulated civil administrative penalties shall not alter in any way Respondent's obligation to complete performance as required by this Consent Order. MassDEP reserves its right to elect to pursue alternative remedies and alternative civil and criminal penalties which may be available by reason of Respondent's failure to comply with the requirements of this Consent Order. In the event MassDEP collects alternative civil administrative penalties, Respondent shall not be required to pay stipulated civil administrative penalties pursuant to this Consent Order for the same violations.

Respondent reserves whatever rights it may have to contest MassDEP's determination that Respondent failed to comply with the Consent Order and/or to contest the accuracy of MassDEP's calculation of the amount of the stipulated civil administrative penalty. Upon exhaustion of such rights, if any, Respondent agrees to assent to the entry of a court judgment if such court judgment is necessary to execute a claim for stipulated penalties under this Consent Order.

20

Respondent shall pay all civil administrative penalties due under this Consent Order, including suspended and stipulated penalties, **and any past due annual compliance fees**, by certified check, cashier's check, or money order made payable to the Commonwealth of Massachusetts, or by electronic funds transfer. If payment is made by certified check, cashier's check, or money order, Respondent shall clearly print on the face of its payment Respondent's full name, the enforcement document number appearing on the first page of this Consent Order, and Respondent's Federal Employer Identification Number, and shall mail it to:

Commonwealth of Massachusetts
Department of Environmental Protection
Commonwealth Master Lockbox
P.O. Box 3982
Boston, Massachusetts 02241-3982

21. Failure on the part of MassDEP to complain of any action or inaction on the part of Respondent shall not constitute a waiver by MassDEP of any of its rights under this Consent

Order. Further, no waiver by MassDEP of any provision of this Consent Order shall be construed as a waiver of any other provision of this Consent Order.

22. To the extent authorized by the current owner, Respondent agrees to provide MassDEP, and MassDEP's employees, representatives and contractors, access at all reasonable times to the Gill Elementary School for purposes of conducting any activity related to its oversight of this Consent Order. Notwithstanding any provision of this Consent Order, MassDEP retains all of its access authorities and rights under applicable state and federal law.

23. This Consent Order may be executed in one or more counterpart originals, all of which when executed shall constitute a single Consent Order.

24. The undersigned certify that they are fully authorized to enter into the terms and conditions of this Consent Order and to legally bind the party on whose behalf they are signing this Consent Order.

25. This Consent Order shall become effective on the date that it is executed by MassDEP.

Consented To:
TOWN OF GILL
SELECT BOARD

Chair

Date:

Member

Date:

Member

Date:

Issued By:

DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: _____
Michael Gorski
Regional Director
MassDEP
436 Dwight Street
Springfield, Massachusetts 01103

Date:

IMPORTANT INSTRUCTIONS

For Payment to Lockbox and for Return to MassDEP of the signed ACOP (two (2) copies)

- 1) Send the two (2) signed copies of the ACOPs (NOT the Payment) to the address below
MassDEP will return to you a signed duplicate original for your records.)

Massachusetts Department of Environmental Protection
436 Dwight Street
Springfield, MA 01103

- 2) DO NOT INCLUDE ANY PAYMENT with the two (2) signed copies of this
Administrative Consent Order with Penalties (ACOP).
- 3) DO NOT SEND THE SIGNED ACOP to the COMMONWEALTH LOCKBOX that is
referenced in the ACOP.

The Commonwealth Lockbox is ONLY for payments, as referenced above.
MassDEP cannot receive any documents sent to the Lockbox.

Ray Purington/Gill Selectboard

From: Barry, Jim (ENE) <jim.barry@state.ma.us>
Sent: Thursday, March 29, 2018 2:54 PM
To: Ray Purington (administrator@gillmass.org)
Subject: GC Competitive Grant Questions

Good Afternoon,

The technical review team has the following questions regarding your application;

Insulation, library - Project has an extremely long payback period (47 years). The energy savings appear to be optimistic (27% of existing consumption). **Note: A partial funding of 19,500 will provide 30 year payback for DOER investment if town can contribute the balance of \$10,000.**

Lighting, library - No energy and cost savings provided in the grant table. **Please provide energy and cost savings. Please identify utility incentives for lighting upgrade project.**

ASHP, library - The oil savings (811 gallons) appear to be overstated and derived from energy model and not actual building consumption (722 gallons). **Please correct energy and cost savings estimates based on actual building energy consumption.**

ASHP, TH - **Please correct energy and cost savings estimates based on actual building energy consumption.**

Insulation, TH - Project has an extremely long payback period (37 years). The energy savings appear to be optimistic (20% of existing consumption). **Note: A partial funding of 11,000 will provide 30 year payback for DOER investment if town can contribute the balance of \$2,700.**

Please reply via email to me.

Thanks.

Jim

Jim Barry
Green Communities Regional Coordinator
Mass DOER C/O Mass DEP
436 Dwight St. Springfield, MA 01103
O: 413. 755.2232 C: 617.823.4588



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TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is April 17, 2018.

To: Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated April 3, 2018, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Twenty Five Thousand Eight Hundred Ninety and 70/100 Dollars (\$25,890.70).

Given under our hands the 17th day of April, 2018.

Randy P. Crochier

Gregory M. Snedeker

John R. Ward

Board of Sewer Commissioners of the Town of Gill

4/2/18

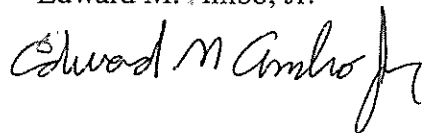
Town of Gill Board of Selectmen

Dear Sirs:

I would like to notify the Board of Selectmen of my upcoming plans to retire. The effective date would be July 30, 2018. After 37 years of service, I think it's time to pursue a new venture.

Respectfully Submitted,

Edward M. Ambo, Jr.

A handwritten signature in black ink that reads "Edward M Ambo Jr". The signature is written in a cursive style with a large, stylized "E" and "A".

Ray Purington/Gill Selectboard

From: Ray Purington/Gill Selectboard <administrator@gillmass.org>
Sent: Monday, July 31, 2017 4:33 PM
To: Mick LaClaire; 'Greg Snedeker (gksnedeker@gmail.com)'; 'John R Ward (johnrward.ward54@gmail.com)'; 'Randy Crochier (hxydad77@yahoo.com)'
Cc: chief@gillmass.org
Subject: speed bumps/humps/jumps on Mt Hermon Road

After last week's meeting and the discussion about speed bumps on Mount Hermon Road, I checked online for info from the 2016 Municipal Modernization Act related to roads and speed limits. Northfield's Selectboard recently used a section of the law to change the speed limit on one of their roads to 25 mph. After adoption by Town Meeting, the law lets the SB reduce speed limits from 30 mph to 25 mph on any roads within a thickly settled or business district. (Thickly settled doesn't apply on Mt Hermon Road – "dwelling houses are situated at such distances as will average less than two hundred feet between them for a distance of a quarter of a mile or over.")

School Zones existed long before last year's new law, and they don't apply in this situation. They can only be used for schools which involve one or more grades between Grade 1 and Grade 8, inclusive. The daycare is too young, and the NMH student body is too old.

But, the 2016 law created Safety Zones, which might work. Town Meeting needs to adopt MGL Ch 90 Sect 18B (<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXIV/Chapter90/Section18B>). Then, after performing an "engineering study," the Selectboard can establish a Safety Zone which has an enforceable 20 mph speed limit. The MassDOT's FAQ about Safety Zones is copied below. According to Bao Lang at MassDOT/District 2, the extent of the "engineering study" is at the Selectboard's discretion, and the study does not get reviewed or approved by MassDOT. The study is kept on file by the Town, and should have whatever detail is felt to be necessary to defend the Safety Zone, should anyone ever choose to challenge it.

There are several factors about Mt Hermon Road that make it different from other roads in Gill with speed problems (or perceived speed problems): A single landowner controls all frontage along the road; the landowner has requested speed control assistance from the Town; there is a high volume of pedestrian traffic with no sidewalks; and except for construction & accident detours, there is rarely public use of the road that isn't NMH-related.

It's an option to think about.

Ray

FAQ:

Q9. What is the process for establishing Safety Zone speed limits?

Safety Zone speed limits are the only regulatory speed limits that municipalities can adopt without prior approval from MassDOT. Safety Zones cannot, however, be placed on State Highway without MassDOT approval.

Speed limits within a Safety Zone must be set at 20 mph and are intended to be used in areas where vulnerable road users are likely to be present. Examples of such areas are: parks and playgrounds, senior citizen housing and centers, hospitals or other medical facilities, high schools and higher education centers, and daycare facilities. Note that Safety Zones should not be used in place of School Zones for streets adjacent to grades 1-8 schools.

To establish a Safety Zone, MassDOT has developed the following minimum criteria:

- The street should be adjacent to a land use that is likely to attract vulnerable road users.
- The Safety Zone should contain one or more areas that have potential conflicts between motor vehicles and vulnerable road users that warrant a reduction in speeds such as crosswalks, driveways, or side streets.
- The minimum length of the Safety Zone should be at least 1/4 of a mile and it should not extend more than 500' beyond a side street unless an applicable land use continues along the adjacent block.

Regulatory speed limit signs are required to conform to the MUTCD, per MGL c. 85 § 2. Therefore, an engineering study must be performed to validate the posting of signage. The engineering study shall include an analysis of the current speed distribution of free-flowing vehicles.

In an area where a legal Special Speed Regulation has been enacted, the Safety Zone should be terminated with a Speed Limit (MUTCD code R2-1) sign that corresponds to the regulatory limit shown in the regulation. If the Safety Zone is in an area that has no Special Speed Regulation, it should be terminated with an End Speed Zone (MassDOT code [MA-R2-7](#)) sign.

Cities and towns are also responsible for modifying their Municipal Traffic Code to reflect the locations of all Safety Zones prior to the posting any signage.

Ray Purington
Administrative Assistant
Town of Gill
325 Main Road
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From: MAPC <news@mapc.org>
Sent: Tuesday, April 17, 2018 4:01 PM
To: administrator@gillmass.org
Subject: Municipal Vulnerability Grants Available

Municipal Vulnerability Preparedness Grants Available

Last Friday, the Governor **announced the second year of funding** for the Municipal Vulnerability Preparedness (MVP) program.

Planning grants are available to all communities that have not yet participated in the program. The grants support creation of a community climate vulnerability workshop and action plan. If communities do not have a current Hazard Mitigation Plan, the grant will also provide funds to develop the plan. The grant requires a contribution of staff time (some of which grant funds may support) but does not require a cash match. Communities that complete the planning grant will be eligible for future implementation grants.

Deadline for Planning Grants: Friday, May 11

Implementation grants are available to communities that are already certified as MVP communities. Municipalities currently working on MVP designation that have completed the stakeholder workshop, and determined their priority adaptation actions through the CRB process, and have notified EEA of workshop completion, are also eligible for implementation funding.

Deadline for Implementation Grants: Friday, May 18

Click Here for Details on the Request for Response for both the Planning and Implementation Grants

Please note that **the first of eight information sessions on the MVP Program** is Wednesday, April 18. Dates for additional sessions have not yet been announced.

You're invited to join Energy and Environmental Affairs Secretary Matthew Beaton

When: Wednesday, April 18, 2018
3:30 p.m. – 5:00 p.m.

Where: MassWildlife Field Headquarters
1 Rabbit Hill Road, Westborough, MA 01581

For a Municipal Vulnerability Preparedness (MVP) Program
Information Session and Town Hall

To RSVP or for Questions please contact Meg Colclough in EEA Public Affairs:
617.626.1110

At this session, you will learn more about MVP Planning Grants and EEA's new Action Grants.

Participants will also have the opportunity to talk with state officials and other cities and towns about the impacts of extreme weather and climate change. This is the first in a series of information sessions and Town Hall discussions that will be held around the state following an announcement of a \$5 million dollar program expansion in 2018. If you are not able to attend this week's session, **more dates and locations will be announced** in late April and May.

Questions?

Contact Anne Herbst at aherbst@mapc.org

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