

# TOWN OF GILL

M A S S A C H U S E T T S



[www.gillmass.org](http://www.gillmass.org)

## SELECTBOARD MEETING MINUTES

*January 22, 2018*

Called to Order: The meeting was called to order at 6:15 PM.

Members Present: Randy Crochier, Greg Snedeker, John Ward      Members Absent: none

Others Present: Ray Purington, Administrative Assistant; George Brace, Janet Masucci, Fred Chase II, Bill Tomb, and Chris Redmond

Town Hall Basement Wetness Project: Bill Tomb, Chair of the Board of Assessors, met with the Selectboard to discuss the status of a project to correct a foundation leak that allows groundwater to enter the Assessors' Office in the basement of Town Hall. He noted the presence of water is a work environment issue, and is not conducive for proper storage of historical records. In order to help move the project forward, Tomb volunteered to champion the project, an offer that was gratefully accepted by the Selectboard. Town Meeting appropriated \$35,000 for the project in June 2015.

Tomb also inquired about the status of Annual Reports, and offered to provide the Assessors' report for FY17.

Status of Machinery Advisory Committee: Fred Chase II, a recently appointed member of the Machinery Advisory Committee (MAC), discussed the importance of having that Committee get started with its inspections of town vehicles. John Ward and Dan Trenholm are the other two members of the MAC. Ward and Chase agreed to start on the inspections sometime this week. Trenholm is away from town presently, but has indicated he is fine with having the other two members start the inspections without him. Ward and Chase will work out a date and time to meet. Chase left the meeting at 6:35 PM.

Appropriate Number of Police Cruisers for Gill: At the Selectboard's request, Police Chief Chris Redmond attended the meeting to discuss the appropriate number of police cruisers for the Town of Gill. Presently the Town operates three front-line cruisers: a 2017 Ford Interceptor SUV primarily driven by the Chief, a 2013 Ford Interceptor SUV primarily driven by the Sergeant, and a 2008 Crown Vic primarily driven by part-time officers.

Redmond stated his belief that three cruisers offer more advantages than two. The Town keeps its cruisers for so long, there is generally no trade-in value when a cruiser is retired. The third cruiser is used by part-time officers, who generally work three shifts per week, and account for approximately 10,000 miles of patrolling per year. Using the third cruiser for this reduces the wear and tear on the two newer "lead" cruisers, extending their useful life. He pointed out the Police Department is the only Town department out seven days per week throughout the entire year, in all types of weather and road conditions.

Redmond also explained having a third cruiser cushions the impact if any one cruiser is down for an extended period of time. If a cruiser needed to be replaced, there can be a six month lead time for a new cruiser. He also noted traffic details, especially for Route 2, can tie up cruisers for 4-8 hours at a time.

Greg voiced the opinion that three cruisers feels like a little too much, but not a lot too much. Randy echoed that – two is too few, and three is too many. The redundancy factor is important. With a three-car fleet, losing one car is only a third of the fleet. With only two cars, the loss of one means the level of resources is cut in half. Erring on the side of caution, there was consensus three cruisers is the right number, at least for now.

Redmond also recommended the Town work toward a nine-year replacement cycle, where a new cruiser would be purchased every three years. As part of a question on insurance costs, Ray will ask MIIA if they can provide a breakdown of the cost to insure each police cruiser.

On other matters, Redmond noted the remake of the 2013 cruiser is complete except for a small amount of wiring. The mobile data terminals (MDTs) have been installed. Once the software is installed the units will go live, hopefully next week. Redmond left the meeting at 7:00 PM.

Review of Minutes: Greg made a motion, seconded by John, to approve the minutes of 1/8/18. The vote was unanimous in the affirmative.

Gill 225<sup>th</sup> Anniversary: The Selectboard discussed an offer from Senator Rosenberg to present a gift to the Town in honor of the 225<sup>th</sup> anniversary. The 225 Planning Committee has suggested the May 7<sup>th</sup> Annual Town Meeting as an appropriate venue for the presentation, and the Selectboard concurred. Upcoming events were mentioned – a 2/2 contra dance, 2/17 puzzle swap, and a 2/18 community skate. Commemorative reusable shopping bags are available by donation.

Community Compact – Mass Office on Disability Grant: In conjunction with the Town's application to the Community Compact program, the Town has been awarded a grant from the Massachusetts Office on Disability. The grant is for a maximum of \$15,000 and will allow the Town to hire a consultant to complete an ADA Self-Evaluation and Transition Plan for all of the Town's facilities, activities, programs, and services. The grant contract will be signed by Town Clerk Lynda Hodsdon Mayo, who is also the Town's ADA Coordinator. Greg made a motion, seconded by John, to accept the grant and authorize Ray and Lynda to execute the grant on the Town's behalf. The vote was unanimous in the affirmative.

FRCOG 2018 Local Technical Assistance Requests: The Selectboard reviewed the 2018 Local Technical Assistance Request Form, and will revisit it in two weeks to prioritize the Town's request for FRCOG's assistance on various planning projects and regional projects. Ray has distributed the form to departments and committees and asked for their input prior to the February 5<sup>th</sup> Selectboard meeting. Bill Tomb left the meeting.

Sewer Commitment: Acting by consensus, the Selectboard signed the sewer commitment of \$24,241.28 with a bill date of January 23, 2018. No anomalies were noted in the usage data. Usage is expect to increase next quarter with the recent opening of The Mill, the new 4,000 square-foot convenience store at the Mobil station.

Local Options to Assist Veterans: A letter from the Upper Pioneer Valley Veterans' Services District was reviewed. The letter outlines two local options to assist veterans – a Veterans' Tax Work Off Program, and a voluntary donation option on property tax and excise tax bills. Both programs have been implemented in Greenfield with some success. Concerns were raised about implementing the Tax Work Off Program in Gill without someone to coordinate the program, as current Town Hall staff lack the time to take this on. The voluntary donation program seems simpler to implement, but the Tax Collector needs to be consulted before any decisions are made. Administration of the donation account, and who awards the money were raised as questions to research. Ray will followup with the Tax Collector and with the Veterans' District.

CDBG Update: Ray reported on the FY16 Community Development Block Grant for Bernardston, Gill, and Rowe for the quarter ending 12/31/2017. The FCRHRA, which is overseeing the grant, needs more applicants for this grant's housing rehabilitation loans. No names remain on the waiting list.

2018 Town Election: The Selectboard received a notice from the Town Clerk listing the various elected positions that will appear on this year's ballot for the May 21<sup>st</sup> Town election.

FEMA Assistance to Firefighters Grant Application: Greg reported he is working with Fire Chief Gene Beaubien and Deputy Chief Stuart Elliott to complete an application for an AFG grant to replace Engine 2. The application deadline is February 2<sup>nd</sup>. There was consensus among the Selectboard to pledge the required 5% town match and to pledge an additional 5% to show an extra level of commitment toward the project (and hopefully receive a higher grant score). The grant request, including the Town's pledges, is expected to total approximately \$470,000.

George Brace left the meeting at 7:43 PM. Warrant: The Selectboard reviewed and signed the FY 2018 warrant #16. The meeting adjourned at 8:25 PM.

*Minutes respectfully submitted by Ray Purington, Administrative Assistant.*

*Signed copy on file. Approved on 02/05/2018*

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Greg Snedeker, Selectboard Clerk

## Ray Purington/Gill Selectboard

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**From:** hxydad77@yahoo.com  
**Sent:** Tuesday, January 02, 2018 6:32 PM  
**To:** administrator@gillmass.org  
**Subject:** Fwd: Gill 225th

FYI.

We should think about this.

Sent from my iPhone

Begin forwarded message:

**From:** "DeCosta, Rosalie (SEN)" <[Rosalie.DeCosta@masenate.gov](mailto:Rosalie.DeCosta@masenate.gov)>  
**Date:** January 2, 2018 at 4:59:46 PM EST  
**To:** "hxydad77@yahoo.com" <[hxydad77@yahoo.com](mailto:hxydad77@yahoo.com)>  
**Subject:** Gill 225th

Dear Mr. Crochier,

Senator Rosenberg read that Gill is celebrating the 225<sup>th</sup> anniversary of incorporation this year and he would like to present a gift to the town to mark the anniversary. I wonder if there is an event which would be most appropriate to do that. Please let me know what may be possible. If an occasion doesn't come to mind, perhaps he could present it during Town Meeting. Just a thought.

Sincerely,  
Rose

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**Rosalie DeCosta**  
Deputy Chief of Staff  
Office of Senator Stan Rosenberg  
Massachusetts State House  
O. (617) 722-1532  
C. (508) 237-0223



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## Ray Purington/Gill Selectboard

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**From:** Bjorklund, Evan (OHA) <Evan.Bjorklund@MassMail.State.MA.US>  
**Sent:** Friday, January 12, 2018 11:41 AM  
**To:** ADMINISTRATOR@GILLMASS.ORG; TOWNCLERK@GILLMASS.ORG  
**Cc:** Dougan, Jeff (OHA); Dumont, Michael (OHA)  
**Subject:** Gill Planning Grant FY18  
**Attachments:** Gill\_Planning\_FY18 MOD ADA Grant Agreement TEMPLATE .pdf; Gill\_Planning\_FY18 standard-contract-frm March 2014.doc; Gill\_Planning\_FY18 comm-termsconditions.doc; Gill\_Planning\_FY18 CONTRACT SIG FORM.rtf

The Massachusetts Office on Disability's **Grant Application Review Committee** has reviewed your planning grant application for the **FY18 Municipal ADA Improvement Grant Program**, and has **provisionally approved** a maximum grant of \$15,000.

In order to receive the maximum grant amount listed above:

- The work must be completed after the contract execution date, but before June 30, 2018.
- The date that all forms are properly completed, signed, and returned to MOD by the municipality will be considered the contract execution date.
- MOD must receive and approve detailed, itemized invoices showing incurred expenses (between said dates); also, the invoices must represent approved expenditures as authorized in the attached *Grant Agreement* document, *Section 1: Project Scope*.
- Invoices should be sent to me ASAP, and prior to June 30, 2018, or shortly thereafter.
- **Any invoices dated prior to the contract execution date or later than June 30, 2018 are not eligible for grant funding; further, grant funds will not be released unless/until MOD receives and approves invoices for funding.**
- If you anticipate this being an issue, please let us know so other applications can be considered.

Now, we ask the following:

- That you complete the attached forms and return them to Michael Dumont, Assistant Director for Administration & Finance [Michael.Dumont@MassMail.State.MA.US](mailto:Michael.Dumont@MassMail.State.MA.US) **and to me** Evan Bjorklund, General Counsel [Evan.Bjorklund@MassMail.State.MA.US](mailto:Evan.Bjorklund@MassMail.State.MA.US) ) ASAP.
- Please note that I have filled out portions of the forms, yet your town manager/administrator (or other responsible party listed on the forms) will need to complete all values, where applicable (including the "proof of authentication of signature" portion of the contract signature page). Please double check all forms to ensure that they are accurate.
- **Applications with incomplete forms, or a response of "Not Applicable" for any values will not be considered complete.** It is the full responsibility of your municipality to wholly and accurately complete the forms.

If you have questions about the procurement process, please refer to your municipality's procurement personnel; they are best set up to handle questions of this nature (not MOD). However, if you have grant questions related to these contracts, please **contact me at** [Evan.Bjorklund@MassMail.State.MA.US](mailto:Evan.Bjorklund@MassMail.State.MA.US) or **617-727-7440 Extension 27324**. Alternatively, if you have other miscellaneous grant related questions, such as applicable architectural regulations, design questions or general disability related questions, please contact **Jeff Dougan, Assistant Director for Community Services at** [Jeff.Dougan@MassMail.State.MA.US](mailto:Jeff.Dougan@MassMail.State.MA.US) (preferred) or **617-727-7440 Extension: 27316**.

Thank you and congratulations!

Evan

**Evan C. Bjorklund**

General Counsel

Massachusetts Office on Disability

One Ashburton Place, Room 1305

Boston, MA 02108

**Phone:** 617-727-7440 or 800-322-2020

**Fax:** 617-727-0965

**Email:** [Evan.Bjorklund@massmail.state.ma.us](mailto:Evan.Bjorklund@massmail.state.ma.us)

**Website:** [www.mass.gov/mod](http://www.mass.gov/mod)

***Please be advised that, as the general counsel for the Massachusetts Office on Disability (MOD), I represent the MOD and do not represent any individuals who seek help from the organization. All benefits and privileges of an attorney-client relationship are limited to benefiting the staff of the MOD in their systemic work. Any communication with me or advice I may give when providing individual advocacy or information, including by email, does not create an attorney-client relationship and cannot be considered legal advice. If you would like individual legal advice, you should consult your own attorney.***



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## **GRANT AGREEMENT**

This Grant Agreement [“Agreement”] is made by and between the Commonwealth of Massachusetts, acting by and through the Director of the Massachusetts Office on Disability (MOD) on behalf of the Secretary of the Executive Office for Administration and Finance (EOAF) and the Town of Gill [“Grantee”] acting through its Town Clerk, Lynda Hodsdon Mayo.

### **PRELIMINARY STATEMENT**

The Grantee desires to obtain funding from EOAF in the amount not to exceed \$250,000, as authorized under the FY2018 Capital Investment Plan and Chapter 304 of the Acts of 2008, Section 2C, Item 1100-3001 for a Municipal ADA Improvement Grant to fund capital improvements or planning [the “Project”] as described herein.

EOAF agrees to make the funds [“EOAF Grant”] available to the Grantee for the Project, subject to the terms and conditions set forth in this Agreement and in compliance with all applicable state laws and regulations governing the disbursement and expenditure of state funds.

The Grantee shall exercise complete management and oversight responsibility of the Project and agrees that the Commonwealth’s provision of state funding under this Agreement shall not in any way be construed as assuming responsibility or liability for the completed Project by the Commonwealth.

### **SECTION 1. PROJECT SCOPE**

**1.1** The scope of the Project to be funded under the EOAF Grant:

The Grantee will hire a consultant with EOAF Grant funds to complete an ADA Self-Evaluation and Transition Plan. The Project scope includes an ADA Self-Evaluation and Transition Plan encompassing all of Grantee’s facilities, activities, programs and services. The maximum EOAF Grant amount authorized is \$15,000 (contingent upon MOD’s receipt of detailed, itemized invoices showing incurred expenses between the date of contract execution and June 30, 2018).

### **SECTION 2. DISBURSEMENT OF EOAF GRANT**

**2.1** Disbursement of the EOAF Grant under this Agreement shall be made pursuant to the FY2018 Capital Investment Plan; the information provided in the grant application; and any other information EOAF or MOD may require.

The grant award will be disbursed upon documentation of incurred expenses and invoicing the Commonwealth for reimbursement.

**2.2** It is understood and agreed that the grant provided under this Agreement shall be used solely to pay for expenses associated with the Project. Expenses relating to project administration and management shall be assumed by the Grantee, including without limitation: **(i)** salaries and wages of Grantee staff; **(ii)** legal fees; **(iii)** travel, meal and entertainment expenses; **(iv)** overhead and supplies; **(v)** project costs incurred prior to the execution and subsequent to termination of this Agreement; and **(vi)** costs of any other service or activity not related to the Project.

**2.3** The Grantee shall keep detailed records of all activities associated with the Project, including without limitation all disbursements made pursuant to this Agreement. EOAF shall have the right to examine all records kept by the Grantee related to the Project.

**2.4** The Grantee shall be responsible for any cost overruns that occur during implementation of the Project.

**2.5** All approved expenses must be incurred by June 30, 2018. Grantee will forfeit reimbursement for any remaining award unused by June 30, 2018. The Executive Office for Administration and Finance shall give due consideration to any extenuating circumstances presented in writing by the applicant and may waive this restriction at its discretion.

### **SECTION 3. REPORTING**

**3.1** Once the Project is completed, the Grantee shall furnish to MOD, in addition to a report certifying project completion, the following documentation: **(i)** copies of all permits and approvals issued in connection with the Project, unless this information was previously supplied; **(ii)** any outstanding vendors' invoices, certified payment vouchers, cancelled checks or other documentation verifying actual expenditures in connection with the Project; **(iii)** documentation evidencing commitment of funds to the Project from sources other than EOAF, including documentation associated with the issuance of bonds or notes to finance the cost of the Project; **(iv)** a certificate of occupancy of the Project or portions of the Project as applicable by law; and **(v)** a statement from the Grantee certifying to the best of his or her knowledge that the Project was undertaken in conformance with all applicable laws, rules and regulations.

### **SECTION 4. COMPLIANCE WITH ALL APPLICABLE LAWS/REGULATIONS**

**4.1** The Grantee and its consultants and contractors shall comply with any and all federal, state and local laws, rules and regulations, orders or requirements that apply to the Project, including but not limited to: **(i)** Executive Order 526 relating to nondiscrimination, diversity, equal opportunity and affirmative action in hiring and employment practices; **(ii)** the State Prevailing Wage Law (M.G.L. Ch.149, Sections 26 to 27H); **(iii)** Title VI of the Civil Rights Acts of 1964, as amended; **(iv)** Environmental Impact Requirements (M.G.L. Ch.30, Sections 61 to 62I); **(v)** Historic Preservation Requirements (M.G.L. Ch.9, Sections 26 to 28) and applicable regulations; **(vi)** Architectural Access Board Requirements (M.G.L. Ch.22, Section 13A) and applicable regulations; and **(vii)** legal requirements relating to municipal or state-assisted construction and design projects, including those under M.G.L. c. 30B, c. 7C, c. 7, and c. 149, as applicable.

**4.2** This Agreement shall in no way relieve the Grantee from the full force and application of any laws, rules, regulations and orders or requirements.

### **SECTION 5. INTEREST OF MEMBERS OR EMPLOYEES OF THE GRANTEE**

**5.1** No officer, servant, agent, or employee of the Grantee has participated or will participate in any decision relating to the development and implementation of the Project that affects directly or indirectly his/her personal interest or the interest of any corporation, partnership or proprietorship with which her/she is directly or indirectly affiliated. Furthermore, no officer, servant, agent or employee of the

Grantee shall have any interest directly or indirectly in any contract in connection with the Project or shall in any way violate M.G.L. Chapter 268A.

**SECTION 6. AMENDMENTS**

**6.1** No amendment to this Agreement or any significant modification of the scope of the Project funded under this Agreement shall be made by the Grantee without the prior written approval of EOAF.

**SECTION 7. SEVERABILITY OF PROVISIONS**

**7.1** If any provision of this Agreement is held invalid by any court of competent jurisdiction, the remaining provisions shall not be affected thereby, and all other parts of the Agreement shall remain in full force and effect.

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## 2018 Local Technical Assistance Request Form

This is a electronically fillable form. Please review with town committees, boards, and departments, then email back one consolidated and prioritized form per town to [admin@frcog.org](mailto:admin@frcog.org) by **January 31, 2018**.

Town: \_\_\_\_\_

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_ Board/Department: \_\_\_\_\_

Rank	Project
	<p><b>PLANNING PROJECTS</b> – Please priority rank the <b>TOP THREE TO FIVE</b> planning projects in which your town is interested (starting with 1 as most important)  <i>Please provide a Board/Committee/Department contact for each priority planning project</i></p>
	<p><b>Housing Choice Initiative Planning and/or Designation.</b> <i>See attached summary of the new MA Housing Choice Initiative Program.</i>            Technical Assistance to <i>(please specify)</i>:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Create a Housing Production Plan (5-year plan that outlines strategies to increase housing development, including affordable housing, and gives a town more control over comprehensive permit applications).</li> <li><input type="checkbox"/> Conduct a Housing Needs Assessment.</li> <li><input type="checkbox"/> Implement recommendation(s) from a housing plan such as drafting zoning changes and identifying sites for possible affordable housing development. <i>Please specify which recommendations:</i></li> <li><input type="checkbox"/> Implement one or more of the remaining Housing Choice Initiative Best Practices and/or conduct analysis of a town’s housing production history to apply for Housing Choice designation.</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Downtown or Village Center Economic Development Projects</b> <i>(please specify)</i>:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Conduct survey/interviews to understand what residents, businesses and visitors want in downtown.</li> <li><input type="checkbox"/> Develop a mixed use, economic development and housing plan for a downtown or village center and action steps for implementation.</li> <li><input type="checkbox"/> Develop Master Plan chapters for Housing or Economic Development.</li> <li><input type="checkbox"/> Other:</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Local Multi-Hazard Mitigation Plan Update Matching Funds.</b> The Towns of Ashfield, Bernardston, Buckland, Erving, Greenfield, Hawley, Leverett and Shelburne requested 2018 DLTA funding to cover all or a portion of the required 25% match for their application to the FFY 2017 Pre-Disaster Mitigation (PDM) grant program to update local multi-hazard mitigation plans.</p> <p>Please confirm that your town still wishes to use DLTA funds to help with match and assign a priority to this request:   <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p><i>Town Contact for Project:</i></p>

	<p><b>Zoning Bylaws and/or Town Ordinance Development</b> <i>(please specify):</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Affordable/work force housing</li> <li><input type="checkbox"/> Clean energy</li> <li><input type="checkbox"/> Land conservation that protects natural resources and promotes smart growth</li> <li><input type="checkbox"/> Larger-scale development</li> <li><input type="checkbox"/> Low impact development</li> <li><input type="checkbox"/> Mixed use districts</li> <li><input type="checkbox"/> New development standards for tree retention</li> <li><input type="checkbox"/> Recreational marijuana retail and/or cultivation</li> <li><input type="checkbox"/> Short term residential rentals (such as VRBO and Airbnb)</li> <li><input type="checkbox"/> Open Space Residential Development / Natural Resource Protection Zoning</li> <li><input type="checkbox"/> Other:</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Open Space and Recreation Plan (OSRP) Update.</b> Work with the town to update their existing OSRP, a document to inventory and assess the condition of open space, natural resources, parks, and other recreation facilities.</p> <p><input type="checkbox"/> New update   <input type="checkbox"/> Update continued from previous year   OSRP Expiration Date: _____</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Deerfield River Economic Impact Study.</b> Conduct a study of the outdoor recreation industry and hydro power industry that relies on the Deerfield River as an economic driver.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Floodplain and River Corridor Management.</b> Assess infrastructure vulnerabilities and gaps in floodplain and river corridor management. Work with the town to identify and implement appropriate management strategies.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Regional Planning/Technical Assistance for Large Scale Utility Projects</b> <i>(please specify):</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Northfield Mountain Pumped Storage Project /Turners Falls Dam FERC relicensing</li> <li><input type="checkbox"/> Tri-State economic resiliency work related to closure of VT Yankee</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Community Food Assessments.</b> Examine a town’s food system, which could include analysis of food supply and demand, economic development through food processing or distribution, increased food production of farmland, increased food access for residents, and other elements.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Creative Placemaking.</b> Work with the municipality to develop and implement a pop-up park or art installation project, including how to create and implement a project that fosters economic and main street activity. <i>For municipalities eligible for the MassDevelopment Commonwealth Places opportunity, work can include developing a funding campaign.</i></p> <p><i>Town Contact for Project:</i></p>
	<p><b>Wellhead Protection Plans to Protect Public Drinking Water Supplies.</b> Work with the town to develop a Wellhead Protection Plan, which can help towns manage and protect their water supply sources.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Agricultural Commissions.</b> Assist towns that want to establish or reinvigorate an Ag Commission including exploring their role in supporting food and ag initiatives in town, helping them connect with farmers and food producers in town, and coordinating between farmers and Boards of Health.</p> <p><i>Town Contact for Project:</i></p>

	<p><b>Implement Stormwater Management Measures.</b> Create and adopt land use regulations that limit impervious surfaces in new development or redevelopment using Low Impact Development (LID) techniques.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Brownfields Redevelopment Support.</b> Provide site specific technical assistance to municipalities seeking to clean-up and/or redevelop a brownfield site.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Industrial Park Master Plan Update.</b> Review current bylaws and regulations governing the industrial park, and conduct a parcel level analysis to determine developable land remaining.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Recreational Marijuana Assistance</b> <i>(please specify):</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Public Education &amp; Outreach Assistance</li> <li><input type="checkbox"/> Zoning for retail sales and/or cultivation</li> <li><input type="checkbox"/> Development of local Board of Health regulations and other policies to prevent youth use.</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Other Planning Project</b> <i>(please specify):</i></p> <p><i>Town Contact for Project:</i></p>

<p><b>REGIONAL PROJECTS</b> - Please priority rank the <b>TOP THREE TO FIVE</b> regional projects in which your town is interested (starting with 1 as most important)</p> <p><i>Please provide a Board/Committee/Department contact for each priority regional project</i></p>	
<b>Rank</b>	<b>Project</b>
	<p><b>Local Official Continuing Education Workshops.</b> Continue to offer workshops to Select Board, Planning Board, Board of Health members and other public officials (fiscal planning, open meeting law, school finance, new state policies and initiatives, etc.).</p> <p><i>Please share any ideas for topics:</i></p>
	<p><b>Develop MA Rural Policy Commission Recommendations</b> <i>(please specify):</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Work with DEP to develop a rural shared water and sewer operator program and explore innovative technologies that could ease water and sewer-related rural economic development constraints</li> <li><input type="checkbox"/> Develop rural Housing Choice Initiative standards</li> <li><input type="checkbox"/> Advocate for rural policy initiatives, funding programs, and related legislation</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>New Collective Purchasing ideas.</b> Continue to research and develop new goods and or services that can be procured on behalf of multiple towns <i>(please specify):</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Energy efficiency improvements to municipal buildings</li> <li><input type="checkbox"/> Other: please share your idea(s):</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Regional Opioid Task Force.</b> Support the regional efforts to reduce heroin and prescription painkiller abuse and related deaths, with a specific focus on municipal action steps.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Regional Public Health.</b> Work with towns interested in joining CPHS health district for nursing or health inspection services.</p> <p><i>Town Contact for Project:</i></p>

	<p><b>Abandoned Properties Task Force Phase II.</b> Work with towns to identify, prioritize and assess redevelopment needs and options of abandoned or distressed residential properties. Technical assistance will include establishing a local abandoned and distressed properties task force, using tools for property inventory and ranking, and determining which paths for resolution best fit the prioritized properties.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Networking, collaboration and training opportunities for Emergency Management Directors.</b></p> <p><i>Town Contact for Project:</i></p>
	<p><b>Support local substance abuse prevention plan for young people.</b> Implement strategic priorities of the Communities That Care Coalition’s action plan to reduce drug and alcohol use among area teens, including specific municipal policy projects and specific strategies to support parents in talking with their children about legal marijuana.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Explore feasibility or continue work to establish new shared services.</b> <i>Please specify interest areas:</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ambulance services and EMTs</li> <li><input type="checkbox"/> Animal Control Officer</li> <li><input type="checkbox"/> Department of Public Works</li> <li><input type="checkbox"/> Facilities management of municipal buildings and grounds</li> <li><input type="checkbox"/> Fire Services</li> <li><input type="checkbox"/> Human Resource management</li> <li><input type="checkbox"/> Information Technology (IT) management, support, back-up</li> <li><input type="checkbox"/> Library Programming/Administration</li> <li><input type="checkbox"/> Police</li> <li><input type="checkbox"/> Sewage treatment and /or water operators</li> </ul> <p><i>Town Contact for Project:</i></p>
	<p><b>Succession Planning.</b> Consider how towns can plan and prepare for retirements of long-term public servants in key municipal positions.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Cultural Council regional application process.</b> Work with local cultural councils to develop a regional application and scoring process in an effort to ease burden on local artists and organizations applying to multiple Councils and to coordinate distribution of funding for highest regional good.</p> <p><i>Town Contact for Project:</i></p>
	<p><b>Other regional project (please specify):</b></p> <p><i>Town Contact for Project:</i></p>

**Additional Thoughts and/or Other Regional Project Specifics** *(Space continued from above):*

**COMMUNITY COMPACT PROJECTS** – Please go to the Community Compact Best Practices link – <https://www.mass.gov/service-details/best-practice-areas> to identify the newly refined and expanded list of Best Practice areas and best practices. Please identify the **TOP THREE** specific best practices your town would like to pursue and rank order them (starting with 1 as most important).

*The FRCOG will prioritize assisting municipalities with Community Compact projects using DLTA funds but will be limited by available funds and expertise in some best practice areas.*

*Please also note that municipalities that applied for Community Compact projects in 2016 can apply again in 2018. Municipalities that applied in 2017 must wait until 2019.*

Rank	Project
	<b>Education.</b> <i>Identify the specific best practice(s):</i>
	<b>Energy and Environment.</b> <i>Identify the specific best practice(s):</i>
	<b>Financial Management.</b> <i>Identify the specific best practice(s):</i>
	<b>Housing and Economic Development.</b> <i>Identify the specific best practice(s):</i>
	<b>Human Resources.</b> <i>Identify the specific best practice(s):</i>
	<b>Information Technology.</b> <i>Identify the specific best practice(s):</i>
	<b>Public Accessibility.</b> <i>Identify the specific best practice(s):</i>
	<b>Public Safety.</b> <i>Identify the specific best practice(s):</i>
	<b>Regionalization/Shared Services.</b> <i>Identify the specific best practice(s):</i>
	<b>Transportation/Public Works.</b> <i>Identify the specific best practice(s):</i>

TOWN OF GILL  
M A S S A C H U S E T T S



www.gillmass.org

OFFICE OF THE BOARD OF SEWER COMMISSIONERS  
Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is January 23, 2018.

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To: Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated December 29, 2017, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Twenty Four Thousand Two Hundred Forty One and 28/100 Dollars (\$24,241.28).

Given under our hands the 22<sup>nd</sup> day of January, 2018.

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Randy P. Crochier

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Gregory M. Snedeker

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John R. Ward

Board of Sewer Commissioners of the Town of Gill



**Department of Veteran Services**

294 Main Street • Greenfield, MA 01301

Phone 413-772-1571 • Fax 413-772-1401

[www.greenfield-ma.gov](http://www.greenfield-ma.gov)

Timothy Niejadlik, Director

Laura Thorne, Assistant

Christopher Demars, VSO

Brian Brooks, VSO

**UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT**

*Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district*

Member Towns

- Ashfield
- Bernardston
- Buckland
- Charlemont
- Colrain
- Conway
- Deerfield
- Erving
- Gill
- Greenfield
- Hawley
- Heath
- Leverett
- Leyden
- Monroe
- Montague
- New Salem
- Northfield
- Plainfield
- Rowe
- Shelburne
- Shutesbury
- Sunderland
- Warwick
- Wendell
- Whately

January 12, 2018

Town of Gill Select Board  
325 Main Road  
Gill, MA 01354

Dear Select Board:

We wanted to make your town aware of two local options for veterans that we have adopted in Greenfield with some success.

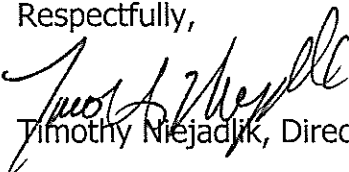
The first program was offered under the 2012 Valor Act, Chapter 59, Clause 5n, Section 8A. It allows a town to set up a Veterans' Tax Work off Program. This program allows a veteran to work in a town department and receive tax abatement up to \$1000.00 based on the current state minimum wage. Currently our volunteers work 91 hours in various town departments such as the recreation department, police department and DPW.

The second program is MGL Ch 60, Section 3. This program allows a town to add a voluntary donation option on property tax and excise tax bills. This money is for use only by your town to assist veterans in 3 specific areas; food, transportation and heating assistance.

These programs have been met with much success in Greenfield and we would be willing to meet with you to review how they are administered and to see if they may be a fit for your community.

I look forward to hearing from you.

Respectfully,

  
Timothy Niejadlik, Director

## Town of Gill 2018 Town Election

Town of Gill Annual Town Election: The annual town election will be held May 21 at 196A Main Road, the Fire Station from noon to 8 p.m.

The offices on the town ballot this year include: Select Board member (3 year term), Assessor (3 year term), Cemetery Commissioner (3 year term), Moderator (3 year term), Board of Health member (3 year term), Library Trustee (3 year term), Town Clerk (3 year term), Tree Warden (1 year term)

The three year terms of Assessor and Moderator and the one year term Tree Warden position are vacant. Please call the Town Clerk's office if you have interest in running on this ballot. Nomination papers are available now until March 29 at the town clerk's office and must be returned by April 2. All offices require 20 signatures of registered town voters.