

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

June 12, 2017

Called to Order: The meeting was called to order at 5:30 PM.

Members Present: John Ward, Randy Crochier, Greg Snedeker Members Absent: none

Others Present: Ray Purington, Administrative Assistant; Janet Masucci, Fred Chase II

Machinery Committee: The Selectboard continued its discussion of a Machinery Committee, using a handout with suggestions and comments compiled by Greg, Fred, and Ray. The definition of “equipment” that the Committee would be responsible for assessing and evaluating was considered, but no decision was reached. It was recognized that members appointed to the Committee should have relevant knowledge of and/or experience with some or all of the following: purchasing, operating, maintaining, and repairing heavy equipment and other equipment similar to that owned by the Town. It was felt this is important, and the three people who have self-identified an interest in the committee have these qualifications. (The three names are Fred Chase II, John Ward, and Dan Trenholm.)

Miranda Davis and Sandy Brown joined the meeting at 5:38 PM.

As one of those interested in being on the Machinery Committee, John questioned whether it would conflict with the role of Department Liaison, a topic the Selectboard will discuss at a future meeting. About 10 years ago, each member of the Selectboard was the liaison to one of the “Big 3” departments, Fire, Highway, and Police. If the liaison roles are brought back, serving on the Machinery Committee wouldn’t conflict any more or less than any other situation where one person wears multiple hats for the Town.

It was suggested if the Machinery Committee is established by the Selectboard, then the Selectboard should periodically review the effectiveness of the committee. It was also suggested that, if formed, the Committee be appointed and get started “as soon as possible.” The Committee will be asked to develop a definition of “equipment” that falls under its purview.

John made a motion, seconded by Greg, for the Selectboard to establish the Machinery Committee as outlined in the handout. The vote was unanimous in the affirmative. Fred Chase II left the meeting at 5:45 PM.

Minutes: Greg made a motion, seconded by John, to approve the minutes of 5/30/17. The vote was unanimous in the affirmative.

Sewer I&I Study: Town Counsel has not completed her review of the two ideas about ways to identify houses with illicit sump pumps connected to the sewer system. She will be reminded after her busy season for town meetings.

Gill Elementary Well: No progress last week.

Mariamante Property/Community Solar: Nothing to report.

Annual Reports: Nothing to report.

2017 COPS Grant / COPS Hiring Program: The Selectboard discussed a grant opportunity through the US Department of Justice that would pay 75% of the cost of a new full-time police officer for three years. The Police Department had been looking into applying for the grant, and asked to have the topic on the meeting’s agenda. Further research by the Police Department on the grant’s requirements led them to conclude the Town would not be eligible to apply, due to the Town’s recently adopted “Order Relating to Enforcement of Civil Immigration Detainers,” and therefore they did not attend the meeting. The grant’s application deadline is June 23, 2017.

The grant requires the Town to acknowledge compliance with 8 U.S.C. 1373: "*Section 16B. Certification of Compliance with 8 U.S.C. 1373 In FY 2017, all State or local government entity applicants (e/g/, police departments, sheriff's departments, state police) are required to certify compliance with 8 U.S.C. § 1373 regarding prohibitions or restrictions on sending to, requesting or receiving from, maintaining, or exchanging information on citizenship or immigration status, including any prohibitions or restrictions imposed or established by a State or local government entity or official. This certification must be completed by the governing body's chief legal officer (e/g., City or County Attorney).*"

There was a feeling among the Selectboard that the Town's Order is not necessarily in conflict with 8 U.S.C. 1373, and that if the Town were ever to consider applying, a legal opinion should be sought.

It was discussed that this type of grant needs significant discussion and planning, and if the Department wishes to apply next year, conversations should start at the beginning of budget season, possibly before the grant is officially announced. The Department should demonstrate the need for the additional officer, and provide a multi-year financial plan that extends beyond the life of the grant.

Quintus Allen Fund Request: Due to unexpected circumstances, Gill Elementary Principal Conor Driscoll was not able to attend the meeting. His request for funding from the Quintus Allen Fund was postponed for two weeks.

Franklin County Technical School Committee Representative: The Selectboard discussed a memorandum from the Franklin County Technical School advising the Town is without an appointed representative to the School Committee. Sandy Brown, who was in attendance due to an interest in a different topic, expressed a willingness to serve as the Town's representative. The position is appointed by the Moderator. John made a motion, seconded by Greg, to recommend to the Moderator Sandy Brown's appointment to the position. The vote was unanimously and enthusiastically in the affirmative.

Wheeling For Healing Ride: The Baystate Franklin Medical Center is holding a bicycle ride on August 13, 2017 to benefit cancer care. As in past years, the organizers have requested permission to use the rear area of the Public Safety Complex parking lot for a water stop and to temporarily place a port-a-potty. Ray has checked with the Police, Fire, and Highway Departments, and there are no objections to allowing the use. Greg made a motion, seconded by John, to approve the request. The vote was unanimous in the affirmative.

Utility Pole Hearing: The Selectboard will conduct a utility pole hearing at 6:00 PM on June 26th. Eversource has requested permission to locate a new utility pole to upgrade the electrical service to 28 Mountain Road.

Executive Session: John made a motion, seconded by Greg, to go into Executive Session to discuss the deployment of or strategy regarding security devices, i.e. fire apparatus. Randy – yes; John – yes; Greg – yes. The roll call vote was unanimous in the affirmative.

It was announced that the Selectboard will reconvene in open session only for the purpose of reviewing vendor and payroll warrants and adjournment. The Selectboard left for the executive session at 6:08 PM. Miranda Davis, Janet Masucci, and Sandy Brown left the meeting.

The Selectboard returned from the executive session at 6:45 PM.

Warrant: The Selectboard reviewed and signed the FY 2017 warrant #25.

The meeting adjourned at 7:15 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

Signed copy on file. Approved 06/26/2017

Greg Snedeker, Selectboard Clerk

Suggestion for 2017 version of Machinery Committee

Move the Town vote to form a three (3) member Machinery Committee (MC), appointed by the Selectboard, to confer with departments and assess the condition of all present town-owned equipment on a yearly basis. The MC will also be of assistance to the Selectboard in assessing repairs of machinery when requested, and to the CIPC for the development of a capital plan for repair or replacement of major equipment.

Comments:

- Committee should assess equipment twice a year – Fall (before winter demands) and Spring (after the snow season)
- Committee should evaluate all Town owned equipment ASAP, to be able to formulate a long term plan for future repair/replacement of same
- Committee should be involved, to a point, in repairs over a set dollar amount (Selectboard's discretion on the amount)
- Selectboard should establish guidelines for repairs, preventive upkeep, and record keeping that includes a detailed repair order with parts invoices that specify which vehicle or job the parts were ordered for. This will provide knowledge of where money is being spent and give a breakdown for specific work performed.

“Machinery Committee” Notes

Special Town Meeting – September 27, 1994, Article 7

Article 7: Moved the Town vote to form a five (5) member Machinery Committee, appointed by the Moderator, to assess the condition of all present town-owned equipment, confer with departments, and assist in the development of a capital plan for repair or replacement of major equipment. This Committee would also study the need and recommend the purchase of additional equipment.

Unanimous Yes. (Approximately 62 voters, based on results of another Article that night)

- Moderator never acted on the vote, no appointments were ever made.

Discussion Points

- Having access to knowledgeable townspeople to consult about vehicle & equipment repair/maintenance issues and strategies could be very useful to Department heads, help to prolong vehicle life, and save money for taxpayers.
- As voted in 1994, this Committee is appointed by the Moderator. Department heads report to the Selectboard.
- As an appointed committee, it is subject to Open Meeting Law – agendas, minutes, 48-hour notice, quorum, etc.
- The 1994 vote gives a good outline of the Committee’s scope, but lacks definitions and boundaries. What is “equipment” and what is not? What does it mean to “confer with departments?” “Development of a capital plan” overlaps with the role of our Capital Improvement Planning Committee.

Ray Purington/Gill Selectboard

From: Office of Community Oriented Policing Services (COPS)
<copsusdoj@service.govdelivery.com>
Sent: Wednesday, June 07, 2017 10:01 AM
To: administrator@gillmass.org
Subject: RE: Reminder of June 23, 2017 Deadline for COPS Office FY 2017 COPS CPD & PASS Solicitation



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

June 7, 2017

RE: Reminder of June 23, 2017 Deadline for COPS Office FY 2017 COPS CPD & PASS Solicitation

Dear Colleague:

The Office of Community Oriented Policing Services (COPS Office) recently announced the availability of funding opportunities under the Fiscal Year (FY) 2017 COPS Community Policing Development (CPD) program, which includes Preparing for Active Shooter Situations (PASS). This is a reminder that **the application deadline for the COPS CPD program is 7:59 PM EDT on Friday, June 23, 2017. Applications must be submitted via the COPS website by that date to be considered for funding.** If you are interested in FY 2017 CPD funding but have not yet begun the application process, we encourage you to begin as soon as possible.

As a reminder, applications for CPD must be submitted in two parts. First, applicants must apply online via www.grants.gov to complete the SF-424, the government-wide standard form required for competitive grant application packages. Please ensure only one SF-424 is submitted for the COPS CPD Program. Multiple submissions may cause delays in the application process. Once the SF-424 has been submitted, you will receive an e-mail with instructions on completing the second part of your application through the COPS Office Online Application System, found on the COPS Office website at www.cops.usdoj.gov through the "Account Access" link in the upper right hand corner. For important program materials and other information on how to apply, please visit the [CPD Program Page](#) and the [PASS Program Page](#). If you have questions about applying, please contact the COPS Office Response Center at 1-800-421-6770 or by e-mail at askCopsRC@usdoj.gov.

The COPS Office expects to announce funding decisions no sooner than September 2017, and all awards are subject to the availability of funding. If your agency has already submitted an application during this open solicitation period, please disregard this notice. We thank you for your time and cooperation during the application process.

Sincerely,



Robert Chapman
Deputy Director
Community Policing Advancement

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POL

★

You have received this e-mail because you have asked to be notified of changes to the **Department of Justice's Office of Community Oriented Policing Services (COPS)** website. Update your subscriptions, modify your password or e-mail address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your e-mail address to log in. If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com. If you have questions about the DOJ Office of Community Oriented Policing Services site, please contact tellcops@usdoj.gov.

This email was sent to administrator@gillmass.org using GovDelivery Communications Cloud on behalf of: Office of Community Oriented Policing Services (COPS) · 145 N St, NE · Washington, DC 20530 · 800-421-6770



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FRANKLIN COUNTY TECHNICAL SCHOOL

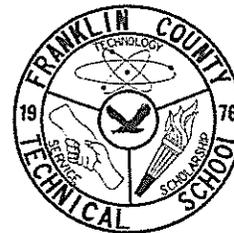
82 Industrial Boulevard

Turners Falls, Massachusetts 01376

TEL: 413-863-9561

FAX: 413-863-2816

Richard J. Martin
Superintendent



MEMO

To: Gill Town Administrator, Town Clerk & Town Moderator
From: Merriane E. Kaubris, Executive Secretary
Subject: District School Committee Appointment
Date: May 24, 2017

As you are aware, the Franklin County Technical School District Committee 3 Year Term of Mr. Clifford Hatch expired on June 30, 2016 and Mr. Hatch has informed you of his intention to no longer serve as the Gill representative.

As outlined in our District Agreement, members of the District Committee shall be appointed by the Moderator or Town Council President of each town. It is important that the enclosed paperwork be completed by the Town Moderator, along with a sworn statement by the appointee before the Town Clerk.

Please see that the attached form is completed as it relates to your new appointee and returned to the attention of Merriane Kaubris, Executive Secretary, Superintendent's Office, Franklin County Technical School, 82 Industrial Boulevard, Turners Falls, MA 01376.

If you have any questions, please do not hesitate to call me at 863-4239. Thank you for your help in this regard.

Enc.

cc: Superintendent Richard J. Martin; Richard J. Kuklewicz, Chairman FCTSDC



ACCREDITED MEMBER NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.

Ray Purington/Gill Selectboard

From: Mainville, Bruce <Bruce.Mainville@baystatehealth.org>
Sent: Monday, June 05, 2017 1:54 PM
To: Ray Purington/Gill Selectboard
Subject: 2017 Wheeling for healing ride

Ray- Baystate Franklin will be having the annual Wheeling for Healing Ride to benefit cancer care, on August 13, 2017. I would like to ask the selectboard to allow us to use the back area of the public service complex parking lot for a water stop. It would be used for approximately 2 hours, 9:00 am- 11:00 am. We would use any area designated by your staff and would take all trash off the site. It would be used by approximately 50 cyclists. We would like to have a "sani-can" placed at your discretion, by A-1 Enterprises as we did last year. Thank you and the selectboard for all your help in the past. Please let me know if this will be possible again this year.

Please view our annual report at <http://www.bhannualreport.org>

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