

TOWN OF GILL
M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES
January 27, 2014

Call to Order: The Selectboard meeting was called to order at 5:30 PM.

Members Present: John Ward, Randy Crochier, and Ann Banash (remote)

Members Absent: none

Others Present: Ray Purington, Admin. Assistant; Moonlight Davis, David Detmold, Lynda Hodsdon Mayo, Joe Parzych, Jay Rasku.

John stated that he received a request from Ann Banash to participate remotely in today's meeting for reasons of geographic distance (Florida). It was noted that meetings with a remote participant must use roll call for all votes.

Minutes: Randy made a motion, seconded by John, to accept the minutes from 1/13. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Project Updates: There were no new developments on the Energy Audits, Sewer I&I Study, and Community Shared Solar.

Safety Complex Roof Leak: Ray reported that Hanrahan & Sons patched 9 leaks last week at a cost of \$340. The claims adjuster for the insurance company has made an initial repair estimate of \$4,448, which is believed to be substantially less than what it will actually cost. Highway Superintendent Mick LaClaire is arranging for estimates from several local contractors. The Selectboard asked that estimates for a roof replacement be obtained as soon as possible, as that expense will need to be factored into FY15 budget discussions.

Dick French joined the meeting at 5:45 PM. Colleen Sculley, Paul Sievert, Paul Nowill, and Timmie Smith joined the meeting at 5:55 PM.

Snow Removal Gill-TF Bridge Sidewalk: A meeting has been scheduled for next week to discuss "what we know and what we don't know" about getting snow removed from the sidewalk on the state-owned Gill-Turners Falls Bridge. Ray will meet with his counterpart from Montague, and the Highway Superintendents from the two towns. Ann suggested that to achieve a long-term solution to this perennial problem, we should plan on involving our state legislators "sooner rather than later." When the sidewalk is not cleared, pedestrians have been walking in the traffic lanes, which is a big liability for the state. There is a bitter irony that one reason the state has given for increasing the number of lights on the bridge is to make it safer for pedestrian traffic.

Gill resident Joe Parzych spoke on the matter. Many years ago he plowed that bridge for the state. He remembers that in the 1960s, the sidewalk used to be cleared by a state bridge crew based in Northampton. He felt that set a precedent that the snow removal is the state's responsibility, and believes the state should contract out the work now. He also suggested that inmates from the Franklin County Jail could be put to work clearing the sidewalk. Parzych left the meeting.

Proposed Conservation Restrictions on Mountain Road: Jay Rasku, from the Mount Grace Land Conservation Trust, met with the Selectboard to provide preliminary information about two Conservation Restrictions that MGLCT is working on in Gill. Both are on Mountain Road and are owned by Colleen Sculley and Chris Polatin. As the Selectboard's approval is required before the state will approve a CR, Rasku wanted to test the waters with the Selectboard before Sculley and Polatin spend money on land surveys for the CR. Rasku explained that a CR protects and preserves the natural resources of a property while keeping it under private ownership.

One of the proposed CRs is on an 87-acre parcel at the northern end of Mountain Road, land that was formerly part of the Blake and Cook estates. There will be approximately 1.8 acres excluded from the CR for Sculley and

Polatin's existing home and related outbuildings. The other parcel is higher up on Mountain Road, and is a land-locked property of 7 acres. Once the CR is in place, the 7 acres will be sold to Paul Sievert, whose home abuts the land. MGLCT will hold both of the Conservation Restrictions. There is no cost or obligation to the Town.

The Selectboard indicated support for both projects. Rasku estimated they will be ready for the Selectboard's approval in one or two months. Rasku, Sculley, French, and Sievert left the meeting at 6:10 PM.

HCOG Fixed-Price Electricity Contract: The proposed contract between the Town and HCOG for the fixed-price supply of electricity is still being reviewed by Town Counsel, and will be brought forward at one of the February meetings.

HCOG Electricity Aggregation Agreement: Ray presented a revised Electricity Aggregation Agreement with HCOG. The previous one was signed January 30, 2013. The revision encompasses changes required by the state's Department of Energy Resources and Department of Public Utilities while the municipal aggregation plan worked its way through the approval process. The scope of the agreement is still to have the HCOG develop a plan to aggregate the electrical power of residents, businesses, and other customers in the Town with the goal of securing a reasonable and stable price for the supply of electricity from a competitive provider. Under the previous agreement, the HCOG would develop one plan to service all the participating towns – currently at 39. The state agencies are requiring individual plans and agreements for each town, hence the revised agreement.

The agreement has been reviewed by Town Counsel, with no objections. In her review, Town Counsel pointed out that the agreement does not specifically guarantee professional performance by the HCOG, nor does it guarantee a specific competitive price. Additionally, it was pointed out that the agreement is for 5 years, and does not have a termination clause for the Town to end the agreement, except for 90 days before the end of the 5-year term. These are not reasons to reject the agreement, but rather are conditions for the Selectboard to consider when deciding whether to sign it.

Randy made a motion, seconded by Ann, to authorize John to sign the agreement on behalf of the Selectboard. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Energy Commission Workshops: The Selectboard reviewed three requests from the Energy Commission to use the Town Hall for energy-related workshops. A March 15th workshop will feature a presentation by Peter Talmage on solar hot water systems. On April 5th Amy Donovan, Program Director for the Franklin County Solid Waste Management District, will speak about composting. Lastly, on May 10th, Peter Talmage will return to explain ways to convert a bicycle to operate on electrical power. Ann made a motion, seconded by Randy, to approve the use of the Town Hall for all three events. Randy – yes; John – yes; Ann – yes. The motion passed unanimously.

Rabies Clinic: Town Clerk Lynda Hodsdon Mayo presented a request to use the Riverside Building for a rabies vaccine clinic on March 23rd from 9 AM to Noon. Vaccines will be administered by North County Vet, and Town Clerks from Gill, Bernardston, and Northfield will be present to license dogs from those towns. Ray reported that the date and use has been checked with the Four Winds School and there are no objections. Randy made a motion, seconded by Ann, to approve the use of the Riverside Building for the clinic. Randy – yes; John – yes; Ann – yes. The motion passed unanimously. Lynda left the meeting.

Baystate Health Ambulance Correspondence: The Selectboard received letters from Baystate Health Ambulance (BHA) and MedLife announcing the sale of BHA to MedLife effective April 2014. BHA is Gill's primary ambulance service provider. Randy and Ray reported on a recent meeting with officials from Baystate Health, MedLife, BHA, and emergency responders from throughout Franklin County. While this change brings some uncertainty, there doesn't appear to be immediate cause for concern. MedLife is a very large health services company in Canada, employing 4,000-5,000 EMTs there, and recently began operating in Boston as well. It is hoped that MedLife will not seek to start charging Towns for their services, and Gill will be on the lookout for this type of change.

FY15 Budget: Ray reported that the Town's Free Cash was recently certified at \$145,766. He expects to start getting budgets back from departments during the second week of February. The first budget meeting will be February 17th for a top-level look at the budget, and to set up a calendar of meetings. It is hoped that the meetings can be held jointly with the Finance Committee. The Selectboard anticipates weekly meetings until May, with every other meeting devoted solely to budget matters.

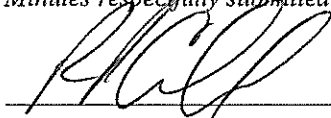
May 5th and 6th were identified as tentative dates for Annual Town Meeting. Ray will check with the Town Clerk and Moderator first, and then will check the availability of the Finance Committee, department heads, and others.

David Detmold, Paul Nowill, Timmie Smith, and Moonlight Davis left the meeting at 7:02 PM.

Warrant: The Board reviewed and signed FY 2014 warrant #16.

The meeting adjourned at 7:40 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

A handwritten signature in black ink, appearing to read 'R. Crochier', is written over a horizontal line.

Randy P. Crochier, Selectboard Clerk

Mountain Road
Conservation Restrictions:
Sculley-Polatin CR, 87 +/- acres
Sievert-Leidy CR, 7 +/- acres



Legend

Sculley-Polatin CR

Sculley-Polatin Exclusion Area



Sievert-Leidy CR

2,000

Feet

Map prepared by



This map is not a survey or subdivision plat, and should not be used or construed for such purposes. It was prepared without the benefit of field measurements or extensive site research. It is intended solely to assist the owner(s) of the conserved land and the holder(s) of the conservation easement in the administration and interpretation of the conservation easement, by clearly depicting the presumed boundaries of the protected property, calculating the approximate acreages, and showing the approximate locations of any excluded lands, farmstead or homestead complex, farm labor housing complex, or special treatment areas.

THIS MAP IS NOT A SURVEY

AMENDED AND RESTATED ELECTRICITY AGGREGATION AGREEMENT

This amended and restated electricity aggregation agreement (the "Agreement") is made this 27th day of January, 2014, by and between the Hampshire Council of Governments, 99 Main Street, Northampton, MA 01060 (hereinafter, the "Hampshire Council") and the Town of Gill, 325 Main Road, Gill, MA 01354, on behalf of itself and any municipal light department created or to be created by the Town (hereinafter, the "Town") as represented by the Board of Selectmen / Municipal Light Board acting for and in behalf of the Town/ Municipal Light Board who signs these, presents, in their official capacity, and incur no liability in their individual capacity.

RECITALS

WHEREAS, the Hampshire Council and the Town had executed an Electricity Aggregation Agreement dated as of January 30, 2013 (the "Original Agreement");

WHEREAS, the Original Agreement contemplated that Hampshire Council would secure regulatory approval for and establish and operate a municipal electricity aggregation plan for the benefit of the Town and several other regional communities and that such single plan would benefit from the consolidated market power of the several municipal participants in any bidding and contracting processes;

WHEREAS, after consultation with relevant regulatory agencies and other stakeholders and further consideration, the Council has determined that it is necessary and appropriate to develop and implement an alternative structure in order to secure the contemplated benefits of a coordinated approach to municipal electricity aggregation;

WHEREAS, the Hampshire Council has determined that the superior regulatory structure is for the Hampshire Council to assist the Town to secure necessary regulatory approval and to establish its own individual aggregation plan (the "Plan") and for the Hampshire Council to pursue a comparable approach for other regional communities interested in municipal aggregation;

WHEREAS, the Hampshire Council will manage and operate the Plan and advise the Town on opportunities to secure more favorable contract terms by coordinating the bidding and contracting processes for the Town's Plan with similar processes for other regional communities with approved municipal aggregation plans; and

WHEREAS, the Hampshire Council and the Town have determined that it is necessary and appropriate to amend and restate the Original Agreement in order to reflect necessary and appropriate changes to the Town's aggregation plan structure.

NOW, THEREFORE, the Hampshire Council and the Town, desiring to be legally bound, agree as follows:

01 Term of Agreement

The term of this Agreement shall begin as of the date above and shall terminate five years after the date of final approval by the Massachusetts Department of Public Utilities ("DPU") of a municipal aggregation

plan (the "Plan") to be established and implemented by the Town consistent with the requirements of G.L. c. 164, §134, provided that the term of the Agreement shall automatically be extended for an additional five years unless either party serves written notice of cancellation at least 90 days prior to the end of the initial or any extended term hereof. It is agreed that the responsible parties to receive any notices under this agreement are:

Kenneth Elstein, (413) 584-1300 Ext. 151, kelstein@hampshirecog.org for the Hampshire Council, and Ray Purington, (413) 863-9347, administrator@gillmass.org for the Town, both at the addresses given above.

02 Scope of Services

The Hampshire Council agrees to provide all supplies, services, and other requirements, unless otherwise specified, necessary for the development, approval by applicable agencies of the Commonwealth of Massachusetts, and operation of the Town's Municipal Aggregation Plan at no cost to the Town, all in compliance with this Scope of Services. The Hampshire Council, or any consultants, attorneys or other experts retained by it, shall:

- a) Analyze the electrical load data for all consumers of electricity in the Town;
- b) Prepare the Request for Proposals for a competitive provider of electricity ("Provider");
- c) Prepare and implement a public education plan and consumer outreach program;
- d) Solicit bids from qualified Providers who are willing to provide electrical power under the terms and conditions agreeable to the Council;
- e) Prepare and negotiate agreements with Providers on terms favorable to the Town;
- f) Prepare and submit all filings with the DPU, DOER and the Inspector General;
- g) Monitor all aspects of the aggregation plan and any resulting contractual agreements;
- h) Continually analyze the development of market and regulatory issues, advising the Town on any proposed changes in law or regulation, including those offered by ISO New England and any pending at the Federal Energy Regulatory Commission ("FERC");
- i) Represent the Town in all issues related to municipal aggregation for the life of the Agreement;
- j) File any resulting contract with the DPU, DOER and the Inspector General as may be required by statute or regulation;
- k) Prepare reports on the Aggregation Plan, as directed;
- l) Communicate with customers on behalf of Town as necessary; and
- m) Prepare and distribute one or more informative newsletters updating the Town or Plan customers on pricing or other matters relating to the administration of the Plan.

Hampshire Council shall pursue these responsibilities in a manner that furthers the Town's goal of securing a reasonable, alternative price for the supply of electricity from one or more Providers. The Town's goals in terms of municipal electricity aggregation is to provide electricity customers within the Town with an alternative choice for electricity supply considering price stability, long- or short-term savings opportunities and opportunities to further develop renewable resources and energy efficiency resources in the Town or the region.

03 Development of Plan

Pursuant to Section 134 of Chapter 164 of the General Laws, the Hampshire Council, in consultation with the Massachusetts Department of Energy Resources (hereafter "DOER") and the DPU, will assist the Town in the development and operation of the Plan consistent with the Town's prior authorizations.

The Town agrees that the Hampshire Council may, with notice to the Town and based upon the exercise of its reasonable judgment, modify the Plan pursuant to comments or requirements suggested or imposed by the DOER, the DPU or other relevant parties, provided that the Hampshire Council provide to the Town a copy of any modification to the Plan.

The Hampshire Council will prepare and submit, with an opportunity for Town review and approval, a form of the Plan and related Petition by the DOER prior to submission to the DPU. The Hampshire Council will, on behalf of the Town, prepare all filings with DPU, DOER and the Inspector General and sponsor any expert testimony deemed appropriate in support of the Petition. The Plan shall provide for universal access, reliability, and equitable treatment of all classes of customers and shall meet any requirements established by law or the DPU concerning aggregated service. The Plan shall also include, without limitation, a description of the Plan's organizational structure, its operations, and its funding, rate setting and other costs to participants, the rights and responsibilities of program participants, and a description of the procedure relating to the termination or suspension of the Plan.

The Hampshire Council will represent the Town at any public or evidentiary hearings conducted, as required, by the DPU. The parties acknowledge and agree that Plan participation by any customer shall be voluntary and consistent with statutory and regulatory requirements. Specifically, the Plan shall allow any customer to opt-out and choose any supplier or Provider that such customer wishes or to remain on Basic Service. Once enrolled in the Plan, any customer may choose to opt-out within 180 days without penalty. A customer may opt-out after 180 days without penalty. The Plan and any related notices regarding potential contracts shall prominently state all charges to Plan customers (including fees payable to Hampshire Council) and customer notices shall include full disclosure of the alternative Basic Service rate, how customers may access Basic Service, and the fact that Basic Service is available to customers without penalty.

04 Appointment of Hampshire Council as Administrative Agent

The Town hereby appoints the Hampshire Council to act on its behalf as administrative agent in connection with the: (i) design and development of the Plan; (ii) securing necessary regulatory review and approvals; (iii) conducting any solicitation of proposals for the provision of electricity service to the Plan, whether in the retail market or, in coordination with Hampshire Power, in the wholesale market pursuant to the form of solicitation reasonably deemed appropriate by the Hampshire Council; (iv) to negotiate and execute one or more electricity service agreements ("ESA") or similar agreements on behalf of the Town for the Plan consistent with any instructions or directions provided by the Town from time-to-time; (v) to design and implement customer education, opt-out, and customer transfer plans consistent with relevant regulatory requirements or any instructions received from the Town; and (vi) to take such other actions on the Town's behalf in connection with establishment and operation of the Plan and exercise such powers as the Hampshire Council may deem reasonably necessary and appropriate. It is understood and agreed that the use of the term "agent" in this Agreement or in any other Plan agreement with reference to the Hampshire Council is not intended to connote any fiduciary or other implied (or express) obligations arising under any agency doctrine or any applicable law. Instead, such term is intended to create an administrative relationship between contracting parties to facilitate the effective and efficient administration of the Plan. The Hampshire Council shall not have any duties or obligations except those expressly set forth herein. Without limiting the foregoing, the Hampshire Council:

- (i) shall not be subject to any fiduciary or implied duties;

- (ii) shall not have any duty to take any discretionary action or exercise any discretionary right or power; and
- (iii) shall not be required to take any action that, in the opinion of its counsel, may expose the Hampshire Council to liability or that is contrary to this Agreement or any instructions received from the Town.

The Hampshire Council shall be entitled to rely upon, and shall not incur any liability for relying upon, any notice, request, writing or statement (including any electronic, oral or telephonic message or statement) in good faith believed to be genuine and from the Town. The Hampshire Council may consult with legal experts, independent accountants and other experts selected by it, and shall not be liable for any action taken or not taken by it in good faith in accordance with the advice of any such counsel, accountants or experts. The Hampshire Council may, directly or indirectly, enter into any transaction on behalf of the Plan or the Town with any affiliate of the Hampshire Council, provided that the terms of such transaction are no less favorable to the Plan or the Town than the terms that could be obtained from an independent third person."

05 Implementation of Municipal Aggregation for All Customer Classes

Based on historic and projected power supply needs, the Hampshire Council will identify options for obtaining and implementing a power supply contract for all customer classes, including the option for customers to support "green" electricity programs, including by means of Plan customers incurring a specified, optional surcharge in order to support the Hampshire Council's Hampshire Green Program.

06 RFP Process

Following approval by the DPU of the aggregation plan and completion of other approvals required by statute, the DPU or the DOER, the Hampshire Council shall periodically set a date and time for the receipt of prices and proposals regarding the length of term and other provisions from potential Providers. After review of the price and potential terms of the agreement by the Hampshire Council, the Hampshire Council shall take all measures necessary to execute any ESA on behalf of the Town and to effectuate the transfer of customer data from the local distributor to the Plan's supplier. The Hampshire Council shall provide the Town with the opportunity to review and reject any proposed ESA prior to execution.

No contract negotiated shall allow the pass through of any additional cost for the impact of Locational congestion charges or Locational capacity charges without written approval of the Board of Selectmen. The parties agree Hampshire Council may act as a Supplier or Broker subject to the Plan.

Hampshire Council may execute one or more ESAs that include a requirement that billing for that Plan's supplier shall be included in the electric bill from the Town's local distributor, its successors and assigns.

07 Public Education

The Hampshire Council shall prepare or cause to be prepared all informational and educational materials for the general public and for the media, consistent with any reasonable instruction of the Board of Selectmen, including meetings with representatives from the media.

08 Legal Assistance

The Hampshire Council shall prepare all required Plan filings and reports for the DOER, the DPU, and the Inspector General.

09 Schedule

Both parties agree that because approvals by state agencies are required, it is impossible to lay out the exact amount of time each event will take. The Hampshire Council will strive to complete the process within a reasonable time.

10 Maintenance of Effort

The Hampshire Council shall, after a contract is executed with a Provider, ensure compliance with the contract, conduct ongoing power supply analyses, be the advocate for customers, provide answers to questions from customers, and provide a hotline and web site where customers can seek information related to the municipal aggregation.

11 No Cost to the Town

The Town agrees the Hampshire Council will receive as consideration a fee of not more than \$0.002 per kWh of electricity supplied to Plan customers, to be collected by the Provider or Supplier and reflected in its charges, for the duration of any Plan supply contract. Payments shall be made directly to the Hampshire Council by the Provider under the terms and conditions of an ESA between the Hampshire Council, as administrative agent for the Town, and the Provider and shall constitute the total remuneration for all services and expenses incurred by the Hampshire Council pursuant to the terms of this Agreement. The Hampshire Council and the Town agree and understand that the Town is not responsible for the payment of any costs, expenses or expenditures except as required to advertise public hearings conducted by municipal officials; however, the costs of advertising, educational seminars conducted by the Hampshire Council, as well as all other costs such as transportation, printing and all others that are not related to official public hearings, shall be borne by the Hampshire Council.

12 Amendments

It is further agreed by the Town and Hampshire Council that all amendments to this agreement shall be in writing and signed by the parties hereto.

13 Termination, Other

This agreement may be terminated without notice by the Town at any time prior to the approval of the Municipal Aggregation Plan by the DPU.

14 Assignment Prohibited

It is further agreed by the Hampshire Council that it will not be permitted to assign its obligations hereunder without the previous written consent of the Board of Selectmen.

15 Entire Agreement Clause

It is further agreed by the Town and Hampshire Council that this agreement and its attachments constitute the entire agreement between the Town and the Hampshire Council, and no other binding agreements exist between them relating to Municipal Aggregation of Electricity.

16 Severability

And it is further agreed by the Hampshire Council and the Town that the provisions of this agreement are severable, and if any of these provisions shall be held invalid by any court of competent jurisdiction, the decision of said court shall not affect or impair any of the remaining provisions so long as the agreement continues to reflect the intent of the Town and the Hampshire Council.

17 Agreement

The Hampshire Council does hereby covenant and agree with the Town that the Hampshire Council will faithfully perform all the work or services, and deliver all deliverables or reports required under the terms and conditions of this agreement.

18 Duration of Agreement

It is agreed the duration of this agreement shall be five years from the date of final approval of the Municipal Aggregation Plan as provided in section 1, with extensions and renewals granted by the Town for additional incremental periods to a total of ten years from said date.

In Witness Whereof, the parties execute this agreement by their duly authorized officers.

TOWN OF GILL

John R. Ward
BY: John R. Ward
Selectboard Chair

HAMPSHIRE COUNCIL OF GOVERNMENTS

BY: Todd Ford,
Executive Director

As authorized at a posted meeting of
the Board of Selectmen held

on January 27, 2014.

2014 Gill Energy Commission Spring Workshops and Descriptions

To register contact Janet Masucci at 863-8694 or jmasucci@msn.com. Space will be limited.

Solar hot water systems, Peter Talmage

March 15th, 9-12 noon

FREE– Learn how to use the sun to heat water. This workshop will review the wide variety of different solar system that can combine with your existing water heating system to make clean and green hot water. It will also review simple systems to heat pools. Finally we will assemble an actual outdoor solar shower that can be used six months of the year.

Composting, Amy Donovan

April, 5 9-12 noon

FREE– Amy Donovan, Program Director, Franklin County Solid Waste Management District will speak about recycling, composting, and hazardous waste, with a special focus on the climate change/waste diversion link. There will be demonstrations and a powerpoint. Remember Earth Day is April 22, let's make everyday Earth Day.

Electrify your bicycle, Peter Talmage

May 10th, 9-12 noon

FREE– Transportation is a large part of everyone's budget. Riding that bike you have hanging in the garage will save you lots of \$, but wow there sure are a lot of hills in Gill. This workshop will explain the different types of ways a bicycle can be converted to electric power as well as the costs and the sources of products. As part of the workshop we will do an actual conversion of a bike.

TOWN OF GILL

MASSACHUSETTS



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TOWN FACILITIES REQUEST FORM

Name: Pamela Lester
Organization: Gill Energy Commission
Address: Main Rd
Town/City: Gill State: MA
Daytime Phone: 413-222-9674 Evening Phone: 413 863 4125
Facility Requested: Town Hall
Date(s) of Use: March 15th 2014
Hour(s) of Use: 8 - 1 pm
Nature of Event: Workshop - Solar Hot H₂O Systems

Number of Attendees: 20-25

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? Y N

If yes, what is his/her name? self

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7776

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TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

TOWN FACILITIES REQUEST FORM

Name: Pamela Lester
Organization: Gill Energy Commission
Address: Main Rd
Town/City: Gill State: MA
Daytime Phone: 413-222-9674 Evening Phone: 413-863-4125
Facility Requested: Town Hall
Date(s) of Use: April 5, 2014
Hour(s) of Use: 8-1pm
Nature of Event: Workshop, Composting

Number of Attendees: 20-25

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? ☒ Y ☐ N

If yes, what is his/her name? self

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

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325 Main Road, Gill MA 01354

Fax 413-863-7775

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TOWN OF GILL

MASSACHUSETTS



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TOWN FACILITIES REQUEST FORM

Name: Pamela Lester

Organization: Gill Energy Commission

Address: Main Rd

Town/City: Gill State: MA

Daytime Phone: 413-222-9674 Evening Phone: 413-863-4125

Facility Requested: Town Hall

Date(s) of Use: May 10, 2014

Hour(s) of Use: 8-1pm

Nature of Event: Workshop, Electrify your bicycle

Number of Attendees: 20-25

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? (Y) N

If yes, what is his/her name? self

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

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Fax 413-863-7775

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TOWN OF GILL
MASSACHUSETTS



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TOWN FACILITIES REQUEST FORM

Name: Lynda Hodsdon Mayo Town Clerk
Organization: Town of Gill - Rabies Clinic
Address: 325 Main Road
Town/City: Gill State: MA
Daytime Phone: 413-863-8103 Evening Phone: —
Facility Requested: Riverside Municipal Building
Date(s) of Use: March 23rd 9-12 noon
Hour(s) of Use: Sunday 9 to Noon
Nature of Event: Rabies Clinic - North County Vet Ser
Towns of Gill, Bernardston, Northfield
Number of Attendees: 20-50

A town employee, board member, or committee member must be present throughout the duration of the event. If you do not have such a member who volunteers to be present, a fee will be charged to provide one.

Is a town employee, board member, or committee member part of your organization? Y ☒ N ☐

If yes, what is his/her name? Lynda Hodsdon Mayo Town Clerk

Fees:

Individual resident	Free
Individual non-resident	\$25 per event
Non-profit organization	\$10 per event
For profit organization	\$50 per event
If a town employee is necessary	\$25 per hour

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

This institution is an equal opportunity provider and employer.

Rec'd 1/16/14



Baystate Health Ambulance

January 15, 2014

Dear Baystate Health Ambulance partner,

We are writing today to inform you of a change in Baystate Health Ambulance services and to introduce you to MedCare Emergency Health, the new company who will be serving your town and honoring your current Baystate Health Ambulance contract.

As we continue to evaluate ways to ensure the best and most effective care to people in our communities and the need to constantly evolve ambulance services, ***Baystate Health Ambulance will be transitioning ambulance services, effective April 2014, to MedCare Emergency Health, which is owned by MedLife, (member of the Medavie EMS Group of Companies). MedLife currently offers services in Boston, Massachusetts (under the EasCare name) and in Canada, through Medavie EMS.***

Our goal is to provide you with a smooth transition to our new ambulance service provider, MedCare Emergency Health, who will be maintaining and honoring all existing Emergency Medical Services and ambulance contracts.

We are excited for you to meet George McLellan and his team from MedCare Emergency Health. His company has a proven and extensive track record of meeting the needs of communities by delivering effective and innovative health care, education and public safety solutions. Medavie EMS has a very good reputation in the industry. We have complete confidence in this company and we will be contracting with them for all Baystate Health transport services.

You will find them to be performance-based and customer-focused. They are committed to a culture of respect, honesty, integrity, equity, courtesy and professionalism. Medavie EMS has a paramedic academy that offers advanced EMS and paramedic training through technology-assisted education.

We are pleased that our Baystate Health Ambulance experienced field and dispatch staff employees will be joining the MedCare Emergency Health team to service you and your community. We expect the ambulance signage to be transformed over the next few months.

Enclosed is a letter of introduction from MedLife. ***The leadership will be in the area starting on Tuesday, January 21 and then on a regular basis, and welcomes the opportunity to meet with you personally.***

Our goal is to support you with seamless service through this transition and to maintain the same high quality service you've come to rely upon. Please feel free to contact us if you have any questions.

Sincerely,

Mark Dion, Operations Manager, Baystate Health Ambulance, cell: 413-250-4016

Brian Simonds, Director, Baystate Health Ambulance, cell: 413-519-9501



January 15, 2014

Dear Baystate Health Ambulance partner,

As the President of MedLife, I would like to take this opportunity to personally introduce you to our Medavie family. MedLife, a subsidiary of Medavie EMS, is the parent company to our operations based in the United States, including MedCare Emergency Health. MedCare Emergency Health will be assuming the ambulance service which is currently served by Baystate Health Ambulance.

We are extremely pleased that Baystate Health has entrusted us to assume responsibility for the ambulance services, which will become effective in the spring of 2014. I want to assure you that we take this responsibility very seriously and have every intention of honoring all existing contracts and commitments. We are also excited to enhance and expand our relationships in the community as the health care industry evolves.

Our organization provides a wide variety of health services in various Canadian provinces and, most recently, in Boston (through EasCare). Over the past few months, we have been fortunate to develop a solid association with the Baystate Health leadership team. The transition planning process for MedCare Emergency Health has already started and we are working diligently to ensure a seamless transition of services within the communities served. We have identified significant alignment between our organizations in terms of core values and strategic direction for the evolution of service delivery.

Although we have locations across Canada, our roots are in Nova Scotia which, historically, has close ties to the people of Massachusetts. Atlantic Canada and New England have a rich history from which strong relationships have evolved and continue to grow in areas such as commerce, tourism, and trades. MedCare Emergency Health will work closely with Baystate Health to address any questions and concerns that you might have.

To learn more about the Medavie EMS Group Companies or if you have any questions, visit us at: www.medavieems.com.

We look forward to meeting you in the near future and are excited to continue to provide the high quality service that you are accustomed to receiving.

A handwritten signature in black ink, appearing to read "George McLellan".

George McLellan
President
MedLife