

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

March 25, 2013

Call to Order: The Selectboard meeting was called to order at 4:30pm.

Present: Ann Banash (remote), Randy Crochier, and John Ward, Selectboard members; Ray Purington, Admin. Assistant; Rick James and David Detmold.

Randy stated that he received a request from Ann Banash to participate remotely in today's meeting for reasons of geographic distance (Florida). It was noted that meetings with a remote participant must use roll call for all votes.

Bicentennial Cane: The Selectboard presented the Gill Bicentennial Cane and a Certificate of Recognition to Edith Hastings. It was accepted on her behalf by her son, Ernie.

Be It Known that the Gill Select Board hereby Extends its Congratulations to EDITH M. HASTINGS

It is with great pleasure that the Select Board present the Gill Bicentennial Cane and this citation to you in recognition of your being the oldest resident at the age of NINETY SEVEN in the Town of Gill, Massachusetts.

In recognition thereof we have signed our names officially and caused the seal of the Town of Gill to be affixed this twenty-fifth day of March in the year Two Thousand and Thirteen.

Approval of Minutes: Ann made a motion, seconded by John, to approve the minutes from 3/11 and 3/20. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Project Updates: The new radiator in the Fire Department Meeting Room continues to heat that space comfortably. Ray expressed optimism that the project is nearly complete.

Ray presented a quotation from Brian De Vriese, the architect who performed last year's roof study, for "construction control" on the Town Hall roof project. The quote is for \$1,800 and includes reviewing the planned work, inspecting the work during construction, and signing off at completion of the work. Ann made a motion, seconded by John, to hire Brian De Vriese for Construction Control on the Town Hall roof project. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Hampshire Solar: It was noted that the March 21 info session in Northampton on the Hampshire COG's new program for net-metered solar electricity was cancelled. Ray will attempt to schedule representatives from HCOG to attend a Selectboard meeting on May 6th at 3pm to explain and discuss the new program as well as the lone response to their solar RFP for the Mariamante parcel.

Sewer Abatement: Ann made a motion, seconded by John, to grant abatement of \$17.58 from Jeff Suprenant's sewer bill for metered water used to fill a hot tub. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Annual Town Meeting: The Board considered various dates in June to hold Annual Town Meeting, noting that a meeting in May is too early to adopt a budget with any certainty. Ann made a motion, seconded by John, to hold Annual Town Meeting on Tuesday, June 11th at 6:30pm. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative. The deadline for warrant articles will be May 16th.

Police Cruiser Update: Ray reported that the Police Chief is still working on obtaining quotations for unmarking one of the Crown Vic cruisers and marking the new Ford Interceptor. The first garage he contacted declined, not wanting to "get involved with Gill's cruisers." There was no new information on cruiser computers, either.

Appointment: Based upon the recommendation of the Town Clerk, John made a motion, seconded by Ann, to appoint Nancy Daniel-Green as an Election Worker through June 30, 2013. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Housing Rehab Revolving Loan Fund: The Board received a report from the Franklin County Regional Housing & Redevelopment Authority on activity in the Town's CDBG Housing Rehabilitation Revolving Loan Fund during calendar year 2012. Ray will ask the Authority for a status update on the 12 Gill households currently on the waiting list for housing rehabilitation. The Authority will be invited to write an article for the next Gill Newsletter that describes the loan program.

Schuetzen Verein Public Gathering Permit: At the posted time of 5:00pm the Board held a public hearing on the 2013 application by the Turners Falls Schuetzen Verein for an annual public gathering permit. No written statements were received and no one attended the hearing to speak to the permit. There were no objections from the Building Inspector, Board of Health, and Police, Fire, and Highway Departments. The Police and Fire Departments made their usual recommendations that the permit require access be kept open at all times for emergency vehicles, and that a police detail be used for crowds over 300 people. Ann made a motion, seconded by John, to grant the Public Gathering Permit with the recommended conditions. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

FCECS MOA: The Board reviewed an updated Memorandum of Agreement (MOA) between the Town, the Franklin County Emergency Communications System (FCECS) Oversight Committee, and the FRCOG. The MOA provides for the ownership, financial support, oversight, and operations of the system of radio communication towers across Franklin County that are used by the various public safety agencies, including Gill's Police and Fire Departments. John made a motion, seconded by Ann, to authorize Randy to sign the MOA on behalf of the Board. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Public Service Announcements: The Energy Commission is hosting an Energy Fair at the Town Hall on April 6th. Trash stickers are now available at Scotty's in Turners Falls, as well as the Wagon Wheel Restaurant and Upinngil Farm Stand. The Riverside Cemetery Association (no affiliation to the Town) will hold an emergency meeting on April 8th.

Other Business: The Board noted that there was an email from the weekend which indicated there may be budget questions coming to the Towns of Gill and Montague from the Gill-Montague Regional School District and/or the Chair of its School Committee. Ray recommended that if such questions are received, that he answer factual/data-based questions and that the Board deal with any general, policy, or subjective questions. The Board suggested that only questions that come from the School Committee be answered.

Chapter 90 Projects: The Board reviewed Chapter 90 project paperwork from the Highway Superintendent. There was a \$15,000 request to do annual maintenance on various gravel roads, including Barney Hale, Ben Hale, Hoe Shop, and Bascom Roads. It was recommended that the Highway Superintendent notify residents of the work before it takes place, so as to avoid any misunderstanding about paving roads. John made a motion, seconded by Ann, to approve the request for \$15,000 of Chapter 90 funds for gravel road maintenance. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

Ann made a motion, seconded by John, to approve a Chapter 90 reimbursement request for \$3,750.50 for guardrail replacement work performed on Riverview Drive and Mount Hermon Station Road. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative.

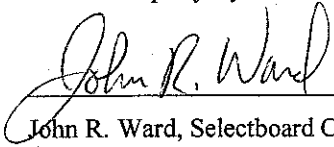
Ann made a motion, seconded by John, to approve a Chapter 90 reimbursement request for \$136,279.78 for resurfacing, shim leveling, and shoulder work performed on various roads including Mountain Road and Highland Road. Randy – yes; John – yes; Ann – yes. The vote was unanimous in the affirmative. It was noted that this reimbursement includes \$1,420 that will go into the Town's Road Machinery Fund.

5:20pm Ann Banash, David Detmold, and Rick James left the meeting.

Warrant: The Board reviewed and signed FY 2013 warrant #20.

Adjournment: The Selectboard meeting adjourned at 6:00pm.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.

A handwritten signature in cursive script that reads "John R. Ward". The signature is written in dark ink and is positioned above a horizontal line.

John R. Ward, Selectboard Clerk

CERTIFICATE OF RECOGNITION

Be It Known that the Gill Select Board hereby
Extends its Congratulations to

EDITH M. HASTINGS

It is with great pleasure that the Select Board present the Gill Bicentennial Cane and this citation to you in recognition of your being the oldest resident at the age of NINETY SEVEN in the Town of Gill, Massachusetts.

In recognition thereof we have signed our names officially and caused the seal of the Town of Gill to be affixed this twenty-fifth day of March in the year Two Thousand and Thirteen.

Attest:

Lynda Hodsdon Mayo
Lynda Hodsdon Mayo, Town Clerk

Ann H. Banash
Ann H. Banash, Chair

John R. Ward
John R. Ward

Randy P. Crochier
Randy P. Crochier

March 7, 2013

Mr. Raymond Purington - Administrative Assistant
Town of Gill
325 Main Road
Gill MA 01354

Re: Quotation for architectural design services for Construction Administration phase of reroofing the Town Hall. (Controlled Construction per 780 CMR)

The quote includes all architectural design services for the construction administration phase of the Gill Town Hall reroofing project such as:

- Review Contractors bid, specifications and scope of work 2hr.
 - o Check for code compliance of proposed work
 - o Prepare and submit Affidavit of Controlled Construction
- Monitoring of construction work 8hr.
 - o Initial meeting with Contractor and Town Rep.
 - o Observe stripped deck - 1 site visit
 - o Observe reroofing in progress - 1 site visit
 - o Observe completed work - 1 site visit
- Punch list preparation and review 1hr.
- Certification of final completion 1hr.
 - o Prepare and submit Completion Affidavit

Total Fee 12hr. x \$150.00 = \$1,800

We are available to begin this work at your earliest convenience.
Thank you for requesting this quotation from our firm.

Sincerely,

Brian De Vriese AIA

TOWN OF GILL

MASSACHUSETTS



RECEIVED MAR 19 2013

www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 12/11/12)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. **The bill must be paid before any abatement will be considered.**

Sewer Bill Date: 3/12/13 Sewer Bill #: 5100
 (Abatement requests must be in writing to the Sewer Commissioners within 30 days of the bill date.)

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☒ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: _____

Usage History:

Date	"A" Meter Reading Before (Cu. Ft.)	"B" Meter Reading After (Cu. Ft.)	"C" # of Cubic Ft (B - A)	"D" Discounted Sewer Rate (from bill) 0.1350 - 10% = 0.1215 \$/cu. ft.	\$ Requested for Abatement (C x D)
<i>Example</i>	075074	075143	69	.1215	5.86
12/18/12	13110	13179	69	0.1215	5.86
1/18/13	13424	13498	69	0.1215	5.86
2/18/13	14748	14817	69	0.1215	5.86
				0.1215	
Total requested					\$17.58

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Name JEFFREY SUPREMANI

Account # (from bill) 5100

Address 28 A WALNUT ST

GILL MA 01354

Tel. 863-8492

Meter location if different from above address _____

Submit this completed form to the Tax Collector

PO Box 784, Turners Falls, MA 01376

-----Town Use Only Below This Line-----

Date received by Tax Collector 3/19/2013 Abatement deadline (90 days from receipt) _____

Sewer bill is paid & no outstanding sewer charges? ☒ YES ☐ NO

Tax Collector signature James R. Ballou

Sewer Commission response: Approved ☒ Denied ☐

Date 3/25/13

Sewer Commissioners _____

John R. Ward
T. Ball



**FRANKLIN COUNTY REGIONAL HOUSING &
REDEVELOPMENT AUTHORITY**

42 Canal Road • Turners Falls, MA 01376
Telephone: (413) 863-9781 • Facsimile: (413) 863-9289

March 13, 2013

Ann Banash, Chair
Board of Selectmen
Town of Gill
325 Main Road
Gill, MA 01354

Dear Ms. Ann Banash , Chair,

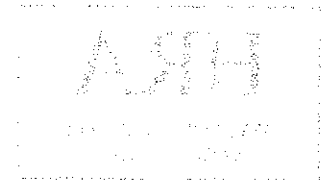
I am writing to provide you with a report on activity in the Town's Community Development Block Grant Housing Rehabilitation Revolving Loan Fund managed by HRA during calendar year 2012. Under the terms of HRA's agreement with the Town of Gill, HRA deposits proceeds repaid from CDBG housing rehabilitation loans into a revolving loan fund, and lends these funds at no interest to low and moderate income homeowners of Gill for the purpose of making health and safety improvements to their homes.

The following chart provides a summary of activity in the Gill Housing Rehabilitation Revolving Loan Fund account in 2012:

A	Balance of funds in account as of January 1, 2012	\$42,325.13
B	Deposits (interest and loan paybacks)	15.03
C	Withdrawals (loans funds expended (Line G) and fees paid (Line M)	(86.54)
D	Balance of funds in account as of December 31, 2012	\$42,253.62

The next chart provides information on housing rehabilitation projects completed or in progress in Gill during 2012:

E	Number of new loans closed in 2012 with funds from the HRRLF in 2012	0
F	Total amount of new loan funds committed in 2012	0
G	Total loan funds expended in 2012	0
H	Loan funds committed in 2012 remaining to expend in 2013	0
I	Balance of funds in account available for new loans after December 31, 2012	\$42,253.62



1000 11th Street, N.E.
 Washington, D.C. 20002
 Phone: (202) 462-1000
 Fax: (202) 462-1001
 E-mail: info@aspa.org

(Name of the person) (Title)

I am writing to provide you with a report on the results of the survey conducted by the American Society of Public Administrators (ASPA) regarding the use of the Budgetary Responsibility Survey (BRS) by local governments. The survey was conducted in 2001 and the results are being provided to you for your information. The survey was conducted by the American Society of Public Administrators (ASPA) and the results are being provided to you for your information. The survey was conducted by the American Society of Public Administrators (ASPA) and the results are being provided to you for your information.

The following chart provides a summary of the results of the survey. The chart is divided into two sections: "Summary of Results" and "Detailed Results". The "Summary of Results" section provides a general overview of the results, while the "Detailed Results" section provides a more detailed breakdown of the results.

Category	Percentage
1. Budgetary Responsibility is a priority for local governments.	85%
2. Budgetary Responsibility is a priority for state governments.	75%
3. Budgetary Responsibility is a priority for federal governments.	65%
4. Budgetary Responsibility is a priority for local governments.	85%
5. Budgetary Responsibility is a priority for state governments.	75%
6. Budgetary Responsibility is a priority for federal governments.	65%

The following chart provides a summary of the results of the survey. The chart is divided into two sections: "Summary of Results" and "Detailed Results". The "Summary of Results" section provides a general overview of the results, while the "Detailed Results" section provides a more detailed breakdown of the results.

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4. Budgetary Responsibility is a priority for local governments.	85%
5. Budgetary Responsibility is a priority for state governments.	75%
6. Budgetary Responsibility is a priority for federal governments.	65%

HRA administers the Housing Rehabilitation Revolving Loan Fund for the town on a fee-for-service basis. HRA charges two types of fees: a program administration fee at the time that loans are initiated, and a loan servicing fee deducted at the time that loans are repaid. In 2012, the fee structure was changed from a 15 percent program administration fee and a 15 percent loan servicing fee to a 24 percent program administration fee and a two percent loan servicing fee. The Massachusetts Department of Housing and Community Development also requires the town to pay a 2 percent fee on funds deposited in the revolving loan fund. The following chart provides a summary of fees paid to HRA and to DHCD in 2012:

J	HRA program administration fees	0
K	HRA loan servicing fees	0
L	DHCD program fees	86.54
M	Total fees	86.54

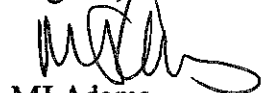
The balance of all housing rehabilitation loan mortgages outstanding in the Town of Gill as of December 31, 2012 was \$568,360.97. There have been no requests for loan forgiveness in the past year.

As of December 31, 2012, there were 12 households in Gill on the waiting list for housing rehabilitation. Six (6) of these households are processing in the 2012 Erving, Colrain, Deerfield and Gill Housing Rehabilitation program.

HRA will be processing a waiting list update for the Town of Gill in Spring, 2013.

HRA appreciates the opportunity to assist residents of Gill through the Housing Rehabilitation Revolving Loan Fund program. If you know of any residents who could benefit from this program, please refer them to us.

Regards,



MJ Adams

Director of Community Development

[illegible]

1. The first step is to identify the problem. This involves understanding the current situation and the goals that need to be achieved.

1500

2010/11/11

1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

APPLICATION FOR PUBLIC GATHERING PERMIT 2013 SEASON

- 1) Name of Applicant/s TURNERS FALLS SCHUETZEN VEREIN
 Address 55 BARTON COVE RD GILL Phone 863-2686
 - 2) Name of Sponsoring Organization SAME
 Address _____ Phone # _____
 - 3) Purpose of Gathering TWO CLAMBAKES + STEAK ROAST
ALSO VARIOUS GROUND RENTALS THROUGHOUT YEAR
 - 4) Date/s of Gathering MAY 19, 2013 JULY 20, 2013 SEPT 22, 2013
 - 5) Location of Gathering SCHUETZEN VEREIN GROUNDS
 - 6) Gathering Start Time NOON Ends 8:00 PM
 - 7) Is entertainment provided? Yes (☒) No () If yes, describe in detail the entertainment
 And equipment to be used: FALL BAKE DJ - STEAK ROAST - BANDA
 - 8) Number of people expected: 400-600 Are tickets being sold? Yes (☒) No ()
 If Yes, where are they being sold? MEMBERS
 How many have been printed? 60 MAX.
 - 9) Describe sanitary facilities to be used FACILITY BATHROOM AREA
HANDICAPPED PORTABLE TOILETS
 - 10) Is food to be provided or sold? Yes (☒) No () If Yes, described the food and kitchen facilities
 to be used to provide safe and sanitary storage and preparation of all foods: CLUB KITCHEN +
WALKING COOLER
 - 11) Describe all buildings, tents or other structures to be used, including whether the buildings,
 etc. are fire resistant, number of exits and seating capacity: CLUB PAVILLION + PORCH
 - 12) Describe proposed parking site 3 ACRE FIELD
- How many vehicles can be parked safely? 200+ What precautions will be taken to ensure vehicles
 park only in designated locations? HIRE DETAIL OFFICERS
- Will there be any off road parking? Yes () No (☒)
- What are the main points of access to and from the site: ONE BARTON COVE RD

13) Who will provide crowd control and security coverage: POLICE IF OVER 700. AND MEMBERS

14) Are alcoholic beverages to be sold or furnished Yes ☒ No () If Yes, Describe BASIC BAR - BEER - WINE - MIXED DRINKS

15) Other information needed to completely describe the proposed activity and its effect on the public's health, safety and welfare: 7 MEMBERS SERVE SAFE CERTIFIED ANNUAL INSPECTIONS BILL BOH + FRANKLIN COUNTY BOARD MEMBERS

The undersigned hereby applies to the Selectboard of the Town of Gill, 325 Main Road, Gill, MA 01376 for a Public Gathering Permit pursuant to the provisions of the Town bylaw as follows:

PUBLIC GATHERING

Passed October 24, 1978
Amendment Passed May 12, 1979
Amendment passed November 6, 1989
Amendment passed April 10, 1990
Amendment passed June 7, 2004

No individual, group of people, or corporation shall conduct or participate in any gathering of more than three hundred people unless a permit for such gathering has been obtained from the Board of Selectmen. A written application for a permit shall be made at least thirty (30) days prior to the proposed gathering on a form provided by the Selectmen. Payment of Thirty-Dollars (\$30.00) shall accompany the application.

The Selectmen may send a copy of the application to the Board of Health, Highway Superintendent, Fire Department, Police Department and Building Inspector for their review and comment. The Board of Selectmen shall hold a public hearing on the application within 21 days of the receipt thereof and shall grant the permit unless it determines that the proposed gathering would threaten the public health, safety or welfare.

The Selectmen shall give written reasons for any permit application that is denied by them and shall have the right to revoke any permit if the applicant does not abide with the conditions attached to it or if the application failed to completely and accurately describe the proposed activity and its effect on the public health, safety, and welfare. Whoever violates any provisions of this bylaw shall be punished by a fine of \$200.00 for each offense. Each day that an individual, group of people, or corporation violates this bylaw shall constitute a separate offense.

The Select Board shall have the authority to issue a permit to an applicant which authorized the applicant to conduct a limited or unlimited number of gatherings during a period up to but not to exceed twelve (12) months in duration.

Approved by Attorney General January 12, 1979
Amendment approved by Attorney General July 3, 1979
Amendment approved by Attorney General February 6, 1989
Amendment approved by Attorney General June 8, 1990
Amendments approved by Attorney General July 19, 2004

By signing this application, the applicant states that the information supplied is true and complete and accurately described the proposed activity.

Jeffrey Suprenant JEFFREY SUPRENANT 2/24/13
Signature/s Print name Date

TOWN OF GILL

The Board of Selectmen, Town of Gill, received an application for a Public Gathering Permit from Turners Falls Schuetzen Verein on 2013 season.

A public hearing is scheduled to be held on March 25, 2013 at 5:00 ~~am~~ p.m. at the Gill Town Hall.

A copy of this application has been submitted to the following departments for review and comment:

	Returned (X)
Health	(X)
Highway	(X)
Police	(X)
Fire	(X)
Inspection	(X)

As a result of a Public Hearing and comments received, this application is hereby:

Approved	(X)
Denied	()

Subject to the following:

- Emergency vehicle access must be kept open at all times.
- Per past ~~past~~ practice, there must be a police detail for crowds over 300 people.

Date: March 25, 2013

Gill Selectboard

John R. Ward
[Signature]



Franklin Regional Council of Governments

MEMORANDUM OF AGREEMENT

By and Between

Franklin Regional Council of Governments

And

The Franklin County Emergency Communication System Oversight Committee

And

Users of the Franklin County Emergency Communication System

THIS AGREEMENT is by and between the Franklin Regional Council of Governments, hereinafter called the FRCOG; the Franklin County Emergency Communication System Oversight Committee hereinafter called the FCECS Committee; and **Town of Gill** as a User of the Franklin County Emergency Communication System.

WHEREAS, the FRCOG has been authorized by the Western Region Homeland Security Council and the Franklin Regional Council of Governments Executive Committee, representing Franklin County emergency services provide to purchase, oversee, and maintain ownership of the Franklin County Emergency Communication System, hereinafter called the System; and

WHEREAS, the FCECS Committee has been formed to ensure continued oversight and functioning of the System;

WHEREAS, all users of the Franklin County Emergency Communication, as identified in Attachment I, will benefit from the Franklin County Emergency Communication System.

NOW, THEREFORE THE PARTIES HERETO DO AGREE AS FOLLOWS:

1. **RESPONSIBILITIES OF THE FRCOG.** The FRCOG, as owners of the System and holders of the operations and maintenance account, agree to the following:
 - a. To own the System equipment as described in Attachment II.
 - b. To provide adequate insurance on the System equipment.
 - c. To create and maintain an account to be used solely for the operations, maintenance, insurance and upgrade of the System.
 - d. To make expenditures recommended by the FCECS Committee or inform the Committee of reasons why any expenditure will not be made.
 - e. To maintain and keep current all needed FCC licenses and tower site Memorandum of Agreements needed for the System.
 - f. To issue to all users of the emergency communication system, in coordination with the FCECS Committee, an invoice of annual user fees by December 1 of each year.
2. **RESPONSIBILITIES OF THE FCECS COMMITTEE.** The FCECS Committee, as the oversight committee responsible for ensuring the ongoing operation and maintenance of the system agrees to the following:
 - a. Responsibilities of the FCECS are outlined in the Committee's Operating Procedures as provided in Attachment III.
 - b. To annually review the costs of operating and maintaining the equipment, to prepare an annual maintenance plan and budget, to determine any adjustments to the user fee, and submit this detail to the FRCOG by November 1st of each year.
3. **RESPONSIBILITIES OF USERS OF THE FRANKLIN COUNTY EMERGENCY COMMUNICATION SYSTEM.** Each user of the System agrees to the following:

- a. To supply its own radios, mobile units and other devices to communicate via the System.
- b. To pay an annual user fee to ensure that the system remains operational and functional. If the annual fee is not received by September 1 of each year, the user will be in violation of this agreement in addition to pertinent state and federal laws and regulations. Legal avenues for collection of fees are hereby authorized. The primary ambulance service, as designated by a city or town, is responsible for paying the annual emergency medical service assessment. Non-primary ambulance services based in the FCECS service area are exempt from additional fees.
- c. To report any problems with the system to Shelburne Control as soon as identified, with further notification per policy.
- d. To comply with all Operating Procedures established by FCECS.
- e. If there is intent to withdraw, the user agrees to notify the FRCOG, in writing, at least twelve months prior to the beginning of the next fiscal year (July 1).

4. **TERM OF AGREEMENT:** The term of this agreement is for three years from July 1, 2013 at which time it will be reviewed and automatically renewed for an additional three years, if not amended in writing by all signatories. If after the sixth year, this agreement has not been formally reviewed, it shall be in effect one additional year. During that time, this agreement shall be reviewed and reapproved by all parties to ensure its viability and effectiveness.

5. **ENTIRE AGREEMENT:** This Agreement represents the entire understanding of the parties with respect to the subject matter addressed herein and supersedes and cancels all previous agreements between the parties.

IN WITNESS thereof, the FRCOG, the FCECS Committee and the

Town of Gill have executed this Agreement as of the
1st of July, 2013.

Franklin Regional Council of Governments

By: _____
Linda Dunlavy, Executive Director

Date: _____

Franklin County Emergency Communication System Oversight Committee

By: _____
Walter Tibbetts, Chair

Date: _____

User Agency: **Town of Gill**

By: 
(Selectboard Chair/Mayor)

Date: 3/25/13



CHAPTER 90 - PROJECT REQUEST

*2 Original Signed Project Request Forms are to be submitted.

CONTRACT # _____

Classification: _____

Primary Road: _____

Local Road: X _____

City/Town: Gill _____

Location(s): VARIOUS GRAVEL RDS Barney Hale, Ben Hale, Hooshaq, Bascom

Length: 10560 feet Width: 20 feet

PROJECT TYPE

Construction: ☐

Resurfacing: ☒

Engineering: ☐

Equipment: ☐

Other: _____

TYPICAL SECTION DETAILS: Indicate depths, special treatments, etc... Also please include sketch for Construction/Improvement Projects.

Surface: Gravel

Base Course: _____

Foundation: _____

Shoulders/Sidewalks: _____

SCOPE OF WORK:

Resurface grading & shaping existing gravel rds.

WORK TO BE DONE:

Force Account: ☒

Advertised Contract: ☐

Other: _____

Estimated Cost (Please attach estimate and list funding source(s)): \$ 15000

These funds will pay 100% of Local Road Project costs to the limit of this assignment

CERTIFICATION

The design, engineering, construction, and future performance of the project, including maintenance, is the responsibility of the Municipality. The proposed work will conform to recognized engineering and construction methods. I/We certify the following: that the project is on a public way, and any necessary takings have been made; that all materials will comply with approved established specifications; that all weights and quantities will be accurate; that equipment rental rates are those established by MassDOT Highway or the advertised low bid; that all documentation will be checked for accuracy, and will be endorsed in accordance with municipal procedures for accountability.

Reviewed by:

Signed: _____

State Aid Engineer

Date

Road Classification Verified: _____

Approved for \$ _____ @ 100%

District Highway Director

Date

Signed: _____

[Signature]

Ray Sup
Highway Official's Title

4-25-13
Date

[Signature]
Bin D Muth
Accounting Official's Title

3/25/13
Date

3/25/13

Date

Duly Authorized Municipal Officials



CHAPTER 90 – ENVIRONMENTAL PUNCH LIST

City/Town Gill MassDOT Highway District # 2

Proposed Work:
Construction _____ Resurfacing _____ X Improvement _____ Engineering _____ Other _____

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | |
|--|-----------|-------------|
| 1. Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more? | Yes _____ | No <u>X</u> |
| 2. Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement? | Yes _____ | No <u>X</u> |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes _____ | No <u>X</u> |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes _____ | No <u>X</u> |
| 5. Will the project involve construction of a parking lot with capacity of 50 cars or more? | Yes _____ | No <u>X</u> |
| 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)? | Yes _____ | No _____ |
| If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* | | |
| Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? | Yes _____ | No <u>X</u> |
| If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. | | |
| 8. Have all necessary takings, easements, rights of entry, etc. been completed? | Yes _____ | No <u>X</u> |
| If a county Hearing is required, it must be held prior to starting work | | |
| 9. Are archaeological, anthropological, historical, etc. problems / impacts anticipated?* | Yes _____ | No <u>X</u> |
| 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?* | Yes _____ | No <u>X</u> |
| If your answer is YES, you must file the project with your local Conservation Commission prior to starting work. | | |
| 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc.. Verify with agencies.* | Yes _____ | No <u>X</u> |
- * See Appendix K for a List of Environmental Agencies.

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	<i>Mitchell LAClaire Sr. Aug Sept</i>
	Highway or Conservation Officer's Title
<i>John R. Ward</i>	
	<i>Mitchell LAClaire Sr.</i>
Signatures	Signatures
Date <u>3/25/13</u>	Date <u>4-25-13</u>

This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.

This form should accompany the Project Request Form.



CHAPTER 90 – REIMBURSEMENT REQUEST

updated 8/2012

City/Town: Gill Project: Guardrail Replacement
Project request was approved on SEPT 11, 2012 for \$ 9,000
OCT 16, 2012 for \$ 3,500
at 100% Reimbursement Rate = \$ 12,500

1) Attached are forms which document payment of approved expenditures totaling \$ 3,757.50
for which we are requesting \$ 3,757.50 at the approved reimbursement rate of 100%.

2) The amount expended to date on this project is \$ 3,757.50

3) Is this request for a FINAL payment on this project? ☒ Yes ☐ No

4) Remarks:

CERTIFICATION

A. I hereby certify under penalties of perjury that the charges for labor, materials, equipment, and services itemized and summarized on the attached forms are true and correct, and were incurred on this project in conformance with the MassDOT Highway Division Policies and established Municipal Standards that were approved for this project.

Mitchell L. Lelland Sr.
(Signed)

Highway Supt
(Municipal Highway Official Title)

3/15/13
(Date)

B. I/we certify under penalties of perjury that the items as listed or summarized on the attached forms were examined; that they are in conformity with our existing wage schedule, equipment rates, and all applicable statutes and regulations; that they are properly chargeable to the appropriation(s) designated for this work; and that Executive Order No. 195, dated April 27, 1981 and Chapter 11, Section 12 is acknowledged as applicable.

REVIEWED AND APPROVED FOR TRANSMITTAL

by _____ Signed: _____

Ben D. Munte

Team Accountant

(Accounting Officer's Title)

John R. Ward
(Duly Authorized)

DATE 3/25/13

**CHAPTER 90 - FINAL REPORT**

updated 8/2012

City/Town Gill Project MT Hermon STA. Rd.
 Location(s) Riverview Dr.
 Length 225 Feet Width 10/16/12 Feet
 Work was Started 10/15/12 and Completed 10/16/12
 Work was Suspended 1/1 and Resumed 1/1
 Done by: Force Account X Advertised Contract Other

*** REMARKS:**

EXPENDITURES: State Funds @ 100% \$ 3,757.50
 Municipal Funds \$
 Other Funds \$
 TOTAL PROJECT EXPENDITURES \$ 3,757.50

SCOPE OF WORK:Guardrail Replacement**CERTIFICATION**

The undersigned hereby certify under penalties of perjury that documentation to substantiate the above expenditures is available for examination in accordance with Executive Order No. 195 (April 27, 1981) and Chapter 11, Section 12.

We further certify that all equipment rental costs are within the approved limits established by the MassDOT Highway Division, that the Municipality has complied with all applicable statutes and regulations, that the requests for reimbursements for allowable project expenses actually incurred are in conformance with the "Chapter 90" Project Request, and that the Municipality will be responsible for the future maintenance of this project including the cost thereof.

Copies of the notification published in the Central Register and notice in a newspaper of local circulation required by Chapter 149, Section 44J, and the prevailing wages as determined by the Department of Labor and Industries obtained in compliance with Chapter 149, Section 27F, of the General Laws, as applicable, must be attached.

PREPARED & REVIEWED BYMitchell LaClare Sr.Hwy Supt

Mitchell LaClare Sr. 3-15/13
 Highway Officer's Title Date

B. Minto Town Accountant 3/25/13
 Accounting Officer's Title Date

Signed:

John R. Ward
[Signature]

3/25/13
 Duly Authorized Municipal Officials Date

- Include additional Contract Nos. if other Chapter 90 Funds were also used. List street names, total amounts charged to each location, extra work orders, etc. Use back if necessary, or attach supporting papers.



CHAPTER 90 - MATERIALS - HED 454 FORM

City/Town of

Gill

MATERIALS for period beginning 10-15-12 and ending 10-16-12
 both inclusive, on account of Contract No. _____ with MassDOT Highway Division,
 under Section 34, Clause 2(a), of Chapter 90 of the General Laws.

VENDOR NAME	ITEM	QTY.	UNIT	UNIT PRICE	AMOUNTS	CHECK #	REMARKS
				\$	\$		
Commonwealth Guardrail	1	1			\$ 3,757.50	18485	
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
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					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
TOTAL					\$ -		

"To the best of my knowledge the purchases of materials or services appearing on this sheet are not in conflict with Chapter 779 of the Acts of 1962.
 Signed under the penalty of perjury."

Mr. [Signature] 3-15-13
 Supervisor / Foreman Date

[Signature] 3/25/13
 Town Accounting Approval Date



CHAPTER 90 - FINAL REPORT

updated 8/2012

City/Town Gill Project Resurface/shim leveling
 Location(s) VARIOUS ROADS MOUNTAIN Rd, Highland Rd
 Length 1200 Feet Width 20 Feet
 Work was Started 8/1/12 and Completed 11/15/12
 Work was Suspended 1/1 and Resumed 1/1
 Done by: Force Account X Advertised Contract Other

*** REMARKS:**

EXPENDITURES:

State Funds @ 100%

Municipal Funds

Other Funds

TOTAL PROJECT EXPENDITURES

\$ 136,279.78
 \$
 \$
 \$ 136,279.78

SCOPE OF WORK:

Resurface, shim, shoulders

CERTIFICATION

The undersigned hereby certify under penalties of perjury that documentation to substantiate the above expenditures is available for examination in accordance with Executive Order No. 195 (April 27, 1981) and Chapter 11, Section 12.

We further certify that all equipment rental costs are within the approved limits established by the MassDOT Highway Division, that the Municipality has complied with all applicable statutes and regulations, that the requests for reimbursements for allowable project expenses actually incurred are in conformance with the "Chapter 90" Project Request, and that the Municipality will be responsible for the future maintenance of this project including the cost thereof.

Copies of the notification published in the Central Register and notice in a newspaper of local circulation required by Chapter 149, Section 44J, and the prevailing wages as determined by the Department of Labor and Industries obtained in compliance with Chapter 149, Section 27F, of the General Laws, as applicable, must be attached.

PREPARED & REVIEWED BY

Mitchell L. LaClair Sr.

Hwy Supt

Mitchell L. LaClair Sr 3-15-13

Highway Officer's Title

Date

B. D. Moten Town Accountant

Accounting Officer's Title

Date

3/25/13

Signed:

John R. Ward

3/25/13

Duly Authorized Municipal Officials

Date

- Include additional Contract Nos. if other Chapter 90 Funds were also used. List street names, total amounts charged to each location, extra work orders, etc. Use back if necessary, or attach supporting papers.



CHAPTER 90 – REIMBURSEMENT REQUEST

updated 8/2012

City/Town: Gill Project: Resurface / Shim leveling
Project request was approved on July 6, 2012 for \$ 94,000
Nov 10, 2012 for \$ 30,000
at 100% Reimbursement Rate = \$ 124,000

1) Attached are forms which document payment of approved expenditures totaling \$ 136,279.78
for which we are requesting \$ 136,279.78 the approved reimbursement rate of 100%.

2) The amount expended to date on this project is \$ 136,279.78

3) Is this request for a FINAL payment on this project? ☒ Yes ☐ No

4) Remarks:

CERTIFICATION

A. I hereby certify under penalties of perjury that the charges for labor, materials, equipment, and services itemized and summarized on the attached forms are true and correct, and were incurred on this project in conformance with the MassDOT Highway Division Policies and established Municipal Standards that were approved for this project.

Mitchell L. DeChamond
(Signed)

Highway Supr
(Municipal Highway Official Title)

3-15-13
(Date)

B. I/we certify under penalties of perjury that the items as listed or summarized on the attached forms were examined; that they are in conformity with our existing wage schedule, equipment rates, and all applicable statutes and regulations; that they are properly chargeable to the appropriation(s) designated for this work; and that Executive Order No. 195, dated April 27, 1981 and Chapter 11, Section 12 is acknowledged as applicable.

REVIEWED AND APPROVED FOR TRANSMITTAL

by _____ Signed: _____

Brian Monte

John R. Ward

(Accounting Officer's Title)

John R. Ward
[Signature]

(Duly Authorized)

DATE 3/25/13



CHAPTER 90 - MATERIALS - HED 454 FORM

City/Town of Gill

MATERIALS for period beginning 7-23-12 and ending 11-15-12
 both inclusive, on account of Contract No. _____ with MassDOT Highway Division,
 under Section 34, Clause 2(a). of Chapter 90 of the General Laws.

VENDOR NAME	ITEM	QTY.	UNIT	UNIT PRICE	AMOUNTS	CHECK #	REMARKS
				\$	\$		
LANE CONST	1	1			\$ 109,092.29	18507	
LANE CONST	1	1			\$ 10,212.18	18627	
LANE CONST	1	1			\$ 14,214.24	18627	
MITCHELL EXC.	1	1			\$ 276,107.31	18631	
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
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					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
TOTAL					\$ 136,279.71		

"To the best of my knowledge the purchases of materials or services appearing
 on this sheet are not in conflict with Chapter 779 of the Acts of 1962.
 Signed under the penalty of perjury."

M. L. L... 3-15-13 B. D. M... 3/25/13
 Supervisor / Foreman Date Town Accounting Approval Date