

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

SELECTBOARD MEETING MINUTES

December 19, 2011

Call to Order: The meeting was called to order at 4:30pm.

Present: Randy Crochier, Ann Banash and John Ward, Selectboard members; Ray Purington, Administrative Assistant.

Others Present: Gene Beaubien, Tracy Rogers, David Detmold, Rick James

Disaster Recovery Plan: Tracy Rogers, Regional Preparedness Program Manager for the FRCOG met with the Selectboard to extend an offer to work with Gill to write a Disaster Recovery Plan. The cost of this project will be covered by a grant from Homeland Security. The purpose of developing the plan is to spend time before any disaster occurs, and think about what a Town wants to be able to do after a disaster to best provide for an organized, orderly recovery for Town functions, residents, businesses, and the community. While having a Plan may not provide any extra access to grant funding, the process of writing the plan is critical to a successful recovery.

Tracy proposed getting started with an initial meeting with Ray and Gene Beaubien, Emergency Management Director. There likely will be some general policy questions (temporary easing of zoning bylaws, for example) that will need further, wider discussion. Gene gave his support for the project. In light of the tornado, tropical storm, and snowstorm that have hit western Mass. this year, a plan is needed. The Board had no objections to proceeding with the project with Tracy. Tracy left the meeting at 4:40pm.

FY12 SAFE Grant: Fire Chief Gene Beaubien presented the Board with the FY12 application for the Student Awareness of Fire Education (SAFE) grant. The Gill Fire Department has been awarded \$3,765 in state funds for fire education. Ann made a motion, seconded by John, to accept the grant and authorize the Chair to sign the accompanying contract. The vote was unanimous in the affirmative, and the contract was signed.

Gill-Montague Bridge Truck Closure: Gene reported that the Gill-Montague Bridge will be closed to truck traffic sporadically from 12/21 – 1/4 during work periods to replace vertical gusset plates. No one in Town – Police, Fire, or Town Hall – was notified of this impending closure by Mass DOT or the bridge contractor. All learned about it from a blurb in The Recorder. Gene is in the process of activating alternate protocols for fire mutual aid into Gill during this 2-week period, and will notify other Mutual Aid departments that might have reason to use the GM Bridge. The Board asked that Al Stegemann at Mass DOT be sent a strongly worded letter that demands better communication in the future. Gene left the meeting at 4:46pm.

Minutes: John made a motion, seconded by Randy, to approve the minutes from 12/5. The vote was unanimous in the affirmative.

4:55pm Police Sergeant Chris Redmond and Town Clerk Lynda Hodsdon Mayo joined the meeting.

Special Town Meeting: The Board set January 17 at 6:30pm as the date for a Special Town Meeting. They will meet on 12/27 at 4:45pm to sign the warrant of articles. A draft of the warrant was reviewed, and the Board asked that two PSC boiler articles be kept (with and without borrowing) and a third (debt exclusion) be removed. Ray will contact the Chair of the Finance Committee to find a date when the Selectboard and FC can meet jointly to review the warrant and discuss the FY13 budget process.

Regional Dog Officer, Control & Kennel Program: The Board discussed Gill becoming a member of the new dog kennel program being started by the Franklin County Sheriff's Office. A FAQ document outlines many of the basics of the program. Gill's first year, pro-rated assessment for FY12 will be \$100, and could be paid from the Dog Fund. A full year assessment for FY13 is projected to be \$700, but could be reduced by grants and donations. The

Police Department and Town Clerk support joining this program, as will give Gill access to a dog kennel without having to plead to use another town's. Ray noted that he, along with the PD and Town Clerk, also recommend taking steps to reestablish the Animal Control Officer position in Gill. The Board was comfortable with a 6-month trial of the program, but expressed doubts about the cost and benefit of a \$700 annual assessment, given that the Police Department estimates needing a kennel less than once a month. If the Town joins the program, the Board wants to review how it's working before the end of March, in time to give notice if they decide to withdraw. Ann made a motion, seconded by John, to join the Regional Dog Officer, Control and Kennel Program and authorize the Chair to sign the agreement with the Sheriff's Office. The vote was unanimous in the affirmative.

Dogs at 7 Riverview Drive: Joseph Fuller, 7 Riverview Drive, joined the meeting at 5:28pm to discuss complaints about his dog and a housemate's dog being loose in the Riverside neighborhood. Because of a series of dog bylaw violations this summer, on August 6th the Police Department filed charges in District Court. These charges were heard by the Clerk Magistrate on December 6th, and Mr. Fuller was ordered to appear before the Selectboard to discuss the situation and come to an agreement on how to resolve it. Six residents from the neighborhood with past complaints about these dogs received written invitations to attend this meeting, but none came.

Mr. Fuller explained that his dog, Bella, is a 1 ½ year old female mastiff/pit bull mix. The housemate's dog is a male Rottweiler. The housemate and her dog moved out earlier this month and no longer live in Gill. Mr. Fuller stated that he installed an underground dog fence and collar system for his dog on August 27th, and there have been no problems with his dog since August. His dog did escape once when the system's batteries died, but otherwise the dog is not outside when no one is home. He also stated that the dog is licensed and up-to-date on its vaccinations.

Sergeant Redmond reviewed the Police Department's involvement in this matter, noting that the first complaint of loose dogs came in April 2011. Since then, there had been seven separate filed incidents involving one dog or the other from 7 Riverview Drive. The most recent incident was December 4th; however, Mr. Fuller believes this may be a case of mistaken identity and that it wasn't his dog. Sergeant Redmond further explained that the Rottweiler has shown aggressiveness, and that three of the complaints involved children. Court charges were filed in order to force Mr. Fuller to realize the serious nature of the complaints.

5:40pm Allen Flagg, Dan Flagg, and Ronnie LaChance joined the meeting.

The Selectboard outlined four conditions for Mr. Fuller to abide by, and asked Ray to draw up an agreement between the Town and Mr. Fuller that can be signed. A copy of the agreement will be sent to the Police Department and to the Clerk Magistrate. The conditions are: 1) The dog must be restrained at all times when not on Mr. Fuller's property; 2) Mr. Fuller must maintain and use the electric fence system; 3) the Rottweiler may not return to Gill; and 4) the dog will be controlled in a way to avoid any further complaints. Mr. Fuller, Sergeant Redmond, and Mrs. Hodsdon Mayo left the meeting at 5:48pm.

Tax Classification Hearing: Ray read the legal notice for the FY12 Tax Classification Hearing. As Chair of the Board of Assessors, Ray reported that the Assessors are again recommending a single tax rate for the Town, with no "open space discount" and no "residential exemption". As the revenue and expense figures stand right now, it appears that the FY12 tax rate will be \$14.55/thousand, up from \$13.90 in FY11. Ray also explained that property values town-wide declined by a total of only \$320,000, which is very small considering the generally poor condition of the real estate market. Property values are adjusted annually by the assessors with assistance from their consultants. FY12 values are based on property sales from 2009 and 2010. It is hoped that the Dept. of Revenue will certify a tax rate for Gill in time for bills to be mailed before December 31st. Ann made a motion, seconded by John, to accept the recommendations of the Board of Assessors and to sign the Form LA-5 Classification Tax Allocation. The vote was unanimous in the affirmative.

Town Hall Office Walls: Ray reported that the Franklin County Technical School has decided it will not be able to construct office walls in the Town Hall as previously planned. After further review of our proposed work, the School feels it would not be a good experience for the students or the Town, citing a small work area for the number of students and the frequent disruption/distraction caused by the town hall setting. As a next step, Ray was asked to contact a local contractor and get an updated cost to do this project, as the \$10,000 set aside for materials isn't likely to cover prevailing wages as well.

6:03pm Lawrence Krejmas, Kevin Chickering, and Glen Ayers joined the meeting. Randy recused himself from the Selectboard and left the front table. John will act as Chair.

444 Main Road: Mr. Krejmas introduced himself as the owner of 444 Main Road, the property that was discussed during the October 24th Selectboard meeting. He expressed deep concern that he was not notified of that meeting. He stated that he purchased the property in 1965 and has run a tractor-trailer business, and repaired and painted cars there ever since. He gave a history of the property since Mr. Chickering purchased the abutting property. He further claimed that all of the vehicles on the property are "antique" and are thus exempt from the Town's bylaw against unregistered motor vehicles.

Glen Ayers, Gill's Health Agent, explained that he has been working on getting this property cleaned up for the two years that he has worked for the Town, and knows that complaints and cleanup efforts date back well before that. He has tried to get Mr. Krejmas to clean up the property through voluntary compliance, but this has not worked. There has been little progress or change, and his patience is running out. He noted that there has been some tiny progress since he began stepping up enforcement earlier this year.

There was a back-and-forth discussion between Mr. Krejmas, John, Ann, and Glen Ayers over the appropriate date by which Mr. Krejmas will have the property cleaned up to satisfy Glen's order of conditions. Mr. Krejmas first offered "between now and spring", and then changed that to July 31st. The Selectboard countered with, and held firm on July 1st. Glen will hold off on further court action until that date, and hopefully the property will be cleaned by then.

Ann explained to Mr. Krejmas that the Town may be able to offer some assistance with the cleanup, alluding to the Brownfields program that will pay for site assessments and remediation of contaminated sites. Ray will send a copy of the Brownfields brochure to Mr. Krejmas. Mr. Krejmas made reference to a pending potential complaint about ground water contamination in the area, and noted that a water sample from his own well had no contamination and was of "excellent quality, aside from being hard water." Dan Flagg requested a copy of Glen's order of conditions, and Glen will provide that to him. Lawrence Krejmas, Glen Ayers, Allen Flagg, Dan Flagg, Kevin Chickering, and David Detmold left the meeting at 6:47pm.

Siemens Project Update: Ray reported that both WMECO and DOER conducted walkthroughs at Gill Elementary last week, one to approve the lighting upgrades for the WMECO rebate, and the other to verify that equipment paid for by the EECBG grant had been installed in accordance with the scope of work. Ray will do a walkthrough with Siemens on Tuesday to develop a punch list of work to be finished. He also still needs to write the final project report to DOER as part of the EECBG grant requirements.

Open Space Advisory Committee: Ray reported on the doings of the 3-member Open Space Advisory Committee and the updated Open Space & Recreation Plan. The draft of the OSRP has been submitted to the state for comments and preliminary approval. In the meantime, the Committee is seeking letters of support for the Plan from various town boards, including the Selectboard. The Selectboard decided to table the letter of support for one week to allow more time for members to get familiar with the lengthy Plan. The Committee is also seeking new members to help keep the momentum of the Plan going and to get pieces of it implemented. The Board noted that the need for volunteers is a constant challenge for most town committees, and that it might be time to hold another "town job fair".

Camera Operators: Noting that it has been difficult and almost impossible for Rick James to find volunteer camera operators to fill in when he is not available to video Selectboard meetings, the Board resumed discussions from March 2011 regarding paying camera operators using PEG Access funds. Rick emphasized that he is willing and eager to train people to use the Town's camera equipment, in hopes that it might lead to video content besides Board meetings that can be broadcast. John noted the importance of continuity in having Selectboard meetings filmed. It is hoped that paying camera operators could also lead to those people doing other events on a volunteer basis as well. It was suggested that there might be video programs or students at local high schools – Pioneer, Tech, and Turners were mentioned – and that contacting the schools might be a good start. Ann made a motion, seconded by John, to authorize a \$25/meeting stipend for the person in charge of filming a meeting. This would mean that during training, a new operator would not get paid, but once trained, he/she could be paid. The vote was unanimous in the affirmative.

Brownfields Sites: The Board reviewed a brochure from the FRCOG that outlines the Brownfields grant/loan program. As discussed earlier in the meeting, the Board would be willing to nominate the Krejmas property at 444 Main Road as a way to help with the cleanup there. Further discussion of possible Brownfields sites and nominations will be on an agenda for the end of January.

Conservation Commission Resignation: The Board read a letter of resignation from Ted Castro-Santos, a past Chair and 8-year member of the Conservation Commission. He has resigned effective January 1, 2012. Ann made a motion, seconded by John, to accept the resignation with deep regret and to offer the Town's thanks and appreciation to Ted. The vote was unanimous in the affirmative. The Board signed a thank you letter to Ted.

Liquor License and Class 1/2/3 Motor Vehicle License Renewals: The Board signed liquor license renewals for all five annual licenses in Gill (Gill Tavern, Oak Ridge Golf Course, Wagon Wheel Restaurant, Schuetzen Verein Club, and Jan's Package Store). The Board signed license renewals for 10 of the 11 motor vehicles licenses in town (A-J Cycle Shop, Atlantic Wholesale, Chappell's Auto Service, Doug's Auto Body, Miller's Auto Sales, Mitchell Motors, New England Auto Network, Riverside Radiator, Town Line Auto, and TEK Cycle). A license for Green River Honda was not renewed as the paperwork is incomplete and the fee has not been paid. The Board noted that this is the second year in a row that Green River Honda's license has not been ready on time, and asked Ray to look into late fee options for next year.

Planning Board Rep to CIPC: Ray relayed to the Board a request from the Capital Improvement Planning Committee to have a representative from the Planning Board appointed to the CIPC. The Board asked Ray to write a letter to the Planning Board asking them to name a member of their group to be appointed.

Rep to Franklin Regional Planning Board: John made a motion, seconded by Ann, to reappoint Larry Underwood as the Selectboard's representative to the Franklin Regional Planning Board. The vote was unanimous in the affirmative.

Sewer Abatement: Ann made a motion, seconded by John, to grant an abatement to Jeff Suprenant for \$17.58 of sewer use fees. The vote was unanimous in the affirmative.

Gill Rec Basketball: Ray reported that the Gill Rec Committee will be renting the gym at the Swift River School for its basketball practices. Rental fees are \$15/use, and Deb Loomer has confirmed that the money is within their budget. The Board expressed concern that the travel distance might deter some parents from bringing their kids to practice, and asked that at the end of the season the Rec Committee report on participation rates at the practices.

Highway Holiday Shutdown: Ray brought a request from the Highway Department that they be allowed to use vacation time and close the Department during the three work days between Christmas and New Years (12/27 – 12/29). The employees will all be remaining in the area, and will be available to work in the event of winter weather. The Board had no objections to the plan.

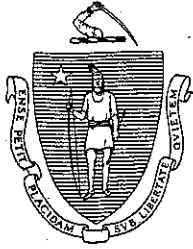
Warrant: The Board reviewed and signed FY 2012 warrant #13.

Adjournment: The Selectboard meeting adjourned at 8:10 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.



Ann H. Banash, Selectboard Clerk



DEVAL L. PATRICK
GOVERNOR

TIMOTHY P. MURRAY
LT. GOVERNOR

MARY ELIZABETH HEFFERNAN
SECRETARY

The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services

P.O. Box 1025 ~ State Road

Stow, Massachusetts 01775

(978) 567-3100 Fax: (978) 567-3121



STEPHEN D. COAN
STATE FIRE MARSHAL

December 2, 2011

COPY

Chief Gene Beaubien
Gill Fire Department
196A Main Road
Gill, MA 01354-1805

Dear Chief Beaubien:

I am pleased to inform you that your FY 2012 Student Awareness of Fire Education (S.A.F.E.) grant application has been approved for funding. The Gill Fire Department has been awarded \$3,765.00 in state funds.

Please return the enclosed *contract form* and the *contract authorization form* (where the municipality says who is authorized to sign contracts on its behalf) to the Department of Fire Services (DFS) to the attention of Fiscal Affairs. Once these documents have been received, DFS will sign the contract and send you a copy. Fire departments may only begin to incur costs upon receipt of the executed contract. Be sure to alert your treasurer and to check with them to ensure receipt of the funds. We expect funds to be electronically distributed in early January.

All grantees are required to submit the FY 2011 year-end report to DFS by December 31, 2011. If there are any unexpended funds, the grantee may apply for a one-time 6-month extension, which will be part of the year-end report form. At the close of the single 6-month extension, all unexpended funds must be returned to the Commonwealth. At this time, any FY 2010 funds remaining after December 31, 2010, or if an extension was received, after June 30, 2011, must be returned to the Commonwealth.

Seventeen years ago, the fire service advocated to the legislature for the creation of the S.A.F.E. Program. Since that time we have reduced average annual child fire deaths by 66%. I thank you for your commitment to the S.A.F.E. Program and for your continuing efforts to raise a fire safe generation of children. If you have any questions please feel free to contact Jennifer Mieth at (978) 567-3381 or the S.A.F.E. staff at (978) 567-3388.

Sincerely,

Stephen D. Coan
State Fire Marshal

Administrative Services • Division of Fire Safety
Hazardous Materials Response • Massachusetts Firefighting Academy

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

| | | | |
|--|--------------------------|--|--------------------------|
| CONTRACTOR LEGAL NAME: and d/b/a: Gill Fire Department | | COMMONWEALTH DEPARTMENT NAME: Department of Fire Services MMARS Department Code: DFS | |
| Legal Address: (W-9, W-4,T&C): 196A Main Road, Gill, MA 01354-1805 | | Business Mailing Address: State Road, P.O. Box 1025, Stow, MA 01775 | |
| Contract Manager: Chief Gene Beaubien | | Billing Address (if different): | |
| E-Mail: firedept@gillmass.org | | Contract Manager: Kevin Partridge | |
| Phone: 413-863-8955 | fax: 413-863-0126 | E-Mail: Kevin.Partridge@state.ma.us | |
| Contractor Vendor Code: VC6000191798 | | Phone: 978-567-3179 | Fax: 978-567-3121 |
| Vendor Code Address ID (e.g. "AD001"): AD001 Note: The Address Id Must be set up for <u>EFT</u> payments.) | | MMARS Doc ID(s): CT-DFS-1000-1117110000000001499 RFR/Procurement or Other ID Number: SAFEGRANTFY12 | |
| <input checked="" type="checkbox"/> NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> <u>Statewide Contract</u> (OSD or an OSD-designated Department) <input type="checkbox"/> <u>Collective Purchase</u> (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> <u>Department Procurement</u> (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) <input type="checkbox"/> <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach <u>Employment Status Form</u> , scope, budget) <input type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification, scope and budget) | | <input type="checkbox"/> CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____. Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) <input type="checkbox"/> <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) <input type="checkbox"/> <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> <u>Contract Employee</u> (Attach any updates to scope or budget) <input type="checkbox"/> <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification and updated scope and budget) | |
| The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services | | | |
| COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> <u>Rate Contract</u> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> <u>Maximum Obligation Contract</u> Enter Total Maximum Obligation for total duration of this Contract (or <u>new</u> Total if Contract is being amended): \$3,765.00 | | | |
| PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting <u>accelerated</u> payments must identify a PPD as follows: Payment issued within 10 days ___ % PPD; Payment issued within 15 days ___ % PPD; Payment issued within 20 days ___ % PPD; Payment issued within 30 days ___ % PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.) | | | |
| BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) SAFEGRANTFY12. This contract is for grant funds from the Student Awareness of Fire Education (S.A.F.E.) Grant program administered by the Department of Fire Services. | | | |
| ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input type="checkbox"/> 2. may be incurred as of _____, 20____, a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . <input type="checkbox"/> 3. were incurred as of _____, 20____, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations. | | | |
| CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2012</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments. | | | |
| CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract. | | | |
| AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X:  Date: <u>12/19/11</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Randy Crochier</u> Print Title: <u>Chair, Selectboard</u> | | AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____ | |

SCOPE OF WORK – Student Awareness of Fire Education (S.A.F.E.)

This grant is available to Municipalities in order to provide student awareness of fire education programs, which shall include information about the risks caused by smoking.

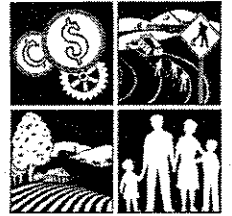
Amounts received with each award will be specified in both the award letter and on the Commonwealth of Massachusetts - Massachusetts Standard Contract, issued to the jurisdiction. Recipient agrees that funds awarded through grant will be used to supplement but not supplant federal, state or local funds.

Funds received must be expended within 12 months of receipt of the funds. A report of spending of the prior year grant amount must be submitted within 14 months.

If the grantee makes obligations in anticipation of receiving funds under this grant, the grantee does so at their peril and the Commonwealth will be under no obligation to make payments for such performance.



Franklin County Sheriff's Office Dog Officer Control and Kennel Frequently Asked Questions



1. Who is involved in this project?

The Regional Dog Officer, Control and Kennel is a program of the Franklin County Sheriff's Office. Project planning and facilitation has been provided by the Franklin Regional Council of Governments, and the Animal Control Task Force including representatives from the following towns: Ashfield, Bernardston, Buckland, Colrain, Deerfield, Erving, Greenfield, Gill, Heath, Montague, Northfield, Orange, Shelburne, Whately and "Better Than Dead" Animal Rescue.

2. What are the major goals of the program?

Provide and maintain a regional kennel (to be located at the current Turners Falls Kennel in Montague); provide a regional dog officer to run the kennel, pick up dogs during a set weekly schedule, and work with local dog and animal control officers.

3. If my town already has a dog officer, will this program replace our officer?

No. This program is not meant to replace current dog officers, but act as support for towns with or without dog or animal control officers. The program is meant to add value to dog control in Franklin County by providing a regional facility and the services of a program manager. The program will provide dog pickup and kenneling only during a set weekly schedule that will not be 24/7. The program will not deal with other domestic animals or wild animals. Towns will still need a primary dog officer to handle other dog or animal control officer duties including handling complaints about barking dogs or dangerous dogs, and handling dog hearings, plus picking up strays on nights and weekends.

4. What will this service cost our town?

Each town involved in this program will be assessed a small initial base assessment based on population to cover initial operating and capital expenses of the program. Fees paid by dog owners for dogs collected by the Sheriff's Office will be retained by the Sheriff's Office. The program will actively apply for grant funding and seek donations to cover most expected expenses. The initial prorated base assessment for services until June 30, 2012 is as follows:

| Population | Total Assessment Per Town |
|------------|---------------------------|
| 10,000+ | \$400 |
| 5000-9999 | \$250 |
| 2000-4999 | \$150 |
| <2000 | \$100 |

We have prepared an **estimated FY 2013 Assessment** based on ten towns involved and no grant funding. We fully anticipate state grant funding to cover operating costs for FY 2013, and for more than ten towns to be involved. Final FY2013 assessments will be finalized by the Oversight Committee once the program is operational.

| Population | Total FY 2013 Assessment Per Town (Operating and Capital) |
|------------|---|
| 10,000+ | \$1250 |
| 5000-9999 | \$1050 |
| 2000-4999 | \$900 |
| <2000 | \$700 |

5. Will the Sheriff's staff person be a certified Animal Control Officer (ACO)?

Yes. The program manager will be a trained ACO who will, among other duties, work with local dog and animal control officers, care for the dogs at the kennel, recruit volunteers, conduct community outreach, place dogs needing adoption, seek grants, and solicit food and other material donations.

6. How will prisoners be involved?

Minimum security prisoners will help fix and clean up the current kennel, and will continue to provide on-going cleanup support, as well as assist in walking, feeding and generally taking care of the dogs.

7. How will people pay to get their dogs out of the kennel?

Dog owners who wish to retrieve their dogs from the kennel will be required to pay a fee. Fees will be paid at the kennel either by credit or debit card (through UniBank) or cash. Checks will not be accepted.

8. Will dogs be euthanized if they cannot find a home?

The kennel will make every attempt to find abandoned dogs a good home. Every option will be thoroughly explored and every effort will be taken to find a dog a good home. Any dog for which the manager is unable to find a home after the legally-required 10 day waiting period has the possibility of being euthanized. However, euthanasia will be explored only after all other possible options are found to be unacceptable or unattainable.

9. How will people from our town know where to go to get their dogs?

Directions, contact information, and hours for the kennel will be posted on the Sheriff's website, www.fcso-ma.com and will be communicated to all local emergency dispatch centers. We will also ask that any towns participating in this program include a link from the town website to the Sheriff's webpage, as well as post the information in town where it can be accessed 24/7 by people without computers. The FRCOG will also include a link to the Sheriff's webpage from www.frcog.org.

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

This is a record of an agreement reached by and between Joseph Fuller of 7 Riverview Drive, Gill and the Gill Selectboard at a public meeting on December 19, 2011 at 5:30pm. Lynda Hodsdon Mayo, Gill Town Clerk, and Gill Police Sergeant Christopher Redmond were also present at the meeting.

The meeting was held to address Town and community concerns with two dogs at that address: a female pit-bull-mastiff mix named Bella, owned by Mr. Fuller, and a Rottweiler named Monster, owned by a housemate. According to Mr. Fuller, the housemate and her Rottweiler no longer reside in Gill.

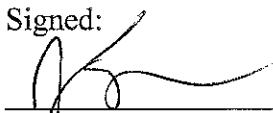
In addition to Mr. Fuller, written invitations to the meeting were mailed to six other households in the Riverside area. None of those residents attended the meeting, and no communications were received by the Selectboard prior to the meeting.

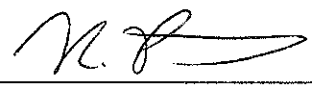
It was agreed that:

In addition to all applicable Town bylaws and state laws and regulations, the following conditions will be upheld by Mr. Fuller:

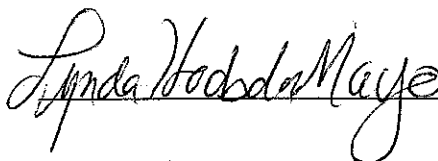
1. Mr. Fuller will keep his dog restrained at all times when it is not on the property.
2. The existing dog collar/electric fence system will be used and kept maintained.
3. The Rottweiler "Monster" will not return to reside at 7 Riverview Drive or at any other property under the control of Mr. Fuller.
4. Every effort will be made by Mr. Fuller to control his dog in a manner that avoids any further complaints against the dog. Any further complaint may necessitate another hearing with the Selectboard.

Signed:


Joseph Fuller


Ray Purington
Administrative Assistant to the Selectboard

A true copy Attest:

 Town Clerk Date: December 21, 2011

12/15/11

Greenfield, Massachusetts

ed SPOT


Mon-Fri 8am-5pm
recorder.com ♦ Email at clasinfo@recorder.com

ACE AND

0am-5:00pm
Greenfield
A 01302
recorder.com
or Debit Card
**Under \$500
or FREE!**
**Legals
900**

**PUBLIC NOTICE
INTERIM ENROLLMENT
LOTTERY AT
FOUR RIVERS CHARTER
PUBLIC SCHOOL**

Four Rivers Charter Public School announces possible openings in grades 7 through 12 for the 2011-2012 academic year. Application deadline is January 16, 2012 at 9 AM; lottery on January 16, 2012 at 10 AM. Applications may be obtained from the school at 248 Colrain Road, Greenfield, MA 01301 or downloaded from www.fourriverscharter.org

Tax Classification Hearing

The Gill Selectboard and Assessors will meet December 19th at 5:45 p.m. in the Town Hall to determine the percentages of the local tax levy for each class of real estate and personal property for Fiscal Year 2012, as defined in Section Two-A of Chapter fifty-nine of the Massachusetts General Laws. Time will be set aside at the public hearing for residents to present oral or written testimony.

3202783

**Commonwealth
of Massachusetts
The Trial Court
Franklin Probate and
Family Court
425 Main Street
PO Box 590
Greenfield, MA 01302
(413) 774-7011**

**Docket No. FR11P0437EA
NOTICE OF PETITION FOR
PROBATE OF WILL**

In the Estate of: Felix E. Nadeau, a/k/a Felix Eugene Nadeau late of: Buckland, MA 01338. Date of Death: 10/21/2011.

To all persons interested in the above captioned estate, a petition has been presented requesting that a document purporting to be the last will of said decedent be proved and allowed and that Richard L. Farrow of Chatham, MA be appointed executor, named in the will to serve Without Surety. IF YOU DESIRE TO OBJECT

**Legals
900**

**Commonwealth
of Massachusetts
The Trial Court
Franklin Probate and
Family Court
425 Main Street
PO Box 590
Greenfield, MA 01302
(413) 774-7011**

**Docket No. FR11P0428EA
NOTICE OF PETITION FOR
PROBATE OF WILL**

In the Estate of: Edward George Allis, a/k/a Edward G. Allis late of: Montague, MA 01351. Date of Death: 04/21/2011.

To all persons interested in the above captioned estate, a petition has been presented requesting that a document purporting to be the last will of said decedent be proved and allowed and that Garrett Felix of Montague, MA be appointed executor, named in the will to serve Without Surety.

IF YOU DESIRE TO OBJECT THERETO, YOU OR YOUR ATTORNEY MUST FILE A WRITTEN APPEARANCE IN SAID COURT AT GREENFIELD ON OR BEFORE TEN O'CLOCK IN THE MORNING (10:00 AM) ON: 12/30/2011.

In addition, you must file a written affidavit of objections to the petition, stating specific facts and grounds upon which the objection is based, within (30) days after the return day (or such other time as the court, on motion with notice to the petitioner, may allow) in accordance with Probate Rule 16. WITNESS, Hon. Geoffrey A. Wilson, First Justice of this Court.

Date: December 2, 2011
JOHN F. MERRIGAN
Register of Probate

3201583

**Commonwealth
of Massachusetts
Franklin, SS.**

**Superior Court
Civil Action**

**No. 2011-00104
RE: Hometown Bank,
A Cooperative Bank as
Successor by Merger with
Athol-Clinton Cooperative
Bank v. John R. Doane
ORDER OF NOTICE
BY PUBLICATION**

TO: John R. Doane of the Town

**Legals
900**

MORTGAGEE'S SALE OF REAL ESTATE

By virtue and in execution of the Power of Sale contained in a certain mortgage given by William P. Gunsalus and Susan M. Gunsalus to Mortgage Electronic Registration Systems, Inc. ("MERS") acting solely as nominee for Lender (Members Advantage Mortgage, LLC) and Lender's successors and assigns, dated October 26, 2009, and recorded in the Franklin County Registry of Deeds in Book 5774, Page 142, which mortgage was assigned to Member Advantage Mortgage, LLC, a Michigan limited liability company by assignment dated January 20, 2011 recorded in the Franklin County Registry of Deeds in Book 5989, Page 269, as confirmed by Confirmatory Assignment dated June 15, 2011, and recorded in the Franklin County Registry of Deeds in Book 6045, Page 272, of which mortgage the undersigned is the assignee and the present holder, for breach of the conditions of said mortgage and for the purpose of foreclosing, the same will be sold at public auction at 1:00 PM on Wednesday the 11th day of January, 2012, on the mortgaged premises located at 47 Grove Street, Greenfield, Massachusetts, all and singular the real estate described in said mortgage as follows:

*...the following described property located in the COUNTY of Franklin:

Please see attached legal description
A.P.N.: 73-8

Exhibit A

File No: 2009692TFQ

Property Address:
47 Grove Street,
Greenfield, Massachusetts
01301

The land in Greenfield, Franklin County, Massachusetts, with the buildings thereon, bounded and described as follows:

DEPARTMENT OF REVENUE
BUREAU OF ACCOUNTS
CLASSIFICATION TAX ALLOCATION

GILL

City / Town / District

Fiscal Year : 2012

Return to : Bureau of Accounts, Boston, Springfield, Worcester

1. The selected Residential Factor is 1.000000

If you desire each class to maintain 100% of its full values tax share,
indicate a residential factor of "1" and go to question 3.

2. In computing your residential factor, was a discount granted to Open Space ?

Yes No X

If Yes, what is the percentage discount ?

3. Was a residential exemption adopted ?

Yes No X

If Yes, please complete the following :

| | | | | | | |
|------------------------------|---|-------------|---|------------------------------|---|--------------------------|
| Class 1 Total Assessed Value | = | 120,751,166 | X | 0 | = | |
| Class 1 Total Parcel Count * | | 0 | | Selected Res. Exemption % | | Residential Exemption |

* Include all parcels with a Mixed-Use Residential designation

Applicable number of parcels to receive exemption 0

Net value to be exempted 0

4. Was a small commercial exemption adopted ?

Yes No X

% Selected 0

If Yes, please complete the following :

No. of parcels eligible 0

Total value of parcels 0

Total value to be exempted

5. The following information was derived from the LA-7. Please indicate in column D percentages (accurate to 4 digits to the right of the decimal point) which result from your selected residential factor (If a residential factor of "1" has been selected you may leave Column D blank)

| A | B | C | D |
|-------------------|--|--|---|
| Class | Certified Full and Fair Cash Value Assessments | Percentage Full Value Shares of Total Tax Levy | New Percentage Shares of Total Tax Levy |
| Residential | 120,751,166.00 | 79.4909 % | 79.4909 % |
| Open Space | 0.00 | 0.0000 % | 0.0000 % |
| Commercial | 11,680,030.00 | 7.6890 % | 7.6890 % |
| Industrial | 14,732,600.00 | 9.6985 % | 9.6985 % |
| Personal Property | 4,741,860.00 | 3.1216 % | 3.1216 % |
| TOTAL | 151,905,656.00 | 100.0000 % | 100.0000 % |

NOTE : The information is preliminary and is subject to change.

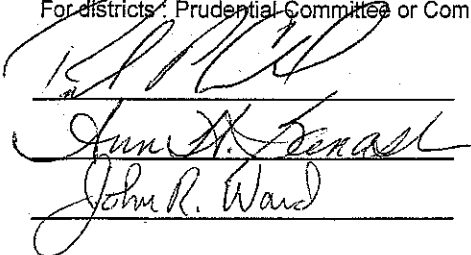
6. I hereby attest that notice was given to taxpayers that a public hearing on the issue of adopting the tax levy percentages for fiscal year 2012 would be held on (date), (time), at (place), by (describe type of notice).

City/Town/District Clerk

7. We hereby attest that on 12/19/2011 (date), 5:45pm (time), at Gill Town Hall (place) a public hearing on the issue of adopting the percentages for fiscal year 2012, that the Board of Assessors presented information and data relevant to making such determination and the fiscal effect of the available alternatives at the hearing and that the percentages set forth above were duly adopted in public session on 12/19/2011 (date).

8. The LA-5 excess capacity is calculated as 870.70
We have been informed by the Assessors of excess levy capacity of 870.70

For cities : City Councilors, Aldermen, Mayor
For towns : Board of Selectmen
For districts : Prudential Committee or Commissioners



12/19/11
(Date)
12/19/11
(Date)
12/19/11
(Date)

(Date)

(Date)

(Date)

(Comments)

(Comments)

(Comments)

(Comments)

(Comments)

(Comments)

TOWN OF GILL

MASSACHUSETTS



www.gillmass.org

December 14, 2011

Gill Selectboard
Randy Crochier, Chair
325 Main Road
Gill, MA 01354

Dear Randy:

The Gill Open Space Advisory Committee is pleased to inform you that the final draft 2011 Open Space and Recreation Plan is available for your review at www.gillmass.org. Our Committee developed the Plan with technical support from the Franklin Regional Council of Governments. It represents many months of planning, data gathering, and mapping in the areas of cultural, historical, scenic, archaeological, and natural resources and contains goals and objectives for long term planning concerning these resources. Throughout the planning process public input was sought. This final draft has been submitted to the Department of Conservation Services for review and approval.

The Open Space and Recreation Plan will be used to help Town officials and volunteers in the deliberations concerning land use and open space decisions. Once approved by the State, this plan will help make Gill eligible for land conservation and recreation project funding and help make Gill more competitive for many other types of State grants. The Town will be better able to collaborate with neighboring towns, local land trusts, the Franklin Regional Council of Governments, and others to protect its cultural, historical, scenic, archaeological, and natural resources and to plan for thoughtful development.

The Open Space Advisory Committee seeks the endorsement of this Plan by Town Boards, including the Gill Selectboard, Planning Board, Conservation Commission, Recreation Committee, Agricultural Commission, Historical Commission, Mount Grace Land Conservation Trust, and Franklin Land Trust. The Committee would greatly appreciate a letter of support from the Gill Selectboard. These letters will be included in the final printed copies of the Plan, which we expect will be completed by January 31, 2012.

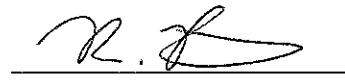
We look forward to your review of the 2011 Gill Open Space and Recreation Plan and appreciate any feedback you may have. We also look forward to receiving a brief letter of support from you, and have attached a sample letter for your convenience. If you have questions, please do not hesitate to contact Ray Purington at 863-9347 or administrator@gillmass.org.

Sincerely,

Gill Open Space Advisory Committee


Dick French


Jeff Kocsis


Ray Purington

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

This institution is an equal opportunity provider and employer.

T. Castro-Santos
362 Main Rd.
Gill, MA 01354

Selectboard, Town of Gill
325 Main Rd.
Gill, MA 01354

December 6, 2011

To the Selectboard of the Town of Gill:

Effective January 1, 2012 I will be resigning my post with the Town of Gill Conservation Commission. Family and professional responsibilities have increased in recent years and I find that I am no longer able to serve in this position effectively. I leave with some regret because I actually feel that the Commission currently comprises a group of particularly talented and committed individuals.

I encourage you to do all you can to fill my post as quickly as possible, as this commission is often over-taxed with work, a problem that has been exacerbated in the past by difficulties in filling all 5 posts. Furthermore, you should be aware that changes in permitting requirements mean that the workload of the Conservation Commission has increased steadily.

It has been a pleasure serving the Town of Gill.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Castro-Santos', with a large, stylized loop at the end.

Theodore Castro-Santos

TOWN OF GILL
MASSACHUSETTS



www.gillmass.org

December 19, 2011

Theodore Castro-Santos
362 Main Road
Gill, MA 01354

Dear Ted,

It is with deep regret that we accept your resignation from the Gill Conservation Commission effective January 1, 2012.

Your knowledge and passion has helped shape and guide the Commission for the past eight years, and your absence will be felt. The health of Gill's waterways and wetlands are better because of your efforts as part of the ConCom.

On behalf of a grateful Town, we thank you for your years of service, and wish you a happy and prosperous future.

Sincerely,

Gill Selectboard

Randy P. Crochier, Chair

Ann H. Banash

John R. Ward

FRANKLIN REGIONAL PLANNING BOARD – 2011/2012

Current Representative

Lawrence Underwood
128 Center Road
Gill, MA 01376
Telephone: 413-863-2681
Gill Select Board

☒ Check here if same Select Board member or designee for the coming year*, otherwise please fill in information below

Voted by Gill Select board 12/19/11

* Please note any changes in address or telephone

NR 12/20/11

New Select Board Representative

Name _____

Address _____

Phone _____

Fax _____

Email _____

PLEASE RETURN THIS FORM TO:

Gretchen Johnson
Franklin Regional Council of Governments
Planning Department
425 Main Street
Greenfield, MA 01301-3330



www.gillmass.org

SEWER ABATEMENT REQUEST FORM (Revised 10/5/10)

If the usage figures are believed to be incorrect for the current billing cycle, an abatement form must be filled out, signed, and dated to allow the Town to respond and consider the request. The bill must be paid before any abatement will be considered.

Sewer Bill Date: 12/2/2011Sewer Bill #: AC# 5100

(Abatement requests must be in writing to the Sewer Commissioners within 30 days of the bill date.)

Dear Sewer Commissioners: I am requesting abatement of my sewer bill for the noted reason(s).

- ☐ Metered water used for filling swimming pools or spas (complete chart below)
(Abatement shall not be granted if calculated amount is less than \$10.00)
- ☐ Inaccurate readings (must be confirmed by Water Commissioners)
- ☐ Excessive reading due to broken water pipes (must prove that excess water did not enter sewer system)
- ☐ Other (explain below)

Explanation: FILLED SPA

Usage History:

| Date | "A" Meter Reading Before (Cu. Ft.) | "B" Meter Reading After (Cu. Ft.) | "C" # of Cubic Ft (B - A) | "D" Sewer Rate (from bill) \$/cu. ft. | \$ Requested for Abatement (C x D) |
|----------------|--|---|---------------------------------|---|--|
| <i>Example</i> | 075074 | 075143 | 69 | .0850 | 5.86 |
| 9/18/11 | 2735 | 2804 | 69 | .0850 | 5.86 |
| 10/18/11 | 3479 | 3548 | 69 | " | 5.86 |
| 11/18/11 | 4228 4223 | 4292 | 69 | " | 5.86 |
| | | | | | |
| | | | | Total requested | \$ 17.58 |

Continued on second page

SEWER ABATEMENT REQUEST FORM, page 2

Name JEFFREY SUPREMAN

Account # (from bill) 5100

Address 28 A WALNUT ST

GILL MA 01254

Tel. 413 863 8492

Meter location if different from above address _____

Submit this completed form to the Tax Collector

PO Box 784, Turners Falls, MA 01376

-----Town Use Only Below This Line-----

Date received by Tax Collector RECEIVED DEC 19 2011 Abatement deadline (90 days from receipt) 3/19/12

Sewer bill is paid & no outstanding sewer charges? ☒ YES ☐ NO

Tax Collector signature Denise A. LaChance

Sewer Commission response: Approved ☒ Denied ☐

Date 12/19/11

Sewer Commissioners

[Signature]
Sam A. Benson
John R. Ward