

TOWN OF GILL

MASSACHUSETTS



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SELECTBOARD MEETING MINUTES

September 12, 2011

Call to Order: The meeting was called to order at 4:30pm.

Present: Randy Crochier, Ann Banash, and John Ward, Selectboard members; Ray Purington, Administrative Assistant.

Board of Health: Doug Edson, Ed Galipault, Randy Crochier

Others Present: Mick LaClaire, David Detmold, Phoebe Walker

Public Health Planning Group: Phoebe Walker, Director of Community Services at the FRCOG, provided an update to the Selectboard and Board of Health on the progress of the planning group. The group is comprised of representatives from 20 towns, and is studying the feasibility of creating a "Public Health Entity" that would improve the effectiveness of public health spending by the towns and address the various gaps and town-to-town inequities in services. The group is examining a service model that includes a comprehensive set of public health services, including housing, food, septic, camp, and pool inspections, grant writing, and public health nursing and prevention. The model currently includes options for towns to be full members, limited members, and fee-for-service members.

The current model has governance of the entity based on 1 town, 1 vote. Budget votes would use a weighted model. Assessments would be based on a split between EQV (25%) and town population (75%). The expectation is that once implemented, there would be a consistent set of public health standards and fee schedule across all the member towns. If the entity is established, towns could join by votes of their Boards of Health and Selectmen. Town Meeting approval is not required.

The planning group is working toward a November 18th deadline to apply for an implementation grant. If awarded, this competitive grant would provide \$100,000 in each of the first two years, \$75,000 in the third year, and \$50,000 in the final year. The entity would need to be self-funding, through assessments, fees, and grants, by the fifth year.

Phoebe left the meeting at 5:20pm.

Gill Elementary Groundwater: Mick LaClaire, Highway Superintendent, and Doug Edson reported on their investigation of the large amounts of groundwater that flooded the basement storage room at Gill Elementary on September 7-9. The problem appears to stem from a blocked drainpipe somewhere near or beyond the softball field. There is a 4" drainpipe that carries water from the basement sump pump and the building foundation / perimeter drains. When that pipe was opened inside the catch basin above the softball backstop, water flowing into the basement slowed within minutes. The plan is to allow the field to dry out and let the water table drop, and then run a snake through the pipe to locate the blockage. The blocked area will be excavated and repaired. There is also an electrical junction box in the storage room that is too close to the floor, and will be relocated.

Mick, Doug, and Ed left the meeting.

Minutes: No minutes were ready for review.

Siemens Project Update: Ray reported that the 8/30 visit from DOER representatives was very successful, and that they are satisfied with financial controls we have in place, and were pleased to see real progress being made in the project installation. The steam and water piping to the new boiler is complete, and the burner has been attached to the boiler. An electrician will wire the burner later in the week, hopefully. Lighting materials are on-site, but we are still waiting for a start date for installation. That work will be coordinated around the schedule of the school,

especially for classroom areas. Building envelope work (sealing exterior univent panels and installing door sweeps) is done, and EMS work in the classrooms is done. Siemens expects to be able to turn on the boiler to provide building heat by September 30th.

David Detmold left the meeting.

Four Winds School Lease: The Board discussed a draft of a new lease between the Town and Four Winds School for the Riverside Municipal Building. Most of the conversation was around the monthly rent, and it was decided that while \$575/month is probably not quite breaking even on utilities, it more than covers the increase in cost for an occupied building over what the Town would otherwise spend on an empty building. Ray will meet with Steve Hussey, the school's Director, to discuss other changes. The Board asked that the section on Assignments / Subleasing be pointed out, in case there are groups that Steve wishes to sublet to in the future.

MassBroadband Project: Ray reported that representatives from G4S and Gannett Fleming toured Town Hall, Slate Memorial Library, and the Riverside Municipal Building on September 8th to determine the best location in each building to bring in broadband cables and to mount a network router. The actual installation of cables and equipment won't happen until sometime in early 2012, and that internet services won't be available until sometime in 2013. The Public Safety Complex will also be visited, at a time when Sergeant Redmond is available, as he best knows that building's computers and wiring.

Solar Overlay Zoning Bylaw: The Planning Board's September 8th public hearing on the proposed new Solar Overlay Zoning Bylaw received some public comment, largely from members of the Historical Commission who expressed concern over the overlap between the Solar District and the Riverside Archaeological District, and the perceived lack of opportunity for the Historical Commission to weigh in on a potential project. The Planning Board will work to address those concerns and will be meeting again on September 29th to look at the next draft of the bylaw. It was decided that it won't work to hold a Special Town Meeting on October 11th, as had been discussed, since a final version of the bylaw might not be ready in time for the 14 days posting of the meeting warrant. It was noted that the Mariamante field is located within the proposed solar district, and the Board encouraged Ray to further investigate the possibility of a solar array on that land.

September 26th Meeting: The Board decided that their meeting on 9/26 would start at 3:00pm to avoid schedule conflicts with other meetings that night.

Public Gathering Permit: The Board reviewed an application from the Friends of Gill for a Public Gathering Permit for the Arts & Crafts Festival to be held on 9/17-18. Ann made a motion, seconded by John, to grant the permit contingent upon receiving the approval of the Board of Health. The vote was unanimous in the affirmative.

Sewer Commitment: Ann made a motion, seconded by John, to issue a sewer commitment to the Tax Collector in the amount of \$14,084.72. The vote was unanimous in the affirmative.

Hurricane Irene: Ray reported that representatives from FEMA have been to Town Hall several times in the past week to explain disaster recovery services available to the town, residents, and businesses. A flyer explaining these services is posted at Town Hall and is on the website. FEMA has also initiated efforts to clean up the island of debris floating against boat barrier above the Turners Falls Dam.

The Town received a letter from the FCRHRA explaining that there is \$23,940.70 in Gill's housing rehab revolving loan fund account, and that the money could be loaded at zero interest to eligible residents to pay for flood repairs. The Board asked Ray to contact the FCRHRA and authorize that use, should they receive any applicants.

FC Regional Emergency Planning Committee: Ray presented a letter from Tracy Rogers, the FRCOG's Regional Preparedness Program Manager, which sought voluntary payment of a new \$100 assessment for membership on the REPC. The Board noted that for the volume of work done by the committee, the fee is very reasonable. Since the \$100 was included in this year's budget, the Board authorized Ray to pay the invoice.

Wheelchair Lift: The elevator inspection certificate on the wheelchair lift for the stage expires in 2015, not 2011 as was indicated on the original certificate. This will save the Town four year's worth of the \$400 state inspection fee.

"Old" Brush Truck as Surplus: Acting on a request from the Fire Department, Ann made a motion, seconded by John, to declare the 1987 Chevrolet V30, aka the "old" brush truck, as surplus. The vote passed with 2 in favor, none opposed. Randy abstained from the vote. Ray will work on an advertisement for either a sealed bid or auction.

2012 CDBG Application: Ray explained that since the town was not awarded CDBG housing rehab funds last year, we will reapply this year. Our application will be made jointly with the Towns of Ashfield, Deerfield, and Erving. As part of the application, we must update the Community Development Strategy. Ray will do the update and circulate the revised document. A public information session will be held on September 26th after the regular Selectboard meeting, and the final CDS will be presented to the Selectboard for adoption on October 11th.

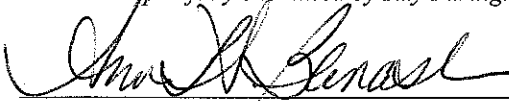
Regionalization Conference: Ann, Randy, and Ray attended the 3rd Annual Regionalization Toolkit Conference on September 1st. It was a useful and informative event, and Gill continues to be very fortunate to be located in Franklin County, the area that leads the state in regionalization efforts.

Open Space & Recreation Plan: Ray noted that the Open Space Committee is conducting an online survey to gather feedback from residents about Gill's open space and recreation needs. The link to the survey is on the website.

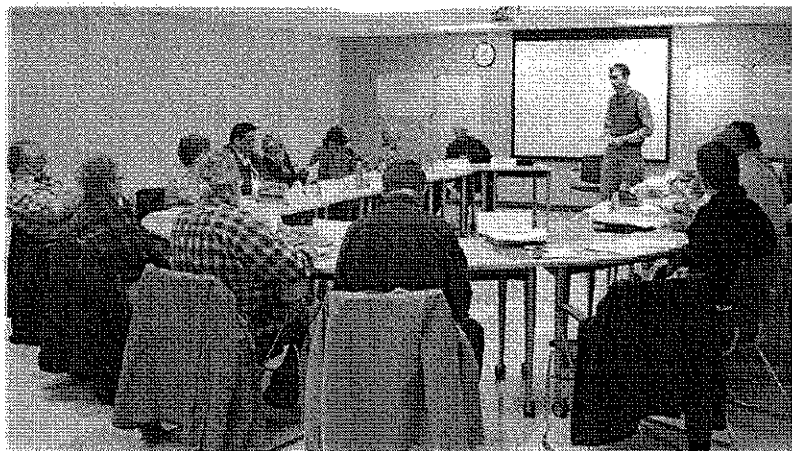
Warrant: The Board reviewed and signed FY 2012 warrant #6. Randy abstained from signing the payroll warrant.

Adjournment: The Selectboard meeting adjourned at 7:10 p.m.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.


Ann H. Banash, Selectboard Clerk

Franklin County Public Health Planning Group



Why are we doing this?

- ▶ No single BOH able to keep up with all the requirements
- ▶ Town liability high
- ▶ \$ inefficiently spent across county
- ▶ Inequities in services
- ▶ Lots of important work for BOHs that they cannot get to

Our goal is to create a model that:

- ▶ Addresses the gaps in what boards of health are currently able to provide
- ▶ Provides increased public health protections for the residents of our towns
- ▶ Maximizes non-municipal funds in support of local health services
- ▶ Gives participating towns meaningful oversight of policies, budget, fee schedule and hiring of staff.
- ▶ Improves the job of local Boards of Health in Franklin County

Our objectives during the planning are:

- ▶ To include as many interested towns as possible in the planning process.
- ▶ To create a menu of services that maximizes the efficient use of credentialed staff.
- ▶ To create a fee schedule that supports an adequate level of government services.

Objectives, Cont'd.

- ▶ To create a governance document that gives every town a fair say in oversight of the program
 - ▶ To choose a legal form of organization that provides the greatest benefit to member towns.
 - ▶ To create a funding model that uses no more municipal funds than the current year's allocations in each town.
-

Who is participating?

- ▶ Ashfield, Bernardston, Buckland, Charlemont, Colrain, Conway, Deerfield, Gill, Greenfield, Hawley, Leyden, Leverett, Monroe, Montague, Northfield, Orange, Shelburne, Sunderland and Whately.
 - ▶ Ten meetings, 20 people at each
 - ▶ Board of Health members, Select Board members, Town Administrators
-

▶ Subcommittees at work on:

▶ Budget Assessment Formula

▶ Fees

▶ Shared Services

▶ Program Development

▶ Governance

• Still to do:

– Budget #s

– Host Agency/Lead Town/Stand-Alone

– Analysis of who want Shared Services

– Program Development – Nursing and Prevention

Service Model:

▶ A comprehensive set of public health services, including housing, food, septic, camp, pool and other inspections, as well as grant writing and public health nursing/prevention.

▶ Credentialed agents

▶ Clinics, screenings, and health promotion efforts

▶ Access to grant funds

▶ Reduce town liability, improve public health protections

Comprehensive District Member Towns

- Receive all services from district for a set fee
- Assessment
- District services designed to meet state requirements for BOHs
- Seat on governing body
- Must meet RFR "member town" requirements
- Multi-year commitment

Shared Services

District Member Towns

- Assessment
- Limited set of services for a set fee
- Seat on governing body
- Must meet RFR "member town" requirements
 - Each town must meet state requirements for BOHs
- Multi-year commitment

MDPH Priorities

- ▶ Cover largest possible land area, number of communities and percent of population
- ▶ Provide most comprehensive shared services, staff, and management possible



Implementation Grants

- ▶ Only 11 planning grantees eligible to apply
 - ▶ Designate lead agency or fiscal agent (RPA or COG)
- ▶ Local support: Original signatures of the municipal executive *and* BOH chair from *each* applicant community must sign
- ▶ Allowable costs: staff, fringe, contractors, operating expenses, overhead @ 12%
- ▶ Legal structure
 - ▶ Prefer MGL 111, Section 27A or 27B
 - ▶ Accept MGL 40, Section 4A



District Performance Goals & Requirements

- ▶ Boundaries, Coverage
 - ▶ 50,000 combined population and/or
 - ▶ 150 sq. miles, and/or
 - ▶ ≥ 5 municipalities, and/or
 - ▶ single county



What does Town commit to if they sign on?

- ▶ Governance structure *that will give towns a say*
- ▶ Workforce qualifications - *only hire qualified people*
- ▶ Board of Health training - *MAHB - all members must go at least once - within a year*
- ▶ BOH responsibilities—food safety, communicable disease, sanitary code
- ▶ Participating in Community health assessment
- ▶ Join MAVEN
- ▶ District-wide Tobacco and/or obesity campaign using policy change

What Next?

- ▶ 2 more planning meetings (all welcome!)
- ▶ Towns informed of final proposal and invited to join
- ▶ Group of interested towns works with Host, who will write the grant
- ▶ Grant due 11/18/11
- ▶ Funding notices 1/1/2012!



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COMMERCIAL LEASE

PARTIES

The Town of Gill, with an address of 325 Main Road, Gill, MA 01354-9758, known as LESSOR, its heirs, successors and assigns, does hereby lease to Four Winds School with an address of 426 Old Wendell Road, Northfield, MA 01360, known as LESSEE, its heirs, successors and assigns, the following described premises:

PREMISES

Two classrooms consisting of approximately 1290 square feet of space located at 54 French King Highway, in the Town of Gill, MA a/k/a the Riverside Municipal Building. Common bathrooms are provided in the hallway. This space will consist of classroom space located on the ground floor. There remains the option for inclusion of approximately 645 square feet on the basement level for future consideration at an additional cost of 50% of the monthly rent.

TERM

The term of the lease shall be for ten (10) months, commencing on September 1, 2011, and continue until June 30, 2012. The LESSEE will have an option to renew said lease, providing LESSEE shall give written notice a minimum of 90 days prior to the expiration of the lease. Renewal is contingent upon mutual consent of the LESSOR and LESSEE with the same terms and conditions excepting rent.

RENT

The LESSEE shall pay to the LESSOR rent at the rate of \$575 per month as long as school enrollment does not exceed the full-time equivalent of X students. For a full-time equivalent enrollment greater than X and up to eleven, the rent shall be at the rate of \$850 per month. In the event enrollment increases beyond the eleven students, rent will increase 10% at the time enrollment reaches twelve students, and an additional 10% for each three students beyond twelve (i.e. 15, 18 and 21) to a maximum of twenty-two students; said rent not to exceed \$1,250 during this term. Enrollment is to be capped at no more than 22 students.

All rent payments are to be received within (15) days of the date due, or a ten (10) percent late charge will be due along with the payment. The first full payment will be due on September 1, 2011.

LAST MONTH'S RENT

Last month's rent in the amount of \$850 (under a previous lease) has been paid by the LESSEE to the LESSOR.

UTILITIES, REPAIRS, & UPKEEP

The LESSOR shall provide and the LESSOR shall pay for all LESSEE'S share of the utilities, with the exception of heating fuel. LESSEE shall pay to the LESSOR any heating fuel costs in excess of those incurred July 1, 2007 – June 30, 2008, which totaled \$6,426.33. The LESSOR shall invoice the lessee for these additional heating costs on a monthly basis once costs exceed \$6,426.33. LESSOR shall provide copies of heating fuel delivery slips with invoices.

LESSOR will be responsible for all capital repairs. LESSEE will be responsible for everyday maintenance to the interior of their space, including installing clear plastic window covers on the interior of all windows in the building during heating season. LESSOR will be responsible for all exterior maintenance including snow removal and lawn mowing. Trash removal will be at the LESSEE's expense. Cleaning of the bathrooms shall be the responsibility of the LESSEE.

USE OF LEASED PREMISES

The LESSEE shall use the leased premises only for the operation of a ~~middle school~~ ^{in educational facility} and related activities.

COMPLIANCE WITH LAWS

The LESSEE acknowledges that no trade or occupation shall be conducted in the leased premises or use made thereof which will be unlawful, improper, noisy or offensive, or contrary to any state or federal law or municipal by-law or ordinance in force in the town in which the premises are situated.

FIRE INSURANCE

The LESSEE shall not permit any use of the leased premises which will make voidable any insurance on the property of which the leased premises are a part, or on the contents of said property, or which shall be contrary to any law or regulation from time to time established by the New England Fire Insurance Rating Association, or any similar body succeeding to its power. The LESSEE shall, on demand, reimburse the LESSOR and all other tenant, all extra insurance premiums caused by the LESSEE's use of the premises.

MAINTENANCE OF THE PREMISES

The LESSEE agrees to maintain the leased premises in the same condition as they are at the commencement of this lease or as they may be put in during the term of this lease, reasonable wear and tear, damage by fire and other casualty only excepted; and, whenever necessary, to replace plate glass and other glass therein, acknowledging that the leased premises are now in good order and the glass whole. The LESSEE shall not permit the leased premises to be overloaded, damaged, stripped, or defaced nor suffer any waste. LESSEE shall obtain written consent of the LESSOR before erecting any sign on the exterior of the premises. Said consent shall not be unreasonably withheld.

ALTERATIONS/ADDITIONS

The LESSEE shall not make structural alterations or additions to the leased premises, but may make non-structural alterations provided the LESSOR consents thereto in writing (which consent shall not be unreasonably withheld), and shall be at LESSEE's expense and shall be in quality at least equal to the present construction. LESSEE shall not permit any mechanic's liens or similar liens to remain upon the leased premises for labor and material furnished or claimed to have been furnished to the LESSEE in connection with any work performed or claimed to have been performed for the LESSEE, and shall cause any such lien to be released of record forthwith without cost to the LESSOR. Any alterations or improvements made by the LESSEE shall become the property of the LESSOR at the termination of occupancy as provided herein.

ASSIGNMENT/SUBLEASING

The LESSEE shall not assign or sublet the whole or any part of the leased premises without the LESSOR's prior written consent, which consent shall not be unreasonably withheld or delayed. Notwithstanding such consent, LESSEE shall remain liable to LESSOR for the payment of all rent and for the full performance of the covenants and conditions of this lease.

SUBORDINATION

This lease shall be subject and subordinate to any and all mortgages, deeds of trust and other instruments in the nature of a mortgage, now or at any time hereafter, a lien or liens on the property which the leased premises are a part, and the LESSEE shall, when requested, promptly execute and deliver such written instruments as shall be necessary to show the subordination of this lease to said mortgages, deeds of trust, or other such instruments in the nature of a mortgage.

LESSOR'S ACCESS

The LESSOR or their agents may, at reasonable times, enter to view the leased premises and may remove placards and signs not approved and affixed as herein provided, and to make repairs and alterations as LESSOR should elect to do, and may show the leased premises to others and at any time within three (3) months before the expiration of the term, may affix to any suitable part of the leased premises, a notice for selling or letting the leased premises or property, without hindrance or molestation. Upon reasonable notice LESSOR may use space during times LESSEE is not occupying space.

INDEMNIFICATION AND LIABILITY

To the fullest extent permitted by law, the LESSEE shall defend, indemnify, and save harmless the LESSOR, and its respective duly elected or appointed officials, agents and employees from and against all demands, claims, damages, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorney fees) collectively referred to as "demands" arising out of or resulting from acts, errors, or omissions of the LESSEE, or any person directly or indirectly employed by the LESSEE, or by an action or omission of any other person for whom the LESSEE may be liable. Such obligation shall not negate, abridge or reduce in any way any additional indemnification right of the LESSOR, that otherwise may exist under statutes or in law or equity.

The LESSEE assumes full responsibility for relations with students and employees and LESSEE shall defend, indemnify, and save harmless LESSOR from all demands made against the LESSOR by any student and/or employee of the LESSEE or any other person, as the result of any LESSEE'S act, error, or omission that arises out of, results from, or is connected with the performance of this Agreement or any subsequent contract and is not otherwise subject to indemnifications under the subparagraph above.

The indemnifications obligations of the LESSEE shall not be limited in any way by any limitations on the amount or type of damages, compensations, or benefits payable by or for the LESSEE under any federal or state law.

The LESSEE shall save the LESSOR harmless from all loss and damage occasioned by the use or escape of water or by the bursting of pipes, as well as from a claim or damage resulting from negligence in not removing snow and ice from the sidewalks bordering upon the premises so leased, or by any nuisance made or suffered on the leased premises.

LESSEE'S LIABILITY INSURANCE

The LESSEE shall maintain a comprehensive public liability insurance policy in the amount of \$3,000,000 general aggregate on the leased premises, and personal injury insurance limits of \$1,000,000, in responsibility companies qualified to do business in Massachusetts and in good standing therein, and insuring the LESSOR as well as the LESSEE against injury to persons or damage to property. The LESSEE shall deposit with the LESSOR certificates for such insurance at the commencement of this lease term and thereafter, within thirty (30) days prior to the expiration of any such policies. All such insurance certificates shall provide that such policies shall not be canceled without at least ten (10) days prior written notice to each assured named therein.

FIRE, CASUALTY, EMINENT DOMAIN

Should a substantial portion of the leased premises, or any of the property of which they are a part, be substantially damaged by fire or other casualty, or be taken by eminent domain, the LESSOR may elect to terminate this lease. When such fire, casualty, or taking renders the leased premises substantially unsuitable for the intended use, a just and proportionate abatement of rent shall be made. In the event a dispute arises over the determination of suitability of the premises, then an impartial mutually agreeable third party will be appointed to make the final decision. The LESSEE may elect to terminate this lease if:

The LESSOR fails to give written notice within thirty (30) days of intention to restore the leased premises, or

The LESSOR fails to restore the leased premises to a condition substantially suitable for the intended use within ninety (90) days of said fire, casualty or taking.

The LESSOR reserves and the LESSEE grants to the LESSOR, all rights which the LESSEE may have for damages or injury to the leased premises for any taking by eminent domain, except for damage to the LESSEE's fixtures, property or equipment.

DEFAULT AND BANKRUPTCY

In the event that:

The LESSEE shall default in the payment of any installment of rent or other sum herein specified, and such default shall continue for ten (10) days after written notice thereof; or

The LESSEE shall default in the observance or performance of any other of the LESSEE's covenants, agreements or obligations hereunder, and such default shall not be corrected within thirty (30) days after written notice thereof, or

The LESSEE shall be declared bankrupt or insolvent according to law, or, if any assignment shall be made if LESSOR shall have the right thereafter, while such default continues, to re-enter and take complete possession of the leased premises, to declare the term of this lease ended and to remove the LESSEE's effects without prejudice to any remedies which might be otherwise used for arrears or rent or other default.

The LESSEE shall indemnify the LESSOR against all loss of rent and other payments, which the LESSOR may incur by reason of such termination during the term of the lease. If the LESSEE shall default in the observance or performance of any conditions or covenants of this lease, the LESSOR, after reasonable notice to the LESSEE and without being under any obligation to do so and without waiving such default, may remedy such default and at the expense of the LESSEE. If the LESSOR makes expenditures or incurs any obligations for the payment of monies in connection therewith, including but not limited to reasonable attorney's fees in instituting, prosecuting or defending any action or proceeding, such sums paid or obligations incurred, with interest at the rate of eight (8) percent per annum and costs, shall be paid to the LESSOR by the LESSEE as additional rent.

NOTICE

Any notice from the LESSOR to the LESSEE relating to the leased premises or to the occupancy thereof, shall be deemed duly served, if left at the leased premises addressed to the LESSEE, or, if mailed to the leased premises, registered or certified mail, return receipt requested, postage prepaid, addressed to the LESSEE. Any notice from the LESSEE to the LESSOR relating to the leased premises or to the occupancy thereof, shall be deemed duly served if mailed to the LESSOR at such address as the LESSOR may, from time to time, advise in writing. All rent and notices shall be paid and sent to the LESSOR as follows:

Town of Gill, Town Hall, 325 Main Road, MA 01354-9758

SURRENDER

The LESSEE shall, at the expiration or other termination of this lease, remove all LESSEE'S goods and effects from the leased premises (including but not limited to, all signs and lettering affixed or painted by the LESSEE, either inside or outside the leased premises). LESSEE shall deliver to the LESSOR the leased premises all keys, locks thereto, and other fixtures connected therewith and all alterations and additions made to or upon the leased premises, in the same condition as they were at the commencement of the term of this lease, or as they were put in during the term thereof, reasonable wear and tear and damage by fire or other casualty only excepted. In the event of the LESSEE'S failure to remove any of LESSEE'S property from the premises, LESSOR is hereby authorized, without liability to LESSEE for any loss or damage thereto, at the sole risk of the LESSEE, to remove and store any of the property at LESSEE'S expense, or to retain same under LESSOR'S control or to sell at public or private sale, without notice, any and all of the property not so removed, and to apply the net proceeds of such sale to the payment of any sum due hereunder, or to destroy such property.

OTHER PROVISIONS

It is also understood and agreed that:

LESSEE is allowed to use the ball fields to the rear of the building as long as the Town of Gill or related groups are not using them.

LESSEE will be able to use the tables and chairs presently in the space during the term of the lease and will make them available to the Town of Gill upon request.

LESSEE will be allowed to use the parking lot to the east of the building.

LESSEE will agree to take the space "as is".

LESSEE agrees that if this lease is rendered null and void by any challenge to the lease by third parties, the lease shall terminate immediately and LESSEE shall not be entitled to any damages.

So long as the use does not interfere with the school operations, the Town of Gill and the Riverside Water District shall have the right to use the premises for municipal purposes.

This lease is subject to any appropriations to be made at any Town Meeting by the Town of Gill.

IN WITNESS WHEREOF, THE LESSOR and the LESSEE have hereunto set their hands and seals this ____ day of September, 2011.

LESSOR

LESSEE

Randy P. Crochier, Gill Selectboard Chair

Stephen Hussey, Headmaster
Four Winds School

Ann H. Banash, Gill Selectboard Clerk

John R. Ward, Gill Selectboard Member

APPLICATION FOR PUBLIC GATHERING PERMIT

RECEIVED SEP 01 2011

1) Name of Applicant/s Veronica A. LaChanceAddress 5B Mountain Road Gill, Ma 01354 Phone 863-92402) Name of Sponsoring Organization Friends of GillAddress Center Road Phone # 863-92403) Purpose of Gathering Annual Arts & Crafts Festival to raise funds for the
Friends of Gill.4) Date/s of Gathering September 17th & 18th 20115) Location of Gathering Riverside Green School6) Gathering Start Time 10am Ends 4pm7) Is entertainment provided? Yes (☒) No () If yes, describe in detail the entertainmentAnd equipment to be used: Music, Acoustic and microphones and amplifiers8) Number of people expected: 200 to 1000 Are tickets being sold? Yes () No (☒)

If Yes, where are they being sold? _____

How many have been printed? _____

9) Describe sanitary facilities to be used Three Porta Potties10) Is food to be provided or sold? Yes (☒) No () If Yes, described the food and kitchen facilitiesto be used to provide safe and sanitary storage and preparation of all foods: Gill Firemen Association
will provide all equipment with Safe Serve Certification.11) Describe all buildings, tents or other structures to be used, including whether the buildings,
etc. are fire resistant, number of exits and seating capacity: Fire retardent tents, Vendor booths,
Historical Commission in the Riverside School Building.12) Describe proposed parking site Vendor parking on provate lot south of Walnut Street
Customer parking on the Riverside School Building Property.How many vehicles can be parked safely? 30+ What precautions will be taken to ensure vehiclespark only in designated locations? Friends of Gill will have parking attendants.Will there be any off road parking? Yes (☒) No ()What are the main points of access to and from the site: Meadow Street

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OFFICE OF THE BOARD OF SEWER COMMISSIONERS Sewer Use Charges and Inspection Fees

To: Town Accountant

You are hereby notified that COMMITMENT(S) as shown below has (have) this day been made by the Board of Sewer Commissioners to Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges. Bill date is September 12, 2011.

To: Veronica LaChance, Tax Collector (Town Collector) and Collector of Sewer Charges for the Town of Gill in the County of Franklin:

You are hereby required to collect from the several persons named in the list dated August 31, 2011, herewith committed to you the amount of the sewer usage charges assessed therein to each such person, with penalties, the sum total of such list being Fourteen Thousand Eighty Four and 72/100 Dollars (\$14,084.72).

Given under our hands the Twelfth day of September, 2011.



Randy Crochier



Ann H. Banash



John R. Ward

Board of Sewer Commissioners of the Town of Gill



**FRANKLIN COUNTY REGIONAL HOUSING &
REDEVELOPMENT AUTHORITY**

42 Canal Road • Turners Falls, MA 01376
Telephone: (413) 863-9781 • Facsimile: (413) 863-9289
rshearn@fcrhra.org

August 31, 2011

Board of Selectmen
Town of Gill
325 Main Road
Gill, MA 01354

Dear Select Board members,

I am writing to express our sadness upon learning of the damage to infrastructure, businesses and homes in Franklin County as a result of Hurricane Irene, and to offer our help with recovery.

The Board of Selectmen has chosen to have proceeds from repayment of previous Community Development Block Grant-funded housing rehabilitation loans deposited in a revolving loan fund at the Franklin County Regional Housing and Redevelopment Authority (HRA). This funding is available to assist other income-eligible homeowners in Gill with health and safety improvements to their homes. HRA holds the funds, manages the application process, helps homeowners obtain bids, closes loans, conducts inspections of work and makes payments on behalf of the Town in return for a fee, which is paid out of the revolving loan fund account.

There is currently \$23,940.70 in your town's housing rehab revolving loan fund account. This funding may be loaned at zero interest to low and moderate income residents to pay for flood damage repairs that are not covered by insurance or disaster assistance. Of course, the funding may also be used to assist income-eligible homeowners with repairs that are not related to the storm. If you would like more information on this program, or would like us to publicize the availability of this funding to residents of Gill, please contact Donna Cote, Director of Community Development, dcote@fcrhra.org or 413-863-9781 ext. 144.

Our agency also operates a Housing Consumer Education Center, which is a one-stop source of information and referrals for any resident of Franklin County with a housing-related question or problem. Please feel free to refer your residents to HCEC Coordinator Charity Day, cday@fcrhra.org, 413-863-9781 ext. 150.

Please let me know if there is any other way we can assist you as you work to recover from storm damage.

Sincerely,

Robin Sherman
Executive Director

Rental Assistance • Housing Development • Housing Management • Community Development
Municipal Assistance • Rehab Financing • Homeownership • Public Infrastructure

Equal Housing Opportunity

FRANKLIN COUNTY
REGIONAL EMERGENCY PLANNING COMMITTEE
WORKING TOGETHER FOR PUBLIC SAFETY



August 15, 2011

Emergency Response Coordinator
Gill Town Hall
325 Main Road
Gill, MA 01376

Dear Emergency Response Coordinator:

Last January, you all received a request to budget \$100 to support the work of the REPC. Soon after, we sent a letter explaining that we had gotten a little ahead of ourselves and needed to follow proper channels before assessing you that fee.

Last month, the Franklin Regional Council of Governments (FRCOG) Finance Committee approved the REPC charging towns and Tier II facilities to support the work of the REPC. We understand that not all towns set aside the \$100 we requested because the process had been so confusing and took many months to conclude. Therefore, FRCOG will not send out official invoices for the \$100 fee this fiscal year.

Since all of you know what the REPC does for your community, and since many of you attended and voted during the January REPC meeting to levy this assessment, we ask you pay the enclosed invoice if you are able to do so. There will be no penalty if you do not. Beginning in Fiscal Year 2013 (July 1, 2012), we will include the \$100 assessment as part of your regular quarterly invoice from FRCOG.

Please don't hesitate to contact me at (413) 774-3167 x118 or regionalprep@frcog.org if you have any questions.

Sincerely,

Tracy Rogers, Regional Preparedness Program Manager
Franklin Regional Council of Governments

FRANKLIN REGIONAL
COUNCIL OF GOVERNMENTS

425 Main Street, Greenfield, Massachusetts 01301

Telephone 413-774-3167 Fax 413-774-3169 www.frcog.org

