

TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

SELECTBOARD MEETING MINUTES

May 20, 2014

Call to Order: The Selectboard meeting was called to order at 4:35 PM.

Members Present: John Ward, Randy Crochier, and Greg Snedeker

Members Absent: none

Others Present: Ray Purington, Admin. Assistant; Janet Masucci, David Detmold

Welcoming New Member: John and Randy welcomed Greg Snedeker as the newest member of the Selectboard. Greg was elected in the Town Election held on May 19th.

Reorganization: Following the May 19th Town Election, the Selectboard reorganized. Greg made a motion, seconded by John, to elect Randy Crochier as Chair of the Selectboard. The vote was unanimous in the affirmative. John made a motion, seconded by Randy, to elect Greg Snedeker as Clerk to the Selectboard. The vote was unanimous in the affirmative. John made a motion, seconded by Greg, to appoint Randy as the Selectboard representative to the Personnel Committee. The vote was unanimous in the affirmative. John made a motion, seconded by Greg, to appoint Randy as Gill's representative to the Franklin Regional Council of Governments. The vote was unanimous in the affirmative.

Traffic Safety: Residents Jim Tomasi (323 Main Road) and Tamara Grimard (11 River Road) joined the meeting to discuss concerns about speeding on River Road and Main Road near Gill Center. Mr. Tomasi explained that Thursday and Friday afternoons from 2 – 5 PM seem to be the busiest, with the fastest traffic. He suggested that the Police Department should run radar for an extended length of time during those busy periods.

Mr. Tomasi and Ms. Grimard both raised concerns about high rates of speed for vehicles travelling on River Road, a road that does not have a posted speed limit. There was speculation about the enforceable speed limit for an unposted road – perhaps 30 or 35 mph? A petition signed by 10 residents of the River Road area was presented to the Selectboard. The petition calls for speed limit signs to be installed on River Road.

Ms. Grimard stated that she recently counted 48 vehicles passing by her house between 9 – 10 AM. This morning between 7 – 8 AM she counted 28 vehicles. She noted that River Road has two bad corners, which compound the dangers from speeding cars.

Mr. Tomasi also stated that parking spaces near the Library and Town Hall should be repainted. During the recent Town Meeting, he observed a number of vehicles that were parked too close to the intersection of River and Main Roads, creating a line-of-sight hazard.

The Selectboard asked to have these concerns passed on to the Police Chief and Highway Superintendent, along with a request that those two officials identify and/or implement ways to calm traffic speeds along River Road and around Gill Center. The idea of placing orange cones along the centerline of Main Road was discussed, as was a "Your Speed Is" radar sign/trailer.

The Selectboard thanked Mr. Tomasi and Ms. Grimard for attending the meeting and sharing their concerns. Mr. Tomasi and Ms. Grimard left the meeting at 5:47 PM.

Minutes: John made a motion, seconded by Randy, to approve the minutes from 5/5. The vote was unanimous in the affirmative.

Green Community Grant: Ray is writing the project proposal to DOER for using grant money to install a small electric hot water heater at Town Hall. Claire Chang is writing proposals for the insulation projects at Town Hall

and the Riverside Building. The Energy Commission is still discussing various options for heating systems at those two buildings.

Sewer I&I Study: Ray reported that the chart recorder at the sewer pump station has been fluctuating a lot recently. A service call has been scheduled.

Safety Complex Roof: As part of the Town Election, the debt exclusion question for the roof replacement project was approved with 92 votes in favor and 31 against. Greg suggested that it would be helpful to have an article in the Gill Newsletter that explains the difference between an override and a debt exclusion.

MedCare Ambulance Services Agreement: Baystate Health Ambulance (BHA), the Town's current ambulance service provider, is in the process of being sold to a new company, MedCare Emergency Health. MedCare has asked the Town to sign an ambulance services agreement. BHA presented a similar agreement four years ago, but the Town never signed it due to irreconcilable concerns with the sections on liability and indemnification. MedCare's proposed agreement is largely identical to the one from BHA, and has been referred to Town Counsel for review.

Memorial Day & Graduation Ceremonies: Randy will represent the Selectboard at the Memorial Day ceremonies on May 25th. Greg expects to be able to attend the graduation ceremony for the Turners Falls High School.

Franklin County Boat Club – Water Meter for Boat Docks: The topic will be rescheduled to the June 2nd meeting due to illness of the Boat Club member who was to make the presentation.

Support Letter for H3872: The FRCOG has requested a letter in support of a bill (H3872) currently before the Massachusetts Senate that will transfer FRCOG retirees out of the Franklin Regional Retirement System and into the State's system. The Selectboard approved a similar letter in September 2013 when the matter was before the House of Representatives. John made a motion, seconded by Greg, to approve the letter in support of H3872 and authorize Randy to sign on the Selectboard's behalf. The vote was unanimous in the affirmative.

Support of Mass in Motion Grant Application: A letter from the FRCOG outlining their application for a Mass in Motion Municipal Wellness and Leadership grant was reviewed. John made a motion, seconded by Greg, to authorize Randy to sign the municipal participation form on behalf of the Town. The vote was unanimous in the affirmative.

FRCOG Traffic Count Request: The Selectboard discussed an offer from the FRCOG to conduct free traffic counts for the Town. In light of the earlier discussion about traffic speeds on River Road and Main Road, it was decided to request counts be performed on River Road between the first corner and Main Road, and on Main Road on the hill to the south of Town Hall. The Selectboard also asked for an update on the FRCOG's ability to conduct a pavement management study, which evaluates the condition of the Town's paved roads. It has been more than 10 years since the last study.

Chapter 90 Reimbursements and Requests: John made a motion, seconded by Greg, to approve and sign three Chapter 90 reimbursement requests totaling \$24,236.37. The vote was unanimous in the affirmative.

There was considerable discussion about a \$67,000 request for resurfacing and shim leveling on Atherton, Munn's Ferry, and Dole Roads, and for a \$22,600 Winter Rapid Road Recovery Project to reclaim, grade, and level 2,000 feet of frost heaves on Dole Road. Ultimately the Selectboard felt it wanted more information about those projects before authorization them as Chapter 90 expenses. Mick LaClaire, the Highway Superintendent, will be invited to the June 2nd meeting.

EMPG Grant Application: The Town has been awarded a total of \$4,435 from MEMA for the FFY 2013 and FFY 2014 Emergency Management Preparedness Grant. Although the award was announced only last week, the application deadline is May 31st. The Emergency Management Director's (EMD) current plan is to apply to use the funds to purchase and install a key-card door lock system for the primary door to the Fire Department. During discussion, the need for such a system was questioned, as was its up-front and future costs.

Later in the meeting, while the Selectboard was reviewing the warrant, Ray was able to speak by telephone with Gene Beaubien, the EMD. After that conversation Ray reported that it is important to meet the 5/31 deadline, but that it is permissible to apply for one project and resubmit a revised plan later on. Noting that he was not in favor of the door lock system, but mindful of the 5/31 deadline, John made a motion, seconded by Greg, to authorize the application for the \$4,435 EMPG grant contingent upon finding a suitable use at a later date. The vote was unanimous in the affirmative.

DEP SMRP Grant Application: Ray reported that the Town has again been awarded a \$500 grant from the DEP's Sustainable Materials Recovery Program. The funds will be used to purchase recycling bins and kitchen compost pails for Gill residents, and a backyard composter to be used as a giveaway at a future composting workshop. John made a motion, seconded by Greg, to approve the application and to authorize Ray to sign any related paperwork. The vote was unanimous in the affirmative.

Gill Elementary Locks, Teaching Offices: A May 5th email from GMRSD Superintendent Michael Sullivan was reviewed. In it he explained an \$8,000 request to the Town for 18 locksets at Gill Elementary, and also identified a need for different space to provide special education services at that school. The locksets have been discussed off and on over the last couple of years, but the request was not presented early enough this year to be built into the budget and warrant articles considered at the Annual Town Meeting. The "teaching offices" are a new need raised by an audit conducted by the Department of Elementary and Secondary Education (DESE).

During the Selectboard's discussion, there were many questions. For the locksets, how were the costs broken out, and who would do the installation? Is the price dependent on doing all the District's schools at once? It was also noted that it's not at all clear that the Townspeople have decided that the added locks are something they support.

For the new teaching spaces, is DESE suggesting or demanding the creation of new offices? What is the timeline? How will the proposed offices be heated and ventilated? The creation of additional education areas feels like part of a broader project that could involve the School Building Assistance Bureau and include replacing the asbestos vinyl tile floors and installing a new roof.

It was decided to hold a special meeting, the sooner the better, at the Elementary School to discuss these issues, and to invite the Superintendent, Principal, and Facilities Manager.

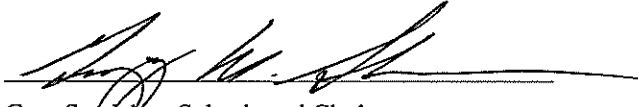
GMRSD Strategic Plan: The Selectboard received an offer from the Superintendent to meet with them and others from Gill to present the District's draft of its Strategic Plan after it is made public in mid-June. The Selectboard decided to wait until the plan is released, and determine at that time if a meeting is needed.

David Detmold and Janet Masucci left the meeting at 7:15 PM.



Warrant: The Board reviewed and signed FY 2014 warrant #24.

The meeting adjourned at 7:45 PM.

Minutes respectfully submitted by Ray Purington, Administrative Assistant.


Greg Snedeker, Selectboard Clerk

Yes, Speed limit Signs on River Rd...Please sign this petition. Slower traffic, safer streets for our children.

- 1) Paul Duneault
- 2) Chester Kuzantkachi
- 3) Jessica Fisher
- 4) Tipper Brown
- 5) Amy Zager
- 6) Linda E. McCulloch
- 7) Peggy M. Zager
- 8) 
- 9) 
- 10) Robert Veronelle

* Help keep our community safe for our youngest residents* Thank you! Tamara Grimard

Ray Purington/Gill Selectboard

From: Leah Gibson [Info@frcog.org]
Sent: Friday, May 09, 2014 1:14 PM
Subject: FW: H3872 Support Letter
Attachments: FY15 Council Budget stat only.pdf; H3872 testimony town letter S. W&M.docx

Hello,

I would appreciate it if you would again send a letter supporting the legislation to transfer FRCOG employees from the Franklin Regional Retirement System to the Massachusetts State Retirement System. The legislation has passed favorably by the House and is now with Senator Brewer, Chair of the Senate Ways and Means Committee. The bill number has changed to H3872.

I have attached a draft letter of support that you can use as a template if you would like. It is basically the same letter you sent to Joint Committee on Public Service but updated to reflect FY15 figures. You will see sentences that should be personalized by your town highlighted in red. I have also attached a spreadsheet of the FY15 FRRS assessment costs for your reference.

If the legislation passes prior to June 30, the portion of the FRCOG Statutory Assessment related to the FRRS Unfunded Liability will hopefully be completely eliminated. (There is some indication that the MSRS is trying to re-impose some of this cost but we will deal with that if it becomes a reality.)

I will contact you again if/when we need a last letter to the Governor.

Please contact me with questions and thank you for your help.

Linda

*Linda Dunlavy, Executive Director
Franklin Regional Council of Governments
John W. Olver Transit Center
12 Olive Street, Suite 2
Greenfield, MA 01301-3351*

Phone: 413-774-3167 ext. 103

Fax: 413-774-3169

Web: www.frcog.org



TOWN OF GILL

M A S S A C H U S E T T S



www.gillmass.org

May 20, 2014

Senator Stephen Brewer, Chair
Senate Ways and Means Committee
State House, Room 212
Boston, MA 02133

Re. H3872. An Act relative to transfer the employees of the Franklin Regional Council of Governments to the state employee's retirement system

Dear Senator Brewer and Committee Members:

On behalf of the Town of Gill, I write in support of H3872. We are hopeful that you will support this bill and move it through your Committee as expeditiously as possible. If this bill passes before June 30th, all towns of Franklin County will save money.

H3872 will rectify an inequity borne by our residents by transferring the employees of the Franklin Regional Council of Governments (FRCOG) from the Franklin Regional Retirement System (FRRS) to the Massachusetts State Retirement System (MSRS).

The FRCOG serves the 26 member towns of Franklin County, is the former county government and is the designated Regional Planning Agency for Franklin County. The FRCOG provides municipal and regional support services to the communities of Franklin County and western MA. Through the FRCOG, Gill receives the services of our town accountant, health agent, public health nurse, zoning officer, and building, plumbing, gas and electrical inspectors. FRCOG's Planners have assisted our town with creating a Solar Overlay Zoning District, achieving Green Community designation, implementing a Brownfields grant, writing emergency preparedness plans, and updating our Open Space and Recreation Plan.

Franklin County is the most rural county in Massachusetts with a population of 72,000 across 725 square miles, and among the poorest with the lowest average wage per job of all 14 counties (\$36,091 compared to the state average of \$56,882) and a median household income of \$52,246 compared to state average of \$65,981.

The FRCOG has been the Regional Planning Agency (RPA) for Franklin County since its designation in 1974 and has always been a member of the FRRS. Regional retirement systems annually assess each of their member units. The assessment covers the estimated cost of funds that will be needed to finance the retirement of current and prior employees, less employee contributions and investments. In FY 2014, the FRRS assessment to the FRCOG totaled \$381,165. The FY15 assessment is slated to be \$388,063. The portion of the assessment that is attributed to the unfunded liability of past employees is directly assessed to the towns of Franklin County based on a formula of each town's Equalized Value and population, per the Charter agreement that created the FRCOG.

Telephone 413-863-9347

325 Main Road, Gill MA 01354

Fax 413-863-7775

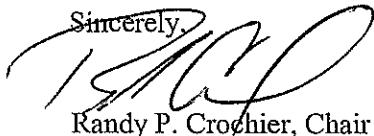
This institution is an equal opportunity provider and employer.

To lessen the impact of these assessments, the FRCOG has allocated close to \$100,000 of its undesignated free cash to offset the municipal costs of the FRRS assessment in the last three fiscal years and is scheduled to use another \$25,371 in FY15. Even with that subsidy, our Town will still be paying \$5,046. The cost is included in our municipal budget and thus, is paid by our residents through our local property tax. Please note that the Town is also a direct member of the FRRS and will be paying another \$81,538 for our FY15 FRRS assessment for municipal employees, which is also funded through our municipal budget.

To the best of our knowledge, ten of 13 Massachusetts RPAs are, and most always have been, members of the MSRS. No member unit of the MSRS pays an annual employer contribution. Instead, these costs are absorbed as part of the state budget, which is funded through income taxes and fees. Thus, Franklin County residents, among the poorest in MA, are not only paying FRCOG retirement costs directly through their local property tax, but are also contributing to the retirement costs of all other RPA employees and units of the MSRS through their income tax.

The municipalities and residents of Franklin County are being treated unfairly and are paying a cost that most taxpaying citizens of Massachusetts are not. H3872 would resolve this inequity. We ask for your support.

Sincerely,



Randy P. Crochier, Chair
Gill Selectboard

Cc: Senator Stanley Rosenberg
Representative Denise Andrews
Linda Dunlavy, FRCOG



Franklin Regional Council of Governments

May 9, 2014

Gill Board of Selectmen
325 Main Road
Gill, MA 01354

Dear Select Board:

The FRCOG is seeking the official support of all towns in Franklin County in our application for a Mass in Motion Municipal Wellness and Leadership grant. This funding would enable us to continue our work promoting opportunities for active living and healthy eating by creating conditions that support and reinforce healthy behaviors.

As you may know, the state awards these funds as part of a national Centers for Disease Control program to address the “winnable battle” health issues that are killing so many Americans, including obesity, diabetes, and COPD. Our intention for the use of the \$50,000 annual grant is to bring together municipal and community partners to work toward common goals, to measure our success, and to leverage our success to maximize support for policies and projects that support active living and healthy eating. Data from a 2013 Community Health Needs Assessment prepared for Baystate Franklin Medical Center indicate that diet and exercise are among the most problematic issues for the overall Franklin County population. 53.4% of the overall population is considered overweight or obese and 32.6% of school children. Evidence has shown that implementing policies and practices that make the healthy choice the easier choice will help to improve health behaviors and lead to a decrease in chronic health problems including heart disease, hypertension and diabetes.

Under the current funding we have been able to:

- Integrate active living and healthy eating into the scope of the Communities That Care Coalition, a regional coalition that focuses on promoting the well-being of our young people and preventing risky behaviors.
- Work with the Franklin County Food Council to promote increased access to local healthy foods., including helping schools access frozen local vegetables from the Franklin County Food Processing Center.
- Conduct a comprehensive assessment of the policies and conditions in our region that affect active living and healthy eating, using the CDC Community Health Assessment and Group Evaluation (CHANGE) tool. For a brief summary of the results of this assessment see <http://frcog.org/wp-content/uploads/2014/05/Summary-of-CHANGE-data-collection-2013.pdf>
- Promote access to farmers markets including the Turners Falls Farmers Market, by encouraging siting of markets in easy-to-reach locations, encouraging acceptance of SNAP and WIC at markets, creating incentives for use of SNAP and WIC at markets.
- Collect and publish success stories from projects around the region that promote physical activity within our communities. Includes case studies from Bernardston, Buckland, Leverett, Montague and Orange. (can be viewed at <http://frcog.org/wp-content/uploads/2014/05/CaseStudiesFranklinCountyMassInMotion.pdf>)
- Compile an inventory of efforts by all local school districts to increase physical activity and improve nutrition.
- Work with all school districts in region to promote cost-effective ways to increase physical activity in the classroom.

- Work with all school districts in region to promote best practices in managing foods offered as snacks and sold outside of the school lunch.
- Promote the sale of nutritious options by convenience stores and local markets.
- Conduct bikeability audit at intersections targeted for MassDOT intersection improvements. Results were incorporated into the Franklin County Complete Streets project whose recommendations have been included in the project plans for the targeted intersections, including Deerfield/Cheapside Streets in Greenfield, Main St/River St/Shelburne Rd. in Greenfield and Main Rd./Jacksonville Rd./Greenfield Rd. in Colrain.

The new funding would enable us to convene municipal and community-based partners to promote and implement evidence-based approaches to increasing access to healthy foods and increasing opportunities for physical activity in our communities. Some examples of these approaches include but are not limited to:

- Increasing access to farmers markets
- Increasing the proportion of healthy foods offered in food pantries and community meals
- Promoting healthy design standards and developing a healthy community design checklist for proposed developments.
- Promoting local Complete Streets policies
- Providing guidance to towns on implementing projects from their local plans to increase physical activity

We would greatly appreciate your Board's support of this application. Your signature on the attached Municipal Participation form does not commit your town to anything, it just serves to represent your support of the FRCOG doing this work on a regional level. Please complete and sign the form and return it to me by fax, email, or mail by Friday, May 23. If you have any questions about current Mass in Motion efforts, please contact Rachel Stoler at 774-3167 x 121 or rstoler@frcog.org.

Thank you,



Phoebe Walker
Director of Community Services

MUNICIPAL PARTICIPATION IN COLLABORATIVE FORM
A signed, completed form needs to be submitted for each participating municipality.

Mass in Motion Municipal Wellness and Leadership RFR #

Participating City/Town: [Gill]

Municipal Contact Person for this Participation Request

First Name: [Randy] Last Name: [Crochier]

Title: [Chair] Municipal Department: [Board of Selectman]

Telephone : (413) 863-9347 FAX: (413) 863-7775 E-Mail: [administrator@gillmass.org]

Address: [325 Main Rd.]

City/Town: [Gill] State: [MA] Zip: [01354]

AFFIRMATIONS


On behalf of the city/town of [Gill], I agree, that our municipality will participate in the proposal submitted by the Franklin Regional Council of Governments and that we will:

- support grant staff to promote evidence-based community-level strategies to increase active living and healthy eating
- actively participate in Mass in Motion partnership

This affirmation is only binding during the time of this grant contract. If this proposal is funded, a formal Memorandum of Agreement or Inter-Local Agreement will be developed. If this proposal is funded, the municipal contact person listed above will be offered the opportunity to review and approve the workplan on an annual basis.

Name Randy Crochier

Title Selectboard Chair

Signature 

Date 5/20/14

The participation form needs to be signed by one of the following officials: Mayor; City/Town Manager; Chair of Board of Selectman or similar official.



Franklin Regional Council of Governments

Transportation Planning

May 6, 2014

Subject: Traffic Counting

Dear Selectboard Members, Highway Superintendents and Municipal Officials:

The Franklin Regional Council of Governments (FRCOG) performs traffic counts, annually, free of charge for Franklin County communities. The FRCOG makes every effort to fulfill requested traffic count requests each season. Traffic counts will be scheduled on a first-come, first-serve basis. All count requests should be submitted to the Transportation Planning Engineer in writing, either by post, fax or e-mail.

As we begin to develop our 2014 count calendar we ask that you think about any counts you would like performed in your community and use the attached form to request these counts. The FRCOG has the ability to measure traffic volumes, vehicle classification, speed and vehicle turning movements (intersection counts).

Thank you for your involvement and participation in our traffic counting program. Please do not hesitate to contact me with any questions or concerns.

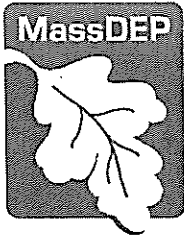
Sincerely,

A handwritten signature in black ink, appearing to read "Stacy Metzger", written in a cursive style.

Stacy Metzger

Transportation Planning Engineer/Sustainability Planner
Franklin Regional Council of Governments
12 Olive Street, Suite 2, Greenfield, MA 01301
Tel: 413.774.3167, Extension 128
Fax: 413.774.3169

Emailed to Jan A.
5/21



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

DEVAL L. PATRICK
Governor

RICHARD K. SULLIVAN JR.
Secretary

DAVID W. CASH
Commissioner

April 1, 2014

Dear Municipal Official:

On behalf of the Patrick Administration, it is my pleasure to announce the availability of the 2014 Sustainable Materials Recovery Program - Municipal Grant application. The Sustainable Materials Recovery Program (SMRP) was authorized under the Green Communities Act and MassDEP regulations (310 CMR 19.300) to provide grants to Massachusetts municipalities and regional government entities for recycling, composting, reuse and waste reduction activities in support of the State's Solid Waste Master Plan goals.

This year, the SMRP application includes an exciting new initiative - the *Recycling Dividends Program (RDP)* - which will provide payments to municipalities that have implemented programs and policies proven to maximize reuse, recycling and waste reduction. *RDP* will deliver benefits in two ways: it will reward communities with model recycling programs and incentivize those with less effective programs to take strategic steps to improve them.

The SMRP application also provides municipalities the opportunity to request funding for Pay-As-You-Throw program start-up, recycling and food waste carts, roll-offs, compactors, waste reduction enforcement coordinators funding, school recycling programs, and organics capacity projects. Last year, MassDEP awarded \$2.47 million to 136 communities and regional entities through SMRP. SMRP is funded by the Waste Energy Credits Expendable Trust, created under the Green Communities Act.

To assist your community in applying for a SMRP grant, MassDEP is holding six information sessions across the state during late April and early May. Dates and locations for these sessions, along with detailed information on the application process, eligibility criteria, and funding categories, may be found at: <http://www.mass.gov/eea/agencies/massdep/recycle/grants/smrp-grants.html>.

The deadline for submitting the SMRP Municipal Grant Application is **June 11, 2014**. Applications must be submitted online, via ReTRAC Connect, a web-based reporting system that MassDEP utilizes for municipal solid waste programs. You may access this reporting system via the website above.

Thank you for your commitment to building effective and sustainable waste reduction and recycling programs. Should you have questions about SMRP, please call Tina Klein at 617-292-5704.

Sincerely,

David W. Cash
Commissioner

DEP Sustainability Grant Choices 2014-2015

Each town will receive \$500 in grant funds except Deerfield, Montague, and Orange receive \$750. DEP has limited the uses for these grant funds. **Office products are not eligible.** Please consider your options and return to me by fax (772-3786) or email to fcswmd@crocker.com by Friday, June 6, 2014. Thanks, Jan Ameen

Town: Gill

NOTE: Pricing below are estimates. Numbers will be adjusted later to meet your grant total.

Option	Estimated cost each	Number requested	Total expense
Recycling bins	\$6.50	43	279.50
Any sign(s) for transfer station	\$30-60 depending on size		
Kitchen compost pails	\$5 each	35	175.00
Backyard compost bins (not bear proof)	\$45 each	1	45.00
new reuse board or shed OR existing reuse board/shed improvements (includes painting, shelves, signs, etc.)	Jan will price out		
Other project that "reduces solid waste or increases recycling or diversion"	Describe:		

\$499.50

Name: Ray Purington

Title: Administrative Assistant

Date: 5/21/14

Ray Purington/Gill Selectboard

From: Michael Sullivan [michael.sullivan@gmrds.org]
Sent: Monday, May 05, 2014 3:01 PM
To: Ray Purington/Gill Selectboard
Subject: RE: Town Meeting Question
Attachments: Copy of GM Doors and Locks proposal 12-19-13 (3).xls

Thanks for the info. Attached is the door/lock proposal the SC voted to support earlier this school year. Montague Town Meeting voted in support of their pieces (\$38,000 cap improvement) on Saturday. I realize we missed the boat somehow on doing anything for this evening in Gill.

-----Original Message-----

From: Ray Purington/Gill Selectboard [<mailto:administrator@gillmass.org>]
Sent: Monday, May 05, 2014 2:55 PM
To: Michael Sullivan
Subject: RE: Town Meeting Question

Hi Michael,

I made 100 copies of the motions & explanations, and hope to have some, but not many left over.

As far as a budget presentation, for many in attendance, it's their once-a-year chance to see you and hear you, so they might appreciate a brief presentation. You could leave it up to the room - "If there is interest, I can do a brief, X-minute summary of our budget. But I'm also happy to keep quiet and answer any questions you might have."

I never received a clear indication of what the District/School Committee was thinking regarding locks, so it didn't make it into the FY15 spending plan. Last I knew, it was still being decided whether to fund the project from within the District's budgets. The money that we could have directed toward locks would have come from the excess E&D. Of the \$34,623, we are allocating \$15,000 to fix health code issues in the Gill Elementary kitchen. The other \$19,623 is heading toward our Education Stabilization fund. Both sums will be voted tonight.

We should talk more about the locks and the classroom space. I know that the Selectboard will definitely want to discuss both projects further, as will the Capital Improvement Committee and the Finance Committee.

The extra offices feels like another item toward a larger building renovation project that might be eligible for SBAB funding. Offices, floors, roof,... (Although anytime there are ideas about major spending on the school building, one of the first questions I hear is "But how is the enrollment, and will the District still need the building as a school in XX years?")

Ray

-----Original Message-----

From: Michael Sullivan [<mailto:michael.sullivan@gmrds.org>]
Sent: Monday, May 05, 2014 1:12 PM
To: 'Ray Purington/Gill Selectboard (administrator@gillmass.org)'
Cc: Kathleen Adams; management solution; Edward Wilkins
Subject: Town Meeting Question

Hi Ray,

I am putting together some 2 page handouts about the school budget for tonight's meeting. About how many do you think I should make? Should I make a short budget presentation, should I not, or should I just be prepared to respond to questions?

On another note, we have a cost estimate of about \$8,000 to replace the locks on the school classroom and some exterior doors. I understand this does not reach the capital improvement threshold of \$10,000 but we are wondering if the town may have other sources of funds for this expenditure?

Finally, we have recently been informed by a program audit by the dept of ed (DESE) that we need to provide a different space for special education support services than our library. As you know, space is tight in the school. One approach to solve multiple space issues would be to enclose some space on the right side of the cafeteria. We have a ballpark cost estimate and approach for this work that I will forward to you. There may be other options as well. Would you, or other town officials, be interested in meeting to discuss this topic? Regards, Michael

Michael Sullivan, Ed.D.
Superintendent of Schools
Gill Montague Regional School District
(413) 863-9324

IMPORTANT NOTICE: E-mails are open, public documents. Transmission cannot be guaranteed to be secure or error-free. Information can be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses.

The sender therefore does not accept liability for any errors or omissions in the contents of this message. Any unauthorized copying, disclosure or distribution of the material in this email is strictly forbidden. If confidentiality is an issue, use another means of communication.

SCHOOL SECURITY UPGRADE - Doors and Locks

SCHOOL	DOORS	Cost of LOCKSET	LABOR per DOOR	TOTAL	NOTES
Gill School	18	\$258.15	\$100.00	\$6,446.70	New Mortise Locksets in Existing Doors
	2	\$815.00	\$100.00	\$1,830.00	Install Vertical Rod Locking Hardware on Existing Multi-Purpose Room Doors
				\$8,276.70	TOTAL GILL SCHOOL
Hillcrest	27	\$207.97	\$450.00	\$17,765.19	New Cylindrical Locksets and Cut Window in Existing Doors
	4	\$815.00	\$100.00	\$3,660.00	Install Vertical Rod Locking Hardware on Existing Gym and Cafe Doors
				\$21,425.19	TOTAL HILLCREST
Sheffield	42	\$207.97	\$100.00	\$12,934.74	New Cylindrical Locksets
				\$34,359.93	TOTAL HILLCREST and SHEFFIELD
Admin	22	\$88.64	\$50.00	\$3,050.08	New Deadbolt Locks Keyed to System
				\$45,686.71	TOTAL ALL SCHOOLS

Roy S. Brown Architects

85 Chilson Road ~ Wilbraham, Massachusetts 01095
Phone 413.596.2360 ~ Fax 413.596.2360
Email: rsba85@yahoo.com

April 15 2014

Mr .Edward Wilkins, Jr., CPMM
Facilities Manager
Gill-Montague Regional School District
35 Crocher Avenue
Turners Falls, MA 01376

Re: Cafetorium Fitout
Gill Elementary School
48 Boyle Road
Gill, MA 01354

Dear Mr. Wilkins,

Thank you for asking us to make a proposal for the conversion one end of the Gill cafetorium into a teacher's room and two tutorial classrooms.

The preliminary construction cost estimate for this work is \$40,000. You ought to also allow for a \$4000 contingency for hidden conditions.

We already have the field dimensions and conditions. From this we will draw and specify the design and engineering details. We will send in the Central Register notice and the newspaper legal ad to be published. We will secure the prevailing wage rates for the specification manual. We will have the drawings printed and keep a register of those checking out documents. We will conduct the contractor walk through, attend the bid opening and write the contract for the school department. We will review the submittals, periodically inspect the work, write field reports, write the punch list and secure the contractor's warranty

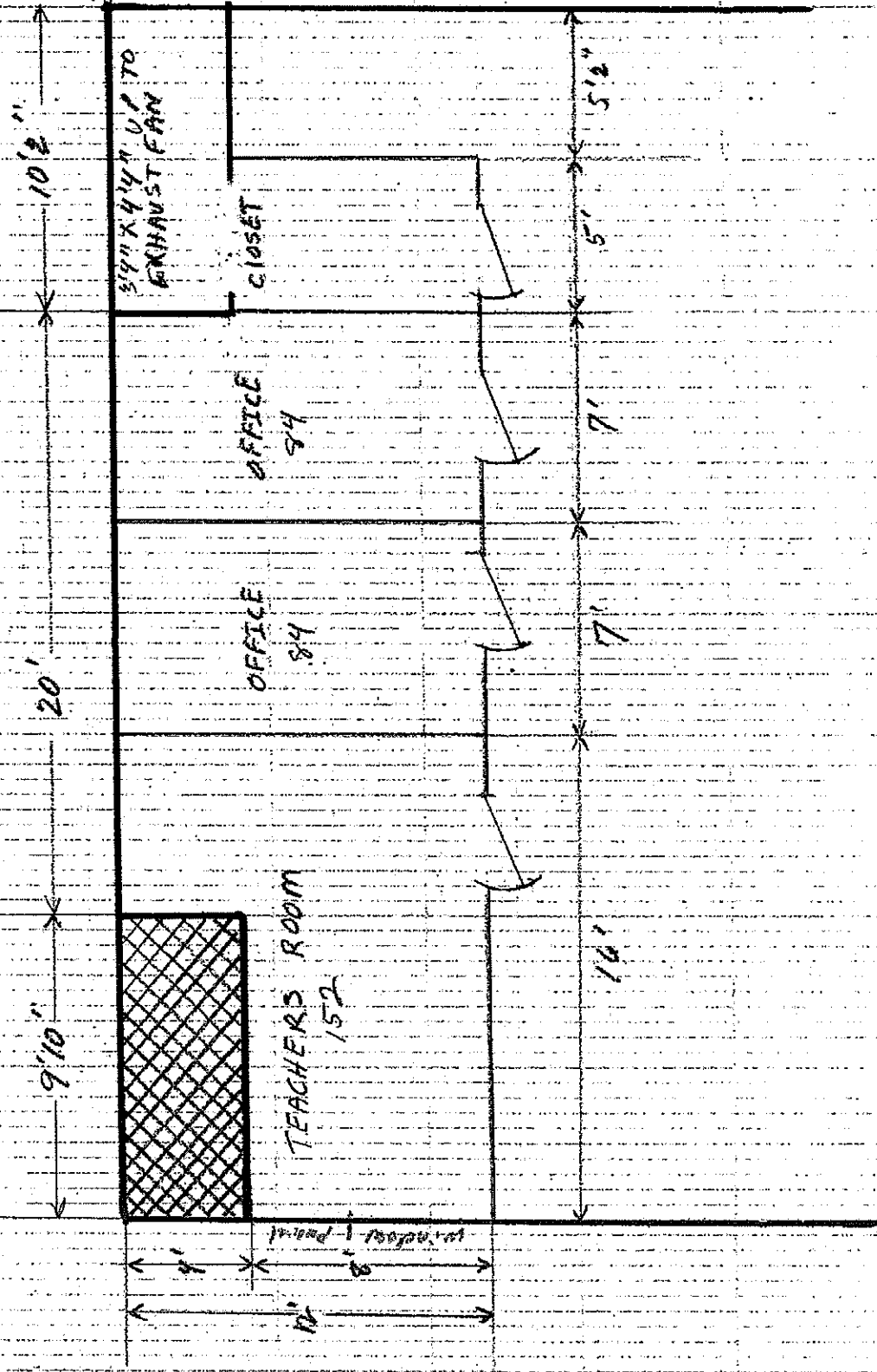
Our fee proposal for this work from field measurements to turn-key is \$4200. In addition you ought to allocate \$400 for publishing the legal ad and \$800 for printing the bid documents.

Roy S. Brown

Roy S. Brown

↑ 23' UP

↑ 10'5" UP



9'10"

20'

10'2"

9'10"

20'

10'2"

9'10"

4'

8'

10'

4'

8'

10'

4'

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

5'2"

16'

7'

7'

5'

5'2"

ELECTRIC PANEL

3/4" X 4/4" UP TO EXHAUST FAN

CLOSET

OFFICE 84

OFFICE 84

TEACHERS ROOM 152

W. Closet + Panel

Ray Purington/Gill Selectboard

From: Michael Sullivan [michael.sullivan@gmrtd.org]
Sent: Tuesday, May 20, 2014 12:38 PM
To: 'townadmin@montague-ma.gov'; 'Ray Purington/Gill Selectboard (administrator@gillmass.org)'
Subject: Strategic Planning Feedback

Gentlemen,

The school district plans to have a draft strategic plan ready for public review and comment by June 13. We may have a public forum at the high school on the evening of Tuesday, June 17. I am interested in presenting this draft, perhaps accompanied by some school committee members, to any town boards or meetings that might be interested in providing feedback to us. Please let me know if you think there would be interest and with whom, and perhaps when. It could be over the summer or even in early fall. Regards, Michael

Michael Sullivan, Ed.D.
Superintendent of Schools
Gill-Montague Regional School District
michael.sullivan@gmrtd.org<mailto:michael.sullivan@gmrtd.org>
ph (413) 863-9324

IMPORTANT NOTICE: E-mails are open, public documents. Transmission cannot be guaranteed to be secure or error-free. Information can be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message. Any unauthorized copying, disclosure or distribution of the material in this email is strictly forbidden. If confidentiality is an issue, use another means of communication.